

South Berwick Town Hall Workshop #2

September 5, 2023

Attendees: Councilors Cook, Costella, Cyr, James, & Minihan, Town Manager Tim Pellerin, Assistant Town Manager Jennifer Janelle, Town Clerk Barbara Bennett

8/1/23 Next Steps:

- Create FAQs document for Town Hall Project web page
- Research options for creating a Town Hall video tour that highlights all aspects of the building and the necessary improvements required; to be posted to Town Hall project page
- Add item to agenda for 8/8 Town Council meeting to schedule cadence for monthly Town Hall workshops
- Invite local residents/businesses with construction/renovation expertise to join Town Council in a workshop (date TBD)
- Gather Town Hall Project website click rates & unique users; include this in managers report for each council meeting
- Consult with attorney to determine if offer from Mr. Rob Bernier to complete a building assessment is legal
- Financial/scenario analysis
 - What large projects/purchases/debts do we anticipate over the next 5-10 years?
- Research work required & cost estimates for crucial building needs – specifically windows, concrete façade, elevator.

9/5/23 Next Steps

- FAQs documents for Town Hall project
- Firefly Media is going to do a self guided tour throughout the entire building, 360 degrees, note large deficiencies. Drone aerial view of roof, concrete façade. Beginning of October is when we expect this to be ready
- Next meeting – councilors to review submissions, come up with questions for each