

CITY OF BEULAH

August 19, 2019, 7:00 pm

Beulah City Hall Council Chambers

The regular meeting of the Beulah City Council was called to order at 7:00 pm by Mayor Travis Frey with Council Members Kelsey Timmer, Clyde Schulz, Eric Hoffer, Loren Daede, David Ripplinger, David Czywczynski and Gary Miller present. Kathy Kelsch absent.

Also Present: City Attorney Scott Solem, City Engineer Charlie Hankins, City Coordinator Russell Duppong, Public Works Superintendent Kenny Yeager, Police Chief Frank Senn, Economic Director Granville Brinkman, Deputy Auditor Darla Knutson, Kent Ritterman, Municipal Judge Myron Stern, Jessie Mann, Kayla Torgerson and Kate Johnson.

Schulz moved to dispense with the reading of the minutes of the last regular meeting on August 5 and approve as furnished to the Council by email. Daede seconded. Roll call vote found Hoffer, Miller, Daede, Timmer, Schulz, Czywczynski and Ripplinger in favor.

PUBLIC INPUT

Myron Stern

Judge Stern recommended Donald Krebsbach as the Alternate Judge for the City of Beulah at a rate of \$100.00 per appearance. Frey appointed Donald Krebsbach as the Alternate Judge. Hoffer moved to approve the appointment of Krebsbach as the Alternate Judge. Czywczynski seconded. Roll call vote found Hoffer, Miller, Daede, Timmer, Schulz, Czywczynski and Ripplinger in favor.

Jessie Mann

A total of 2,150 people have participated in library programs since March. Fifty-five new patrons have signed up so far this year. An adult and teen summer reading program was added. An average of seven residents from KRCC participate in the Lending Library monthly. The library is partnering with West River Head Start for story hour. Timmer moved to approve the 2019 allocation of \$20,000 to the library. Hoffer seconded. Roll call vote found Hoffer, Miller, Daede, Timmer, Schulz, Czywczynski and Ripplinger in favor.

Kent Ritterman

Warranty work at the Water Treatment Plant that still needs to be completed is a leak on the roof. Sweeney Controls added the automatic backwash system which is working well. All the loans for the Water Treatment Plant upgrade will be closed except the Clean Water SRF loan for the lagoon project. The \$5.9 million project is about \$37,000 under budget.

The dredging of the lime sludge is complete but the bags still need to be transferred to the landfill once they are dried out. Moore Engineering received a claim from PACE for additional money. A letter was sent denying the claim since Moore Engineering doesn't feel PACE removed the extra sludge that they are claiming. It is being dealt with as engineer records at this time. A more formal claim may require City Attorney assistance in the future.

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Hydro Hotshots will be working on fixing the plug in the South Lagoon. Expecting to award the contract for the High Service Pumping Station (Ground Storage Tank) Project at the September meeting.

COUNCIL PORTFOLIOS

Council Member Schulz

Reported on the National League of Cities Small City Council Summer Conference. The JDA meeting is this week. The Pool is closed for the season. The Beulah West River Transit bus has arrived.

Council Member Timmer

The Assessment Board received the budget material last Tuesday. A report will be given at the next meeting.

Council Member Hoffer

After further review and inspection, Senn decided not to purchase the Police vehicle which was approved at the last meeting. A Public Works pickup has been damaged in an incident that took out the transmission. The cost to repair the vehicle would be \$4,000 which is more than the vehicle is worth. Hoffer moved to approve selling the pickup that is no longer usable at this time. Daede seconded. The vehicle should be advertised with a minimum reserve and the City can refuse any or all bids. Roll call vote found Hoffer, Miller, Daede, Timmer, Schulz, Czywczynski and Ripplinger in favor.

Council Member Czywczynski

Asphalt crews will be in town in September. The Water Drainage Project will be starting soon. There was discussion on a letter received regarding handicap parking by the drug store. Czywczynski will do research on the parking. The letter will be addressed.

Mayor Frey

Employee Relations Committee will need to meet before the final budget meeting.

CITY PERSONNEL

Deputy Auditor

Ripplinger moved to approve the local permit for a 50/50 raffle for the Beulah Education Foundation at Riverside Park during football games from September 6, 2019 to October 11, 2019. Timmer seconded. Roll call vote found Hoffer, Miller, Daede, Timmer, Schulz, Czywczynski and Ripplinger in favor.

Miller moved to approve the local permit for a raffle for the Knife River Pheasants Forever at Fanatics on October 8, 2019. Hoffer seconded. Roll call vote found Hoffer, Miller, Daede, Timmer, Schulz, Czywczynski and Ripplinger in favor.

Economic Development Director

Home Rule Committee will meet August 20. A draft version of the home rule will be sent to Council for review and approval at the September 3 meeting. The ballot question will need to be filed with the City Auditor by August 26.

The 12th Street BND Loan application needs to be submitted as soon as possible if the work is to be completed this year. The application is for repairing the entire intersection with concrete. Hoffer moved to approve the application for the loan for the possible street upgrade. Czywczynski seconded. Roll call vote found Hoffer, Miller, Daede, Timmer, Schulz, Czywczynski and Ripplinger in favor.

Darold Bertsch with CCCHC contacted Duppong regarding water issues during the last heavy rains. Water infiltrated through the apron areas by the USDA building, Dairy Queen approach and south clinic approach. Discussion followed on the drainage issue. Hankins will meet with Czywczynski and Bertsch about the drainage issue.

The BND loan application for the sidewalk project is due by January 1 since the project won't be ready until next year. The Heritage Grant for the walking and bike paths is due October 31.

City Engineer

Hankins has been working with Aalton Real Estate, LLC since April to obtain the Right of Way Easement for District #22. The owner agreed to the easement conditionally based upon receiving the sum on \$2000, the disturbed ground to be seeded, and trees that are removed as part of the project would be replaced in kind. Schulz moved to approve the Right of Way Easement with Aalton Real Estate, LLC as presented including Exhibit A. Hoffer seconded. Roll call vote found Hoffer, Miller, Daede, Timmer, Schulz, Czywczynski and Ripplinger in favor.

Wagner Construction will cover the cost to repair 7th Street west of Hwy 49 which was damaged when the precast concrete product was delivered. Storm Water Improvement Project estimated start date is September 3 with the contractor being aware of the contracted completion date.

Five gate valves have been identified for full replacement with Sletten Excavating starting the work within the week.

City Coordinator

Planning & Zoning received the marijuana ordinance comparisons and is continuing to work on the ordinance. The next P&Z meeting is scheduled for August 29 to discuss a setback variance for a garage. MDU is continuing to work on the switchyard.

Meeting adjourned at 8:36 pm.


Travis Frey, Mayor


Darla Knutson, Deputy Auditor

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