

CITY OF BEULAH

January 11, 2023, 6:00 pm

Beulah City Hall Council Chambers

CITY COUNCIL MEETING

The regular meeting of the Beulah City Council was called to order at 6:00 pm by Mayor Jeff Gooss with Council Members Gary Miller, Sean Cheatley, Auston Biles, David Czywczynski, Jason Isaak and Ben Lenzen present. Eric Hoffer and Amanda Mohl absent.

Also Present: Assistant City Attorney Jennifer Gooss, Economic Development Beaver Brinkman, Water Superintendent Gary Bovkoon, Public Works Superintendent Kenny Yeager, Police Chief Frank Senn, City Assessor Heidi Hamelton, City Auditor Heather Ferebee, Kimi Fischer, Roger and Mary Kay Gazur, Dale Schwalbe, Editor Bill Schmalfeldt.

Lenzen moved to dispense with the reading of the minutes of the last regular meeting on December 28 and approve as furnished to the Council by email. Isaak seconded. Roll call vote found Lenzen, Isaak, Cheatley, Biles, Czywczynski and Miller in favor.

PUBLIC INPUT

Mobile Food Vendor License Application Approval. Kimi Fischer commented on the application required by the city, stating Bismarck's application is not as invasive. Employees working in the food truck change frequently. Jennifer Gooss stated the ordinance requires the application to be notarized. Fischer questioned why an agent of the city would enter her food truck. Gooss stated it is included for safety concerns, not necessarily health concerns. Fischer stated the requirements on the application seem more like what would be required for an individual event instead of an annual application. Gooss commented it is more for general information to find out what she is doing, it wouldn't be disqualifying. Fischer stated each time she sets up her truck she sends a message to the Chief of Police as to where she will be. Chief Senn stated this process is designed to regulate those who are not in compliance. Isaak moved to approve the Mobile Food Vendor License application for a permit for Kim Fischer DBA Kimi's. Biles seconded. Roll call vote found Isaak, Biles Cheatley, Lenzen, Czywczynski and Miller in favor.

COUNCIL PORTFOLIOS

Council Member Cheatley

The Employee Relations Committee recommends changing the wage schedule for passing the Class II and Class III certifications in the Water/Wastewater Dept. The city does not have an employee who is Class III certified in Water Treatment. To remain in compliance, the city is currently contracting with AE2S. Once an employee is certified, the city will no longer be required to contract with AE2S, and this will be a cost savings for the city. Cheatley moved to approve the increase of wages for passing the Class II certifications to \$.50 for each one and for passing the Water Treatment Class III certification to \$1.00. Lenzen seconded. Roll call vote found Cheatley, Lenzen, Isaak, Biles, Czywczynski and Miller in favor.

Council Member Miller

Flood information discussed. There is a 30-day waiting period on flood insurance from FEMA. Miller stated if a body of water affects one or more homes, flood insurance would cover damage. The snow could back up and flood houses on the north side of town as well. There will be a public meeting at the Civic Center on January 30 at 6:00 pm. The waiting period is for FEMA, but there are other companies that have different waiting periods. Private companies can declare a moratorium and policies can then not be written. FEMA does not have a moratorium.

Council Member Lenzen

The Assessment Board is getting a new member. There should be some numbers before spring.

Council Member Isaak

The Equipment Committee met on Monday. Generators are being researched and a snow blower was discussed. A snow blower may be added to the budget for next year. The Water Plant needs a membrane replacement. Isaak moved to approve the quote from Wigen Water Technologies for \$62,609 for the membrane replacement at the Water Plant. Biles seconded. There is money set aside in the Water fund each year for the membrane replacements. Roll call vote found Isaak, Biles, Cheatley, Lenzen Czywczynski and Miller in favor.

Mayor Gooss

Applications for Board Appointments:

Travis Frey – Assessment Board (6-year term) – Gooss stated he would like to make sure there is not a conflict with Interstate Engineering as he was told Frey is crucial at Interstate with discussions on assessments.

Roger Gazur – Planning and Zoning Commission (5-year term) – this will be left open for 30 days to allow for other interested parties to apply. There are a couple of people who are interested, and they did not know about the posting.

