

CITY OF BEULAH

April 15, 2024, 6:50 pm

Beulah City Hall Council Chambers

CITY COUNCIL MEETING

The regular meeting of the Beulah City Council was called to order at 6:50 pm by Mayor Sean Cheatley with Council Members Auston Biles, Jason Isaak, Eric Hoffer and David Czywczynski present. Ben Lenzen and Gary Miller absent.

Also Present: City Attorney Scott Solem, City Engineer Charles Hankins, Economic Dev. Dir. Beaver Brinkman, Water Supt. Gary Bovkoon, Public Works Supt. Kenny Yeager, Police Chief Frank Senn, City Assessor/Planner Heidi Hamelton, City Auditor Heather Ferebee, Beulah residents.

Hoffer moved to dispense with the reading of the minutes of the last regular meeting on April 1 and approve as furnished to the Council by email. Biles seconded. Roll call vote found Isaak, Biles, Hoffer and Czywczynski in favor.

COUNCIL PORTFOLIOS

Mayor Cheatley

Cheatley appointed Jenny Beckler to the Library Board. Hoffer moved to approve the appointment of Jenny Beckler to the Library Board. Isaak seconded. Roll call vote found Hoffer, Isaak, Biles and Czywczynski in favor.

Gloria Olheiser – WARC site authorizations for the Nite Owl Bar, Main Bar and Molco Lanes. Hoffer moved to approve the site authorization for the Nite Owl Bar from July 1, 2024 to June 30, 2025. Biles seconded. Roll call vote found Hoffer, Biles, Isaak and Czywczynski in favor. Hoffer moved to approve the site authorization for the Main Bar from July 1, 2024 to June 30, 2025. Biles seconded. Roll call vote found Hoffer, Biles, Isaak and Czywczynski in favor. Hoffer moved to approve the site authorization for Molco LLC from July 1, 2024 to June 30, 2025. Biles seconded. Roll call vote found Hoffer, Biles, Isaak and Czywczynski in favor.

Isaak moved to accept Amanda Mohl's resignation. Czywczynski seconded. Roll call vote found Isaak, Czywczynski, Hoffer and Biles in favor.

Council Member Isaak

Cheatley proclaimed May 10, 2024, as Arbor Day in the City of Beulah. Isaak moved to accept the proclamation. Hoffer seconded. Roll call vote found Isaak, Hoffer, Biles and Czywczynski in favor.

The shrubs near Barbot Funeral Homes and the Pfennig Museum. It was stated the two entities will split the cost and they will be removed this spring.

Council Member Hoffer

The Equipment Committee met to discuss a new loader. The city has a short term leased loader for the winter providing four loaders for the city. It was decided that the frequency of needing a

fourth loader wasn't a good use of city funds as not many hours were put on it. It was decided that the funds would be better spent on keeping the fleet updated. The Equipment Committee would like to recommend a five-year lease from RDO for a John Deere Loader for \$24,736 per year for five years. Hoffer moved to approve the lease with RDO as presented. Isaak seconded. This includes a trade allowance of \$45,600 for the oldest loader. The next oldest will be moved to the Transfer Station. Roll call vote found Hoffer, Isaak, Biles and Czywczynski in favor. The loader would be under warranty for five years.

Council Member Biles

The Pool Maintenance Operator job description was presented. Isaak moved to advertise for a part time Pool Maintenance Operator. Biles seconded. Roll call vote found Isaak, Biles, Hoffer and Czywczynski in favor.

Cheatley stated City Cleanup will be May 11-18. Czywczynski commented that there are some soft spots in the road in Country Club Estates that will need to be worked on.

CITY PERSONNEL

City Auditor

Hoffer moved to approve the March financial reports. Biles seconded. Roll call vote found Isaak, Biles, Hoffer and Czywczynski in favor.

Hoffer moved to approve the local permit for a 50/50 raffle for the Beulah quarterback Club at Goldmann Field on April 18 & 23 and May 2, 2024. Isaak seconded. Roll call vote found Isaak, Biles, Hoffer and Czywczynski in favor.

The Special Assessment Commission met today. The Special Assessment Commission Hearing is rescheduled for May 21, 2024 at 6:00 pm at the Beulah Civic Center.

Public Works Superintendent

Summer hours will begin at the Transfer Station on April 29.

Water/Wastewater Superintendent

Two water breaks were repaired.

Economic Development Director

Isaak recommended that the Town Hall be postponed until the new assessment list is published. The goal of the Pool Board is to open the pool this year. Associated Pools will try to get a leak specialist to Beulah and will be assisting with startup. The city is working on a capital expense report to assist with budgeting. 1st Street NE was milled on Friday because of a water break that went under the street.

The Consulting Service Agreement is for a City Representative to assist with the Main Street Project. This person will update city Department Heads. \$60,000 is budgeted for this individual. Czywczynski moved to accept the agreement for consulting services on the Main Street Project as presented. Biles seconded. Interstate Engineering is setting up a website to post updates for the

project and will be the main contact for the public. The City Representative will go to meetings and update city staff and will be in contact with Interstate Engineering regarding any concerns. It will be a cost benefit to the city and will help by not taking city employees away from their jobs. Hankins stated it is Interstate Engineering's responsibility to ensure quality in the project. Roll call vote found Isaak, Biles, Hoffer and Czywczynski in favor.

City Engineer

The Engineering Contract for Construction Services for \$150,000 was presented. The cost is an estimate including oversight, field visits, and SRF paperwork. The DEQ is waiting for approval of this contract. Isaak moved to approve Interstate Engineering's task order as presented. Czywczynski seconded. Isaak questioned if it is not to exceed \$150,000. Hankins stated no, it is an estimated hourly amount. Kevin Kalvoda will be in the field for most of the project. Roll call vote found Isaak, Biles, Hoffer and Czywczynski in favor.

Main Street Improvements Phase I change order was presented. It is a change order for value engineering: Colored concrete was removed from sidewalks, PVC pipe was replaced with high density polyurethane pipe in the storm sewer, changes were made in the slotted drain, and planting soil, planters, benches, trash receptacles, and bike racks were removed. There were also changes to the plans by Neuberger Oil. The contractor will need to accept and sign it. Hoffer moved to accept the change order as presented. Isaak seconded. Roll call vote found Isaak, Biles, Hoffer and Czywczynski in favor.

The project area has been milled and the millings will be left in place as a temporary driving surface. Temporary water is installed but not active yet. The contractor hit a curb stop today. Hankins would like the temporary water set up at night so as not to disrupt businesses. They plan to provide advance notice to property owners. Main Street will be without streetlights this summer. Hoffer moved to approve allowing BEK to work overnight to activate the water. Czywczynski seconded. Roll call vote found Isaak, Biles, Hoffer and Czywczynski in favor. Bovkoon stated they cannot have the water off for six hours.

Police Chief

There will be extra patrols at night on Main Street.

Old Business

The Renaissance Zone and TIF programs will be revisited when the new council is in place. Hankins stated the city did not get the Flex Plan grant money for Main Street Phase I but did get \$1.2 million for Phase II which is a future project.

The meeting adjourned at 7:47 pm.



Sean Cheatley, Mayor



Heather Ferebee, City Auditor