

CITY OF BEULAH

December 2, 2019, 7:00 pm

Beulah City Hall Council Chambers

CITY COUNCIL MEETING

The regular meeting of the Beulah City Council was called to order at 7:00 pm by Mayor Travis Frey with Council Members Kelsey Timmer, Clyde Schulz, David Czywczynski, David Ripplinger, Gary Miller, Kathy Kelsch, and Loren Daede present. Eric Hoffer absent.

Also Present: City Attorney Scott Solem, City Engineer Charlie Hankins, Economic Director Granville Brinkman, Police Chief Frank Senn, City Auditor Heather Ferebee, and Editor Amy Nash

Pledge of Allegiance.

Kelsch moved to dispense with the reading of the minutes of the last regular meeting on November 18 and approve as furnished to the Council by email. Miller seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

COUNCIL PORTFOLIOS

Council Member Czywczynski

The Snow Route will remain the same for this winter.

Council Member Daede

Daede moved to approve Pay Estimate #2 for \$55,958.23 to American General Contractors, Inc. for the Pump Station #2 Rehabilitation project. Timmer seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

Council Member Schulz

Schulz moved to accept the Municipal Court Report for October and November. Czywczynski seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor. Schulz moved to accept the Ordinance 402 permit form and waive the first-year fee for security systems. Daede seconded. Each year after the first year hook up there will be a \$10 fee. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor. Holiday buses are running for West River Transit.

Council Member Timmer

The unexpired term on the Assessment Board that John Phillips took over is up this month. Frey appointed John Phillips to the Assessment Board. Timmer moved to approve the appointment. Schulz seconded. The term will be for six years. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede and Kelsch in favor. Miller opposed. Motion passed.

Council Member Kelsch

Employee Relations met and have recommended the Economic Development job position be changed to a salary position. Kelsch moved to accept the Employee Relations recommendation to change the Economic Development Director pay rate from hourly to salary. Schulz seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

Mayor Frey

A Christmas letter will go out to residents by the end of the year.

CITY PERSONNEL

Police Chief

A system glitch in Odyssey with the DOT has been identified. When someone doesn't pay a citation after fourteen days, the DOT sends them a letter and the license is suspended fourteen days after that. The DOT was only doing that on three violations instead of all of them. The Police Department will send out letters to the ones that were missed. There is close to \$12,000 of unpaid traffic violations out there yet. The Police Department gave away eight turkey dinners this year.

City Auditor

Local Permit for bingo and a 50/50 raffle for Heritage Park Market at the Beulah Civic Center for Shop Small Saturday has been moved to December 7, 2019. Schulz moved to change the date of the local permit. Miller seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

Economic Development Director

SBA sent a notice of an available program to businesses in Mercer County that have been impacted by farm and ranch weather conditions. Other available programs were mentioned. The BND loan available for city sidewalks should be extended to March 1. There are five Leo members signed up to learn more about city government.

City Engineer

Invoices were presented for the intersection project at 12th St NW and Frontage Road. Czywczynski moved to pay the M Construction & Landscape invoice for \$50,818.90. Daede seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor. \$49,669.00 will be for the intersection and \$1,149.90 will be billed to homeowners for repairs to a sidewalk.

Czywczynski moved to approve the American Engineering Testing, Inc. invoice for \$1,026.50. Daede seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

City Attorney

Intersection Project on 12th St NW & Frontage Road: Resolution Authorizing the Issuance of a \$120,000 Certificate of Indebtedness to evidence the BND loan for 2% interest. Kelsch moved to approve the resolution for the BND loan with a maximum of \$120,000 as presented. Czywczynski

seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

Resolution accepting the tax lots offered to the City for \$1 each from Mercer County. A check for \$40 will be sent to the County. The City will hold the title for 90 days after it is received. It will be up to the City to recoup the specials it has lost on the sale of the lots. Schulz moved to approve the resolution accepting the tax lots offered to the City for \$1 each from Mercer County. Kelsch seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

The Home Rule Charter will be signed and sent to the Secretary of State's Office. The Sales Tax Ordinance draft is still being worked on and will be provided before the next Council meeting.

APPROVAL OF BILLS

Schulz moved to pay the bills as presented. Daede seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

Meeting adjourned at 7:38 pm.