Gooss appointed the following individuals:

Justin Feil – Pool Board (3-year term)

Kameron Plienis – Pool Board (3-year term)

Kurt Swenson – JDA Board (3-year term)

Rachel Schmitz – Library Board (3-year term)

Cheatley moved to approve the appointments as presented. Lenzen seconded. Roll call vote found Lenzen, Isaak, Cheatley, Biles, Czywczynski and Miller in favor.

Miller commented that Roger Gazur is a vital part of P&Z. Gazur is a very active member of the board. Miller requested Gooss reconsider. Gooss stated he knows Gazur is a very active member of the board. He just wants to give others the opportunity to apply. Gooss stated he does not have an objection to extend the membership of Roger Gazur for the next 30 days.

Cheatley moved to amend the motion to allow Roger Gazur to serve for the next 30 days until the first council meeting in February. Biles seconded. Roll call vote on the amendment found Lenzen, Isaak, Cheatley, Biles, Miller and Czywczynski in favor. Roll call vote on the motion found Lenzen, Isaak, Cheatley, Biles, Miller and Czywczynski in favor.

CITY PERSONNEL

Economic Development Director

The city is waiting for more generator bids. A water leak was discovered at the Civic Center. There is no damage observed. Instead of jackhammering out the new bathroom floors, a line will be run overhead. The kitchen, drinking fountain and old bathrooms don't have water currently. The water cannot be totally turned off for the building because it feeds the boilers. The Main Street Project bid package should be ready by the end of the month. The USDA team may come to Beulah to present grants available to homeowners and businesses.

City Assessor/Planner

Proposed Planning & Zoning fees were presented. It is requested that the fees for processes such as variances, PUD's, conditional use permits, etc. are established. These fees have legal and engineering costs incorporated. Right now, the city does charge for these services which have costs involved. Miller moved to approve a resolution be set up for P&Z fees. Czywczynski seconded. Roll call vote found Miller, Czywczynski, Lenzen, Isaak, Cheatley and Biles in favor.

Assessor update – the sales ratio meeting with Vanguard will be on February 13. There have been eleven onsite reviews of properties in Beulah. Homestead tax applications are being filled out.

Police Chief

Senn will attend Law Day at the legislature. He will also attend a committee meeting on NDPERS on Friday. House Bill 1040 is looking at eliminating the NDPERS defined benefit retirement account and replacing it with a defined contribution retirement account. Senn will meet with the NDLC to discuss this.

City Attorney

Criminal Ordinance No. 452 was presented for first reading. An outline on the changes was provided and those were discussed. The curfew punishment was changed as it is currently not enforceable. It is changed to an infraction. Senn stated it is a juvenile referral and not a monetary fine to the juvenile. The infraction is geared toward the duty of the parent. It would put the child at an infraction and be referred to the juvenile system. It was questioned if putting a child in the juvenile system is needed for a curfew. Lenzen moved to have the first reading of Ordinance No. 452 with the revision of the curfew to an infraction. Miller seconded. Roll call vote found Lenzen, Miller, Isaak, Cheatley, Biles and Czywczynski in favor.

Public Works Superintendent

Snow is still being removed from town. The city needs to sign an agreement for a loader for next year by February 11.

City Auditor

Cheatley moved to approve the Mobile Food Vendor License application for the Off the Hook Seafood, LLC permit. Miller seconded. Roll call vote found Cheatley, Miller, Lenzen, Isaak, Biles and Czywczynski in favor.

Isaak moved to approve the Special Event Permit for Bronson’s Marketplace for the Lion’s Club Nite at the Races at the Beulah Civic Center on January 28, 2023. Czywczynski seconded. Roll call vote found Isaak, Czywczynski, Lenzen, Cheatley, Biles and Miller in favor.

Lenzen moved to approve the Special Event Permit for Molco LLC for the Big Buck Contest at the Beulah Civic Center on January 21, 2023. Czywczynski seconded. Roll call vote found Lenzen, Czywczynski, Isaak, Cheatley, Biles and Miller in favor.


