

The regular Beulah City Council meeting of May 2, 2016 was called to order at 7:00 pm at Beulah City Hall by Mayor Darrell Bjerke.

Present: Alan Kok, Kathy Kelsch, Ben Lenzen, Travis Frey, Clyde Schulz,
Kirby Morgenstern

Absent: Brant Keller, Roger Gazur

Also Present: City Attorney Scott Solem, City Engineer Loren Daede, City Coordinator Russell Duppong, Public Works Foreman Kenny Yeager, Water/Wastewater Foreman Gary Neuberger, Police Chief Frank Senn, Kate Johnson, Rick Mitzel

Pledge of Allegiance

Lenzen made a motion seconded by Kok to dispense with the reading of the minutes of the last regular meeting on April 18 and the special council meeting on April 29 and approve as furnished to the Council by email. Roll call vote found Kelsch, Kok, Lenzen, and Frey in favor. Morgenstern abstained. Motion passed.

Lenzen commented that the Middle School is looking at putting a sidewalk on Central and 19th Street. Sidewalks are also needed in other areas in town. Frey questioned if a survey would be a good idea. Bjerke stated sidewalk replacement is in the ordinance.

Schulz arrived.

Lenzen commented on a couple of lots the City owns where the sidewalks need to be replaced. He presented a spreadsheet from Daede on street repair bids. Daede stated one of the bidders did not send bid security with it and we should get that beforehand if they are chosen. Discussion followed on bid security and insurance needed from the contractor. Lenzen made a motion seconded by Schulz to accept the bid for concrete repairs from Brandoz Concrete, Inc. contingent upon receiving bid security. Roll call vote found Kelsch, Kok, Lenzen, Frey, Schulz and Morgenstern in favor. Lenzen made a motion seconded by Frey to accept the bid for crack sealing from Zimmerman Contracting, Inc. Roll call vote found Kelsch, Kok, Lenzen, Frey, Schulz and Morgenstern in favor. Kelsch questioned if this also covered the bike paths and Daede stated it would. Lenzen made a motion seconded by Kok to accept the bid for street patching from Bechtold Paving, Inc. Roll call vote found Kelsch, Kok, Lenzen, Frey, Schulz and Morgenstern in favor. Lenzen commented the curbs on Main Street might be something to look at in the future.

Lenzen commented on Cypress Drive and drainage in the area. He stated he is working with Daede and the options that are available without spending \$500,000 on the project.

Bjerke commented on the Barton Estates issue. R.S. Giulio would like the \$40,868.04 requested. Kelsch questioned Solem to describe what position the City would be in if they decided to move forward with a mechanics lien. Solem stated it might end up being a construction lien. Bjerke questioned if we should let Giulio know when we are planning to take care of it. Solem stated there is not enough information to make a decision tonight. Lenzen commented the City does not have some of the options it would have had if this had been taken care of right away. Lenzen made a motion seconded by Frey to allow the City Attorney and City Engineer to continue with finding

of the facts on this issue and it will be taken up at the next Council meeting. Roll call vote found Kelsch, Kok, Lenzen, Frey, Schulz and Morgenstern in favor.

Kelsch commented an ad for the lot sale to be sold by sealed bid will be in the paper this week and next week. Bids will be opened at Solem Law on May 18 at 1:30 pm with the minimum bid of \$1/ square foot and administrative and legal fees. The top three bidders will have the option to increase their bid in writing that day.

Kok commented on the K-9 program for the Police Department. Kok made a motion seconded by Morgenstern to proceed with the K-9 unit and get it in place this summer. Roll call vote found Kelsch, Kok, Lenzen, Frey, Schulz and Morgenstern in favor. Senn commented on the Quick Response Unit (QRU) service. The Mercer County Ambulance approved the QRU with Dr. Jackson as the medical director. They will be a licensed Quick Response Unit. Senn stated he will be starting the 10 week Northwestern Staff and Command training program in Dickinson this month. He will be available for the PD if needed.