Travis Frey, Mayor


Heather Ferebee, City Auditor

The following bills were approved and paid in November:

Check Range: 38571 to 38684, -99816

Payroll Check Range: -77681 to -77619, 38576 to 38581, 38649, 38673

Employees	72,133.70	Frederick Stern	144.07
FIT	11,142.30	Principal Life Insurance Co	255.00
NDPERS Health	31,625.52	MDU	15993.88
ALFAC	407.72	Downtown Gas & Auto	5913.51
NDPERS Retirement	8,521.14	US Bank	1034.63
FIT	12,045.10	New York Life	40.00
MN Child Support	347.01	Mainstay Funds	173.33
New York Life 457b	1,516.64	West River Telephone	110.75
MN Child Support	347.01	BHG, Inc.	865.48
Dale Gilje	144.07	West River Telephone	1767.47
Weslie Gunsch	144.07	Solem Law Office	4359.65
Jennifer Moore	144.07	NDACo Resources Group, Inc.	487.91
Jerald Sommer	144.07	Solem Law Office	2833.33

American Express	3060.58	NDDEQ	18.54
Waste Management of WI-MN	1064.68	Farmers Union Oil Company	2779.60
Interstate Engineering, Inc	1996.00	Beulah JDA	368.67
AmeriPride Services Inc.	56.97	New York Life	609.87
Information Technology Dept	245.37	Mainstay Funds	5508.46
Verizon Wireless	464.54	Mercer County Sheriff's Dept	175.00
Straightline Sealcoating	96552.12	Axon Enterprise, Inc.	152.00
Beulah Rural Fire Prot Dist	20000.00	Quill Corporation	338.89
Kathy Kelsch	281.04	Butler Machinery Company	768.70
Clyde Schulz	110.50	Clay's Plumbing & Heating Inc	7535.73
Wagner Construction, Inc.	273108.27	Starion Bond Services	900.00
Wagner Construction, Inc.	364276.33	Neofunds	1000.00
Interstate Engineering, Inc	9308.60	Lonny Buchmann	100.00
Interstate Engineering, Inc	7375.90	Pro Forms	433.84
Solem Law Office	1618.84	Innovative Office Solutions	82.38
Solem Law Office	1357.71	Neuberger Oil Co.	400.00
Mitch Mattheis	10.50	H.A. Thompson & Sons	275.00
Timothy Morton	214.00	Uline	53.00
Beulah Chamber of Commerce	50.00	Colonial Research Chem Corp	4224.71
Adam Baker	19.95	USA Blue Book	1065.79
Baker & Taylor	301.23	Petty Cash	8.90
Cengage Learning	43.48	North Dakota Dept of Health	114.00
Smart Apple Media	360.54	Beulah Lumber Company	158.93
BHG, Inc.	186.00	NAPA Auto Parts	770.28
Midwest Tape	31.49	Midco	119.28
EverSpring Inn & Suites - Bis	172.80	Roughrider Electric Coop	3802.33
Ramkota Hotel	297.00	Ecolab Pest Elim Div	161.63
Sletten Excavating, Inc.	5654.07	CDS Administrative Services	100.00
Custom Turf and Landscape	1260.00	Revize LLC	1200.00
Then & Now Candy Store	112.00	The Hub Convenience Stores	618.75
Bryan Tomchuk	187.50	J & M Hardware Inc	1310.82
The Sherwin Williams Co.	613.64	Penworthy	128.73
Brock White Company LLC	860.40	Lookout Books	133.65
Bronson's Marketplace	116.18	Black Mountain Software	100.00
HAWKINS INC	4740.46	Adam Baker	291.00
Mercer County Treasurer	14621.46	Timothy Morton	93.00
Lignite Tire	68.00	DNOW L.P.	49.10
Beulah Airport Authority	368.67	Industrial Fabworx	470.00
North Dakota One Call Inc	45.70	Blue360 Media	463.21
AmeriPride Services Inc.	386.24	Michael Todd Company	517.48
Millennium Express	48.30	Display Sales	1295.00

Jedediah Prewett	6.93
Carey Van Pelt	15.00
Coal Conversion Counties	2350.00
American General Contractors	29641.77
Eugene Morrison	15.00
Beulah Park District	36448.92
Jessie Mann	93.00
Taste of Home	31.98
BNSF Railway Company	380.03
Creative Product Source	281.80
Postmaster	584.45
Postmaster	584.45
State Historical Society of ND	35.00
Wade Aanderud	38.70