

The regular Beulah City Council meeting of December 5, 2016 was called to order at 7:00 pm at Beulah City Hall by Mayor Darrell Bjerke.

Present: Kathy Kelsch, Joel Morgan, Ben Lenzen, Clyde Schulz, Kelsey Timmer, Brant Keller, Travis Frey

Absent: Eric Hoffer

Also Present: Assistant City Attorney Allyson Hicks, Economic Development Director John Phillips, City Engineer Loren Daede, City Coordinator Russell Duppong, Public Works Foreman Kenny Yeager, Water/Wastewater Foreman Gary Neuberger, Police Chief Frank Senn, Sarah Tunge, Keith Bohn, Kate Johnson

#### Pledge of Allegiance

Frey made a motion seconded by Kelsch to dispense with the reading of the minutes of the last regular meeting on November 21 and approve as furnished to the Council by email. Roll call vote found Keller, Kelsch, Morgan, Lenzen, Frey, Schulz and Timmer in favor.

Sarah Tunge commented on the GoLocal Initiative which is a project of Vision West ND. She described how it promotes Beulah. She stated Kimber Lanning will speak on localism and how to build strong communities on December 12 at the Beulah Civic Center.

Bjerke commented on the Water Plant and Water Meter bids. He stated Solem has reviewed the bonds and licenses for the recommended contracts. Keller commented the bids came in very favorable. Keller made a motion seconded by Timmer to accept the bid from Northern Plains Contracting, Inc. of \$3,767,000 for the Water Plant Improvements. Frey questioned if Northern Plains would be the prime contractor with the electrical and mechanical being subcontracted by Northern Plains. Bjerke and Duppong stated yes. Roll call vote found Keller, Kelsch, Morgan, Lenzen, Frey, Schulz and Timmer in favor.

Keller commented on the automated water meter reading system stating we would implement a monthly charge per account to fund the project. DSG would not start until April or May. He commented there will be an increase in revenue by installing the meters since older meters may not be reading correctly. There will need to be a change to the ordinance since the City would have ownership of the meters. Keller made a motion seconded by Frey to accept the bid from Dakota Supply Group of \$436,284 for the automated water meter reading system and water meter replacement project. Schulz questioned the cutoff date for those who just purchased meters. He questioned the \$3/month charge and if the fund will always be there. Keller stated yes, if you need a meter you would get it for free. Frey commented on the Iperl meter warranty. He questioned the funding and Bjerke stated the loan was applied for along with the Water Plant funding. The SRF Loan is at 2%. Roll call vote found Keller, Kelsch, Morgan, Lenzen, Frey, Schulz and Timmer in favor. Keller made a motion seconded by Frey to have a \$3/month rate increase starting January 1, 2017 for financing and replacement of water meters. Frey questioned if the charge would be separate on the bill and kept separate in our accounting system. Ferebee stated it would be separate. Phillips questioned if commercial rates would be higher. Bjerke tabled the motion on rate increase for water meters until the next meeting.

Lenzen made a motion seconded by Schulz to continue the hospitality and lodging tax assessment and approve the budget as presented. Bjerke stated that under ND Century Code, the advisory board is to review and decide whether to continue the tax on an annual basis. Roll call vote found Keller, Kelsch, Morgan, Lenzen, Frey, Schulz and Timmer in favor.

Schulz commented the Pool Board will be meeting this week. The two board openings are being advertised.

Timmer commented the Library Board is meeting on Wednesday. The Pokémon Go hunt will be ending tomorrow.

Lenzen made a motion seconded by Keller to approve payment of \$6,564.50 to Unlimited Excavating for New Energy Drive. Roll call vote found Keller, Kelsch, Morgan, Lenzen, Frey, Schulz and Timmer in favor. Lenzen commented public works did a great job removing snow. He stated next time it would be great to give notice that residents need to remove vehicles from the street when a storm is predicted. There were some areas that took a while and we did hire an outside contractor for that. Schulz questioned the policy for vehicles and Senn explained they give a green tag as a notice that the vehicle will be towed after 48 hours.