Bjerke commented there is a SW Water meeting tomorrow in Dickinson to discuss an agreement between the City and SW Water. Frey commented it was very short notice. Schulz commented a committee is needed to work with Bowman on this issue since they are in the same position.

Frey commented Vivent is selling in town without a permit. Frey commented summer hours at the Transfer Station will start after cleanup week.

Morgenstern stated City Cleanup is May 7-14 and the curbside pickup is May 9.

Schulz commented Vivent should be contacted. Kok stated he will speak with Senn to contact them. Schulz stated the JDA meeting was postponed. The West River Transit fun bus is available for rent. They are working with Heritage Park to get a shuttle bus. He stated the pool has two vacancies on the board with terms expiring for Schulz and Jolene Muscha. Schulz made a motion seconded by Kelsch to approve the appointments of Jolene Muscha and Kristie Sadowsky to the pool board. Roll call vote found Kelsch, Kok, Lenzen, Frey, Schulz and Morgenstern in favor. Schulz commented Jenna Voegele was hired as the manager of the pool this summer. She is planning an open house on May 23 at the Civic Center to provide information on lessons, activities and to answer any questions. Schulz stated there will be an ad in the paper.

Daede commented the crew is working on 3rd Ave. He questioned what the logo would be for the water tower. Lenzen commented Kenmere is using their logo and it looks really nice. Schulz made a motion seconded by Kelsch to have the logo as additive alternate in the bid for the water tower improvements. Discussion followed on the color of the logo. Roll call vote found Kelsch, Kok, Lenzen, Frey, Schulz and Morgenstern in favor.

Solem commented the Council could pre-approve the high bid on the lot sale as long as the high bid on the price exceeds the minimum of \$13,225. Schulz stated he needs more time to look at this. He would rather have it brought to Council for action. Kelsch stated there wouldn't be an issue with waiting until the first meeting in June for approval. Solem stated the Challenger agreement rewrite is also being worked on.

Yeager commented they changed the radiator hose in old garbage truck, did maintenance on the water truck and put the tank on, did maintenance on 103 & 104, bladed gravel roads, put flags up, put dumpsters together, cleaned drains and worked on the cemetery name plates. In the next weeks they will put up banners, start mowing, take a load of recycle to Minot and fix a fence at the Transfer Station.

Schulz questioned if the lot sale should be advertised in another way. Discussion followed.

Duppong commented a sign could be put on the lot that is for sale. Duppong stated he will attend the SW Water meeting tomorrow. P&Z is Thursday with a hearing for Schnaidt's and a small annexation on a lot. The District Codes are still in final review at Solem Law. He stated there will be dilapidated building meetings to review the letters sent out. He reviewed some current construction projects on Main Street including Downtown Conoco. He stated NAPA will be adding on to the back of their building. He commented on two new stores: Then and Now Candy Store and Starboard clothing store. Duppong stated the ND State Engineer Todd Sando is retiring. Kok questioned the Liebelt property and Duppong stated they are in a legal process regarding the improvements. It should be resolved this summer.

Ferebee had no report.

Bjerke commented on the meeting with Moore Engineering on the water plant improvements and storage space needed. It was decided the equipment storage should stay by the water plant and we are getting prices on that. A storage pond is also needed and an area by the South Lagoon is being looked at. Bjerke stated the City Election is on June 14 and the Organizational Meeting is on June 28 for portfolio assignments. Lenzen commented on an estimated project in Bismarck and that the bids were half of what was expected. He questioned the Lodging Tax committee and Bjerke stated we are still waiting for more responses. He questioned if Channel 10 could be updated.

Schulz made a motion seconded by Kok to approve the bills as presented with the exception of one of Kelsch's invoices. Roll call vote found Kelsch, Kok, Lenzen, Frey, Schulz and Morgenstern in favor.

Meeting adjourned at 8:40 pm.

