

The regular Beulah City Council meeting of October 16, 2017 was called to order at 7:00 pm at Beulah City Hall by Mayor Darrell Bjerke.

Present: Brant Keller, Kathy Kelsch, Clyde Schulz, Travis Frey, Kelsey Timmer, Joel Morgan

Absent: Eric Hoffer, Ben Lenzen

Also Present: Assistant City Attorney Allyson Hicks, City Engineer Charles Hankins, City Coordinator Russell Duppong, Public Works Foreman Kenny Yeager, Water/Wastewater Foreman Gary Neuberger, Economic Development Director John Phillips, Larry Gabriel, Kate Johnson

Pledge of Allegiance

Schulz made a motion seconded by Keller to dispense with the reading of the minutes of the last regular meeting on October 2 and approve as furnished to the Council by email. Roll call vote found Schulz, Timmer, Keller, Kelsch and Morgan in favor.

Bjerke stated the Sakakawea Medical Center is having its celebration and dedication ceremony on November 8 at Hazen City Hall.

Duppong presented a seven foot variance for Larry Gabriel. It is to build a garage in his backyard that will be attached to the house. P&Z recommended approval of the variance. Keller made a motion seconded by Kelsch to approve the variance as presented. Schulz commented that he thought there would be no need for variances with the new zoning code. Duppong stated there will always be variances. Roll call vote found Schulz, Timmer, Keller, Kelsch and Morgan in favor.

Keller questioned the Transfer Station hours. Ferebee stated they will change on November 6 to Monday, Wednesday and Friday from 12:00 to 5:00. Timmer questioned the Transfer Station employee's hours. Bjerke stated those would be the new hours for his position. Schulz stated it is something to be discussed at the Employee Relations meeting.

Schulz commented the Wellness Center is moving along. The Emergency Action Plan review took place at the Civic Center. Section 22 was discussed at the meeting.

Timmer made a motion seconded by Schulz to approve certification of unpaid invoices to the County to be put on property taxes. Roll call vote found Schulz, Timmer, Keller, Kelsch and Morgan in favor. She stated the Library will be involved in the Trail of Treats for Halloween and the Christmas Walk Around this year.

Frey arrived.

Kelsch commented they will continue to look at potential improvements to the Civic Center. Hankins commented the DOT contacted him regarding the Multi-Use path. They are inquiring if the City would be interested in the option of a delineated bike path on the street on the south side of 7th Street. Keller questioned if it could be on the north side. Hankins stated it would need to follow the flow of traffic from Hwy. 49. Discussion followed. Kelsch stated we will need to determine what the time frame is on this.

Keller commented a notice will be going out regarding the temporary absence of water softening at the Water Plant. Kelsch questioned when the water pressure will be back to normal. Hankins stated it will improve after some testing is completed on the water tank. Bjerke commented on the gauge on the bridge that was discussed at the Emergency Action Plan meeting. Schulz commented a representative from the gauge company will be at the next Water Board meeting to explain and answer questions. Schulz stated the gauge doesn't seem to be storing data. We thought the data was being stored to watch for emergency situations. Bjerke stated it needs to be decided if the gauge is worth the cost. Bjerke commented the Section 22 study should be completed in two weeks.

Frey commented an Employee Relations meeting will be set up to finalize wage increases. The RFPs for the Land Use Comprehensive Plan are in and will be reviewed.

Hankins commented he is looking at Clean Water SRF funding for the 12th Street Drainage project. Schulz made a motion seconded by Timmer to approve the Interstate Engineering invoices for this month. Roll call vote found Frey, Schulz, Timmer, Keller, Kelsch and Morgan in favor.

Hicks presented Ordinance 428 for Municipal Court fees. Schulz made a motion seconded by Frey to have second reading of Ordinance 428. Roll call vote found Frey, Schulz, Timmer, Keller, Kelsch and Morgan in favor.

Yeager commented they have been working on drainage ditches, putting up the snow fence, cutting trees in the dry dam, leaf sweeping and starting the furnace at the Civic Center. At the Transfer Station they hauled some ashes, the metal crushers are here and the revenue for the last two weeks was around \$500. Duppong stated the inspection on the dry dam will be October 26.

Duppong commented on pictures of trees by the river sent to the Water Board. The Water Board will reimburse the City \$500 to put a flap gate on the culvert by the bus barn.

Frey made a motion seconded by Kelsch to approve the September financial reports as sent out. Roll call vote found Frey, Schulz, Timmer, Keller, Kelsch and Morgan in favor.

Ferebee presented raffle permits for the Beulah Chamber: Chamber Chili Bingo at the Beulah Civic Center on November 17, 2017 and the St. Nicks Picks at the Chamber office on December 11, 2017. Keller made a motion seconded by Morgan to approve the raffle permits as presented. Roll call vote found Frey, Schulz, Timmer, Keller, Kelsch and Morgan in favor.

Phillips commented the bakery is moving along. The sewer line will need to be replaced, which will involve digging in the street. He commented the City is a participant in the Main Street Initiative that the Governor discussed. Phillips commented on meeting with an excavation company that may be interested in locating in Beulah. He stated he is working with Kelsch on the Civic Center. It's important to identify an area where we can hold events. The Hospitality and Lodging Tax Committee will be presenting a budget on November 6.

Schulz made a motion seconded by Keller to accept the Municipal Court Report. Roll call vote found Frey, Schulz, Timmer, Keller, Kelsch and Morgan in favor.

Meeting adjourned at 8:00 pm.

Darrell R. Bjerke, Mayor

Heather Ferebee, Auditor

10/16/2017