

**Beulah JDA**  
**Regular Board Meeting Agenda-- MINUTES**  
**December 21, 2022**  
**4:30 PM – Beulah City Hall**

**Members Present - Beaver Brinkman, Ben Lenzen, Kim Kessler, Mary Lou Horning, Nathan Richter**

**Members Absent - Auston Biles, Scott Solem, Vern Muscha**

- A. Call Meeting to Order
- B. Approval of Agenda – Mary Lou-moved approval of the agenda, Kim seconded. Motion approved unanimously.
- C. Meeting Minutes – November 16, 2022 - approval moved by Beaver, Mary Lou seconded. Motion approved unanimously.
- D. Financial Report
  - 1) Profit and Loss Statements (2 months) - Tabled
  - 2) Balance Sheet- Tabled
  - 3) Kim moved to approve Liz at Ben Lenzen’s CPA office to electronically view JDA’s statements with Union State Bank. Beaver seconded. Motion approved unanimously.
- E. OLD BUSINESS
  - 1) USDA Building- the bathroom fan was fixed.
  - 2) Greystone – Appraisal update- Allied Appraisals need the lease information. It should be done for our next meeting.
  - 3) Rental Assistance Program- Motion by Ben to modify JDA’s Rental Assistance Program regarding the maximum contribution to a recipient: The maximum benefit is \$20,000 or the initial monthly rent (as shown in the lease) times five (5), whichever is lower, with a maximum term of 5 years. Mary Lou seconded. Motioned approved unanimously.
  - 4) Destinee Jensen Photography- Rental Assistance- Motion by Mary Lou to approve rental assistance in the amount of \$6,500 over a period of 2 years that follows our guidelines and a written commitment from Destinee Jensen within 60 days. Kim seconded. Motioned approved unanimously.
- F. NEW BUSINESS
  - 1) Terms and Discussion on New Offices- Motion by Beaver to remove term limits, Kim seconded. Motion approved unanimously.
  - 2) Other program offerings
  - 3) Bloom’n House Buydown- Tabled
  - 4) ND True- Motion by Beaver to hire Renee to write a grant application for ND True equipment costs. Expense to Beulah JDA up to \$1,300. Ben seconded. Motion approved unanimously.

G. OTHER BUSINESS

Adjourn- moved by Beaver, Mary Lou seconded.