

## **CITY OF BEULAH**

**January 12, 2022, 6:00 pm**

**Beulah City Hall Council Chambers**

### **CITY COUNCIL MEETING**

The regular meeting of the Beulah City Council was called to order at 6:00 pm by Mayor Travis Frey with Council Members Sean Cheatley, David Ripplinger, Gary Miller, Eric Hoffer, Kathy Kelsch, Ben Lenzen, Amanda Mohl and David Czywczynski present.

Also Present: City Engineer Charlie Hankins, City Attorney Scott Solem, Water Superintendent Gary Bovkoon, Public Works Superintendent Kenny Yeager, Economic Development Beaver Brinkman, Police Chief Frank Senn, City Auditor Heather Ferebee, Eli Schumann and Editor Claudette Olivier.

Pledge of Allegiance.

Kelsch moved to dispense with the reading of the minutes of the last regular meeting on December 22 and approve as furnished to the Council by email. Mohl seconded. Roll call vote found Kelsch, Mohl, Cheatley, Czywczynski, Ripplinger, Miller, Lenzen and Hoffer in favor.

### **PUBLIC INPUT**

Bornsen was contacted regarding a property in the flood plain. The appraisal for the house was \$4,500. Bornsen did not accept the amount. The city took what it could from the FEMA grant and settled on \$14,000 plus \$1,775 in court fees for a total of \$15,775. Miller moved to accept the amount of \$15,775 as a purchase price for the property at 526 Central Ave S and court fees. Cheatley seconded. Roll call vote found Miller, Cheatley, Mohl, Czywczynski, Ripplinger, Lenzen, Hoffer and Kelsch in favor.

### **COUNCIL PORTFOLIOS**

#### Council Member Miller

The west side of the old nursing home is being considered for a library and daycare center. This is the newest section of the building. It is the best opportunity for the library to obtain a new building. It is approximately 20,000 square feet. P&Z felt this is a good use for the area. There would be an opportunity to grant money for construction.

#### Council Member Hoffer

The rear load garbage truck had an engine failure. The estimate is \$45,000 to repair. There is a budgeted amount to lease a new garbage truck. Hoffer moved to approve receiving estimates on a new garbage truck body and chassis. Czywczynski seconded. The lead time is 120 days on the purchase. We are using the specs for the truck Hazen recently purchased. It would be a different

chassis. Roll call vote found Hoffer, Czywczynski, Miller, Cheatley, Mohl, Ripplinger, Lenzen and Kelsch in favor. The old truck is being looked at for use options such as a dump truck or sand truck.

GIS System: The sub-centimeter equipment option is the choice being considered. This will be used for data gathering. The best data we can start with will help in the future. Hoffer moved to approve the purchase of the sub-centimeter grade GIS hardware for \$16,600 less the promotional discount. Lenzen seconded. There is also an annual license fee. Roll call vote found Hoffer, Lenzen, Czywczynski, Miller, Cheatley, Mohl, Ripplinger and Kelsch in favor.

#### Council Member Kelsch

The Civic Center spray insulation process will start tomorrow. The cost has increased on spray insulation.

#### Council Member Cheatley

Beulah Rural Fire Protection District funding request of \$15,000 for radios. Kelsch moved to approve the allocation of \$15,000 to the Beulah Rural Fire Protection District. Miller seconded. Cheatley abstained. Roll call vote found Kelsch, Miller, Hoffer, Lenzen, Czywczynski, Mohl and Ripplinger in favor. It was questioned why the city needs an estimate of water use from the fire department. It was stated the city is trying to be as accurate as possible as water accountability is a compliance issue required by the state. Discussion followed. A water meter is in place at the fire department for normal use. During an emergency, water usage won't be metered.

The DOT is concerned with residents piling snow in the boulevard on Hwy. 49 and that it will blow and block the road. It was stated the city ordinance only requires snow not to be blown in the street. It was stated there hasn't been a history of a problem in the area.