Kelsch commented it was nice to see the bike paths were cleaned of snow. She stated Daede is doing the preliminary work to move forward with the plans for the bike path extension.

Keller stated he will work with Solem to get Moore Engineering's new contract in place. Bjerke commented they have been working in good faith with us right now. Frey commented on Moore Engineering stating that sometimes being under directive is even more powerful than a contract.

Frey commented that interviews will be scheduled next week for the water plant position. He stated we have a bill from Solem Law for the Zoning Ordinance. Frey made a motion seconded by Schulz to pay Solem Law \$20,929 for the review of the Zoning Ordinance. Frey commented it would be nice to have timelier billing instead of a lump sum at the end of the year. Kelsch questioned what the budget on this was and it was discussed that the project is over budget. Roll call vote found Keller, Kelsch, Morgan, Lenzen, Frey, Schulz and Timmer in favor.

Daede commented some items will be finished at the South Lagoon this week.

Hicks presented the bond resolutions for Districts #24 and #25. Timmer made a motion seconded by Schulz to approve the resolution creating the funds for SID #24 and #25. Roll call vote found Keller, Kelsch, Morgan, Lenzen, Frey, Schulz and Timmer in favor. Timmer made a motion seconded by Lenzen to authorize the issuance of refunding improvement bonds for SID #24 and #25. Lenzen questioned the interest rate and Ferebee stated the first year will be 1% less. Roll call vote found Keller, Kelsch, Morgan, Lenzen, Frey, Schulz and Timmer in favor.

Yeager stated they got the drainage ditch done by the bus barn, hauled some furniture to the landfill, put a stop sign up by Keller Drive, trimmed trees in Sun Valley, along with working long hours for snow removal. They will be out to widen streets in the next couple of weeks. Keller questioned extra garbage pick-up this Wednesday. Yeager stated the new garbage truck will come around and the other one will follow to pick up extra garbage.

Duppong commented there is a meeting scheduled for 1:00 pm on Thursday to look at the current system for 2K Meats. He stated he contacted the Meat and Poultry Ag Division and the law has been in place since 2000. They are just now catching up on enforcing it. Duppong stated Bohn is looking at options and is anxious to get going. P&Z was canceled last week due to the weather. The next meeting will be December 15. Schulz questioned what could be done if business owners do not shovel their sidewalk on Main Street. Duppong commented they can be fined according to ordinance. Kelsch questioned if Main Street is treated differently than residential and Duppong stated yes. Kelsch questioned if the Main Street businesses can be contacted so this doesn't happen all winter. Bjerke commented it falls back on the property owner if someone gets hurt on the sidewalk. Neuberger commented on fire hydrants that need to be shoveled out. Duppong commented on problems with snow banks.

Ferebee presented a special event permit for the Main Bar to serve alcohol at the Beulah Civic Center on January 7, 2017 for the Big Buck Contest. Lenzen made a motion seconded by Frey to approve the special event permit as presented. Roll call vote found Keller, Kelsch, Morgan, Lenzen, Frey, Schulz and Timmer in favor.

Phillips stated there is a Coal County Conversion meeting next Wednesday. He commented on information from Basin Electric on estimated taxes. He stated there is a clause in the draft of the tax structure that Beulah would stay revenue neutral. He presented information on the expansions at DGC. Phillips explained a bill to be presented to the legislature on coal conversion facilities. Phillips also explained some legislative issues: property tax reform, assessment notices, financial reporting, coal conversion tax reduction, and riot control.

Senn commented on closing off the south side of the street of the Elementary School. Superintendent Jordan and Principal Skalsky were very much in favor of it. It would be his recommendation to close that side of the street to parking. Lenzen made a motion seconded by Schulz to restrict parking south of the Elementary School on the north side of 7<sup>th</sup> Street from the four way stop on 7<sup>th</sup> Street and 1<sup>st</sup> Ave NW going west to the exit of the Elementary School. Roll call vote found Keller, Kelsch, Morgan, Lenzen, Frey, Schulz and Timmer in favor. Schulz stated the snow pile needs to be moved from the corner of the High School parking lot. Senn stated he will contact the school.

