



OAK POINT
ASSOCIATES

architecture
engineering
planning

February 14, 2024

Timothy Pellerin & Jennifer Janelle
Town of South Berwick
180 Main Street
South Berwick, Maine

Re: Proposed Fee

The following proposed fee is based on the project approach and our understanding of the project. If our assumptions differ from your expectations, we are open to reviewing the scope of work and associated time and adjust to meet your needs.

Task	Proposed Fee
Field Work	\$16,000
Concept Design	\$61,750
Progress meetings, community meetings, Town Council Meetings	\$9,500
Total	\$87,250

Services Not Included

The following services are not anticipated for the initial phase of the project, therefore, not included in this proposal:

1. Hazardous material testing, survey, and abatement;
2. Geotechnical explorations;
3. Construction materials testing;
4. Commissioning;
5. Permitting and/or permit application fees;
6. Property boundary or topographic survey, and plans;
7. Construction and special inspections (Chapter 17, IBC)

Sincerely,

Tyler G. Barter, AIA, LEED AP BD+C
Principal Architect, Oak Point Associates

Sarah Hourihane, AIA, LEED AP
Principal/Owner, Lassel Architects