#### Mayor Frey

In January of each even-numbered year the council designates depositories of public funds which meet the pledge of security requirements: First Security Bank West, The Union Bank, US Bank. The city currently has funds deposited in these banks. Cheatley moved to approve the depositories of public funds for First Security Bank West, The Union Bank and US Bank. Czywczynski seconded. Roll call vote found Hoffer, Lenzen, Czywczynski, Miller, Cheatley, Mohl, Ripplinger and Kelsch in favor.

Frey appointed Amy Prince to the Pool Board for a 3-year term. Hoffer moved to approve the appointment. Mohl seconded. Roll call vote found Hoffer, Mohl, Lenzen, Czywczynski, Miller, Cheatley, Ripplinger and Kelsch in favor.

The NDLC hired a new director, Matt Gardner. The city appreciation dinner is January 28. The mileage rate has increased to \$.585. It is an election year and petitions are due April 11 by 4:00 pm. Budget amendments and transfers will need to be made for 2021. Pay increases for council were budgeted and will need to be adjusted by ordinance before the new council is in place.

## **CITY PERSONNEL**

### Police Chief

Two more SORN radios have been ordered that were budgeted for this year. More radios are still needed.

### City Attorney

Ordinance No. 442 – Zoning District Map Amendment. Miller moved to have the first reading of Ordinance No. 442. Cheatley seconded. Roll call vote found Miller, Cheatley, Hoffer, Lenzen, Czywczynski, Mohl, Ripplinger and Kelsch in favor.

Ordinance No. 443 – Lodging/Food Tax making CVB visitor's committee. Czywczynski moved to have the first reading of Ordinance No. 443. Mohl seconded. Roll call vote found Czywczynski, Mohl, Hoffer, Lenzen, Miller, Cheatley, Ripplinger and Kelsch in favor.

Resolution Creating and Defining the Boundaries for Water and Sewer District No. 26. Separate Special Improvement Districts will need to be set up for the water, sewer and incidentals and for streets alone. Discussion followed on the financing options of the districts. Hoffer moved to approve the Water and Sewer Improvement District No. 26 as presented. Kelsch seconded. Roll call vote found Hoffer, Kelsch, Lenzen, Czywczynski, Miller, Cheatley, Mohl and Ripplinger in favor.

The state will be requiring backflow prevention on any public, commercial or multi-use building. The DEQ has a draft backflow preventor ordinance. The city will need to have an ordinance in place by the end of April. Carmen Reed will be coming to the first council meeting in February. The county's mitigation plan needs to be updated.

### Water/Wastewater Superintendent

The pickup production date is January 31. There was a water break that was repaired. Backflow prevention surveys will be mailed out.

### City Auditor

Special Event Permit for Bronson's Marketplace for the Lion's Club at the Beulah Civic Center on January 29, 2022. Cheatley moved to approve the permit as presented. Mohl seconded. Roll call vote found Cheatley, Mohl, Hoffer, Lenzen, Czywczynski, Miller, Ripplinger and Kelsch in favor.

Special Event Permit for Molco, LLC for the Big Buck Contest at the Beulah Civic Center on February 5, 2022. Special Event Permit for Molco, LLC for Pheasant's Forever at the Beulah Civic Center on March 12, 2022. Cheatley moved to approve the permits as presented. Ripplinger seconded. Roll call vote found Cheatley, Ripplinger, Hoffer, Lenzen, Czywczynski, Miller, Mohl and Kelsch in favor.

Mohl moved to approve the Site Authorization for CVB at the Civic Center on February 5, 2022. Czywczynski seconded. Roll call vote found Mohl, Czywczynski, Hoffer, Lenzen, Miller, Cheatley, Ripplinger and Kelsch in favor.

#### Economic Development Director

The bridge by the Civic Center will be moved soon. The plans for the Sun Valley Storage Lot area were presented. Lots have inactive water and sewer lines that are not usable. The lots would be sold as is. The water and sewer lines are insufficient and will not work as they are undersized. There would need to be an improvement district to put those in if they are desired. It was stated there would be an open bid process to verbally bid on the lots. The sale would be in May. The lots would be platted before the sale.