Lenzen made a motion seconded by Schulz to approve the bills as presented, excluding three bills to Solem Law. Lenzen and Schulz stated they would like to review them further. Roll call vote found Keller, Kelsch, Morgan, Lenzen, Frey, Schulz and Timmer in favor.

Meeting adjourned at 8:30 pm.

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Darrell R. Bjerke, Mayor

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Heather Ferebee, Auditor

Check Range: 34633 to 34733

Payroll Check Range: -80835 to -80771

Employees	74,524.09
FIT	11,419.36
New York Life 457b	1,050.00

12/5/2016

SDU	527.08
MN Child Support	575.62
FIT	16,802.04
SDU	527.08
MN Child Support	575.62
NDPERS	27,888.96
ALFAC	792.06
Advanced Business Methods	2216.73
Cardmember Service	508.69
North Dakota One Call Inc	214.65
Bronson's Marketplace	86.49
HAWKINS INC	2245.57
USA Blue Book	453.88
Downtown Gas & Auto	4037.51
Roughrider Electric Coop Inc	3293.54
North Dakota Dept of Health	64.00
West River Telephone	1502.35
Verizon Wireless	425.17
MDU	14217.29
SRF Consulting Group, Inc.	195.45
SPEE-DEE Delivery Service	14.62
Mercer County Treasurer	7776.17
BHG, Inc.	1269.50
Farmers Union Oil Company	1137.61
Information Technology Dept	185.10
Dustin Pekas	73.47
Focus on the Family	17.50
LibraryJournal	101.99
Southwest Business Machines	8.42
Demco, Inc	191.85
Otto Environ. Systems North Am	1203.00
Quill Corporation	160.76
Southwest Business Machines	100.63
Environmental Toxicity Control Inc	325.00
Ben Lenzen	90.40
Darrell R Bjerke	293.80
Bechtold Paving Inc	89820.71
Tri-State Coatings	42175.00
Unlimited Excavation	171505.51
Bechtold Paving Inc	13022.10
Beulah Electric	6659.72
Downtown Gas & Auto	9048.34
Fetzer Electric	84840.00

12/5/2016

Electronic Communications Inc	50.00
SennSational Paint Inc.	1325.00
Mainstay Funds	5823.08
New York Life	1751.39
Solem Law Office	2773.76
Killoran Trucking & Brokerage Inc	4758.64
Loren Wiest	210.00
NAPA Auto Parts	198.25
AmeriPride Linen & Apparel Serv	346.58
CDS Administrative Services LLC	100.00
Lignite Tire	446.00
Interstate Engineering, Inc	48899.12
Dougherty & Company LLC	500.00
Waste Recovery Services, Inc	1695.57
Solem Law Office	9928.36
Solem Law Office	6130.54
Solem Law Office	3000.00
NDACo Resources Group, Inc.	115.00
Kurt Zazeski	245.00
Stein's Inc	201.74
NDLTAP	100.00
Lonny Buchmann	471.98
Clay's Plumbing & Heating Inc	417.50
Sletten Excavating, Inc.	1600.00
Quill Corporation	61.47
Shopko Stores Operating Co.	42.78
Share Corp	394.51
Beulah Electric	207.70
Powerplan	5930.84
Post Board	180.00
BNSF Railway Company	347.78
West River Telephone	96.20
US Bank	380.77
Dakota Sanitation Inc	424.00
J & M Hardware Inc	320.28
Petty Cash	4.36
Beulah Airport Authority	267.92
Beulah Park District	49122.39
Rebekah Kjos	90.40
WARC	2826.98
Advanced Business Methods	1054.00
Ingram Library Services	1920.38

12/5/2016

State Historical Society of ND	35.00
Ben Newman	280.00
Dustin Pekas	245.00
Russell Duppong	343.16
Mercer County Weed Board	138.45
Postmaster	367.64
Darrell R Bjerke	1469.86
Clyde Schulz	2461.15
Lauren Murray	50.00
Shannon Aloo	50.00
Gabe Archard	50.00
Darlene Bush	50.00
Lauren Tanberg	50.00
Perry Zoller	25.00
Loren Wiest	1100.00