Cheatley moved to approve the local permit for a raffle for Rough Rider Motorcycle Club at Riverside Park on June 17, 2023. Biles seconded. Roll call vote found Cheatley, Biles, Lenzen, Isaak, Czywczynski and Miller in favor.

A flood preparedness meeting will be held on Thursday, January 26 at 6:00 pm at City Hall with city and emergency personnel.

APPROVAL OF BILLS

Cheatley moved to pay bills as presented and reviewed. Biles seconded. Roll call vote found Cheatley, Biles, Czywczynski, Miller, Lenzen and Isaak in favor.

Meeting adjourned at 7:11 pm.



Jeff Gooss, Mayor



Heather Ferebee, City Auditor

The following bills were approved and paid in December:

Check Range: 42508 to 42589, 42591, -99714

Payroll Check Range: -74375 to -74256, -74253, 42507, 42590

Employees	158923.20	NDPERS PD	6524.34
FIT	14837.86	FIT	21520.88
NDPERS 457	297.50	NDPERS 457	297.50
HEALTH INS	40166.57	NY Life Insurance Company	3861.30
METLIFE	1124.48	NY Life Insurance Company	3861.30
NDPERS 457	297.50	Principal Life Insurance Co	368.55
FIT	13465.70	Mercer County Treasurer	6363.60
NDPERS Main	7305.34	Downtown Gas & Auto	11278.22
NDPERS Main 2020	4169.60	Waste Management	708.50

West River Telephone	1509.99	Traffic Safety Store	1001.50
MDU	11521.51	Nelson International	95.69
US Bank	1290.01	Hazen Welding	1560.00
Timothy & Hope Meyer	17.86	Marcie Krumwiede	200.00
Alison Bylenga	75.00	Adam Baker	60.69
Mark Berreth	12.66	Antelope Creek Trucking	5540.00
Powerplan	3061.03	Knife River Veterinary Clinic	245.17
West River Telephone	104.62	AVI Systems Inc	974.78
North Dakota Dept of Health	146.00	Applied Concepts	187.00
NDDEQ	148.26	Motorola Solutions, Inc.	24.50
Beulah JDA	267.01	Pro Forms	91.20
Roughrider Electric Coop	3733.83	Uniform Center	195.99
Aramark	53.68	Lucky's Towing & Repair	1000.00
Beulah Airport Authority	267.01	J & M Hardware Inc	856.48
Mark A. Kaffar	600.00	Farmers Union Oil Co	9123.10
Aramark	654.60	Interstate Engineering	2652.26
American Express	976.88	Stein's Inc	235.88
The Beacon	733.68	Dakota Pump & Control	50.00
Information Technology Dept	268.85	Butler Machinery Co	1835.78
Bronson's Marketplace	143.13	Beulah Park District	42448.15
MARC	5510.55	Beulah Park District	6396.05
Bloom'n House	600.00	Beulah Senior Center	1230.01
MicroMarketing LLC	50.34	Beulah Airport Authority	1722.01
Mercer County Weed Board	161.46	AT&T Mobility	43.23
Country Inn & Suites Bis	259.20	Postmaster	315.58
Sanford Health Occup Med	35.00	CapFirst Equipment Finance	76071.00
NDACo Resources Group, Inc.	50.00	The Union Bank	6714.81
North Dakota One Call Inc	9.10	J.T. Fire LLC	70.00
Solem Law Office	4262.15	Darla Knutson	37.02
AE2S, LLC	2689.80	Waste Management	533.50
AE Operations, LLC	4463.00	Millennium Express	16.23
AT&T Mobility	776.52	Coal Country CHC	26.00
Baker & Taylor	285.05	NDACo Resources Group	1083.41
Granville Brinkman	346.00	Dakota Concepts, LLC	39838.75
Beulah Lumber Company	11.97	Marco Technologies LLC	159.66
NAPA Auto Parts	2356.11	The Beacon	804.38
Advanced Bus Methods	947.92	MicroMarketing LLC	23.75
USA Blue Book	728.98	Jessie Mann	406.39
Bronson's Marketplace	97.48	Postmaster	396.73
Hawkins Inc.	20.00		