Darrell Bjerke, Mayor

Heather Ferebee, Auditor

Check Range: 33830 to 33937, -99884

Payroll Check Range: -81557 to -81456

Employees	104,084.87
FIT	11,897.25
New York Life 457b	1,050.00
SDU	527.08
MN Child Support	568.98
FIT	12,986.05
SDU	527.08

5/2/2016

MN Child Support	568.98
FIT	11,629.72
SIT	2,555.07
Unemployment	823.47
SDU	527.08
MN Child Support	575.62
NDPERS	27,888.96
ALFAC	792.06
North Dakota Tax Commissioner	20.33
RDO Equipment Co.	1180.00
Bronson's Marketplace	76.67
HAWKINS INC	2130.68
USA Blue Book	755.88
Downtown Gas & Auto	2974.73
Lignite Tire	2265.00
Solem Law Office	5841.82
West River Telephone	1480.18
Verizon Wireless	472.62
MDU	14508.43
SRF Consulting Group, Inc.	3633.53
Dakota Supply Group	8277.42
Mercer County Treasurer	5917.16
BHG, Inc.	1653.50
Interstate Engineering, Inc	12683.48
Soojin Lee	28.25
Brant Keller	271.20
Russell Duppong	109.61
Consolidated Const. Co, Inc	5750.00
Brady, Martz & Associates	13000.00
Travis Frey	98.31
Ecolab Pest Elim Div	150.88
Mel Roth Oil Co Hazen	12.24
Beulah Lumber Company	5.80
Flash Printing	38.25
Matthew Bender	61.38
TASER International	143.36
Mercer County Ambulance	240.00
SIRCHIE	422.18
AED Everywhere	96.90
WatchGuard	92.00
DirectMED	261.34
Uniform Center	56.99
Beulah Electric	525.90

5/2/2016

Strata Corporation	136.13
Bobcat of Mandan, Inc	255.55
Swanston Equipment Corp	413.08
Sanitation Products	1654.90
Productivity Plus Account	1477.70
West Dakota Utility Services	2506.93
Michael Todd Company	1391.67
Quill Corporation	53.94
West River Telephone	96.18
AmeriPride Linen & App. Serv	761.22
Farmers Union Oil Company	2656.81
Information Technology Dept	197.80
NAPA Auto Parts	1408.86
New York Life	1903.54
Mainstay Funds	6095.52
Hedahls Headquarters	117.91
Ingram Library Services	921.27
North Dakota One Call Inc	33.00
J & M Hardware Inc	423.90
Petty Cash	5.89
AT&T Mobility	134.11
Roughrider Electric Coop Inc	3679.12
Beulah Airport Authority	477.74
North Dakota Dept of Health	64.00
SPEE-DEE Delivery Service	24.64
Clyde Schulz	98.31
Gary Neuberger	90.40
Heather Ferebee	90.40
Vanguard Fiduciary Trust Co	1552.10
Vanguard Fiduciary Trust Co	158.42
Gale/CENGAGE Learning	20.85
Midwest Tape	64.98
Brock White Company	820.80
Temple Display LTD	2043.89
Environmental Toxicity Control	475.00
HAWKINS INC	15.00
Stein's Inc	60.62
Sanitation Products	148.04
Southwest Business Machines	550.50
Krebs Auto Body LLC	4981.91
Shopko Stores Operating Co.	26.74
Clay's Plumbing & Heating Inc	2129.00

5/2/2016

Dakota Sanitation Inc	212.00
Beulah Airport Authority	4348.62
Beulah Senior Center	3106.16
Beulah Park District	29755.21
Beulah Park District	16152.04
BNSF Railway Company	2214.75
Demco, Inc	98.66
Leonard Fleck	50.00
Madison Drozdowski	50.00
Kurt Winkler	50.00
Curtis Schulz	50.00
US Bank	779.62
Loren Wiest	70.00
Rebekah Kjos	90.40
Colleen Wiest	90.40
Justin Benz	170.90
Purchase Power	3200.00
City of Fargo	125.00
Ramkota	160.20
Powerplan	1269.33
Postmaster	370.76
Cardmember Service	717.01
Loren Wiest	350.00
Demco, Inc	38.45
ALA	175.00
Dustin Pekas	139.33