An abandoned auto grant was applied for. A letter was presented regarding a potential business for grooming, boarding, and pet rescue of dogs and other animals. The location of a lot available for the business was presented. The preliminary site is across the street from the vet clinic. Three banks in Beulah have agreed to support the loan for the Civic Center. There is a meeting at noon on January 20 with Teran Doerr of Bowman regarding the Bowman County Development Corporation.

The next council meeting will be on Tuesday, January 25 at 6:00 pm.

LEPC is meeting tomorrow. The addition of an emergency siren on the north side of Beulah was discussed.

#### **APPROVAL OF BILLS**

Hoffer moved to pay the bills as presented and reviewed. Cheatley seconded. Roll call vote found Hoffer, Cheatley, Miller, Mohl, Czywczynski, Kelsch, Ripplinger and Lenzen in favor.

Meeting adjourned at 7:46 pm.

  
Travis Frey, Mayor

  
Heather Ferebee, City Auditor

#### **The following bills were approved and paid in December:**

Check Range: 41176 to 41323, -99748

Payroll Check Range: -75477 to -75360, 41174, 41215, 41218, 41250, 41321

Employees	143911.71	FIT	13590.16
FIT	11813.62	NDPERS 457	212.50
NDPERS 457	212.50	FIT	18577.36
HEALTH INS	34856.18	NDPERS 457	212.50
METLIFE	1048.87	NDPERS Main	7926.65

NDPERS Main 2020	2399.97	IAAO	225.00
NDPERS PD	5969.76	EDND	150.00
SIT	3626.68	Marlin Block	100.10
Unemployment	51.48	Brock White Company LLC	960.00
MN Child Support	171.66	Black Mountain Software	100.00
MN Child Support	171.66	Black Mountain Software	1000.00
MN Child Support	171.66	ND League of Cities	75.00
NY Life	1756.60	Powerplan	742.27
NY Life	1756.60	AT&T Mobility	736.68
Principal Life Insurance Co	317.55	Mercer County Auditor	2.00
BNSF Railway Company	403.17	West River Telephone	97.97
Postmaster	265.00	ND Water Users Association	300.00
Custer Health	75.00	North Dakota One Call Inc	8.90
North Dakota Dept of Health	89.00	NDDEQ	222.40
Mercer County Treasurer	6044.85	Roughrider Electric Coop	3608.16
Mercer County Auditor	2305.60	Aramark	48.80
Downtown Gas & Auto	4001.81	Lexipol LLC	3127.10
Midco	119.28	Farmers Union Oil Company	7563.72
Waste Management	311.72	The Beacon	467.62
Beulah JDA	115.66	Lignite Energy Council	300.00
West River Telephone	1545.78	Conway, Deuth & Schmiesing	250.00
Beulah Airport Authority	115.66	Quadient Finance USA, Inc.	794.43
US Bank	413.73	The Beacon	75.56
Aramark	526.15	Bronson's Marketplace	40.54
North Dakota Planning Assoc	55.00	Vanguard Appraisals Inc	2160.00
American Express	682.11	Waste Management	817.69
AE Operations, LLC	2496.50	Pulse	1903.50
MDU	12131.28	Larramie Tripp	325.00
Information Technology Dept	253.95	Nancy Bickerstaff	19.26
Bottom Line Personal	29.95	Mercer County Weed Board	300.71
Motorola Solutions, Inc.	12384.74	AVI Systems Inc	16386.57
NACOP	155.00	J.T. Fire LLC	65.00
Blue360 Media, LLC	524.06	IACP	190.00
Marco Technologies LLC	155.60	MARC	4233.75
MicroMarketing LLC	34.83	Clay's Plumbing & Heating Inc	4329.29
Baker & Taylor	322.24	Mercer County Sheriff's Dept	25.00
Environmental Toxicity Control	850.00	J.P. Cooke Co.	112.50
ND Sheriff's & Deputies Assoc	100.00	NDACo Resources Group, Inc.	1755.00
Cengage Learning	199.12	Butler Machinery Company	15023.30
State Historical Society of ND	40.00	USA Blue Book	183.30
SPEE-DEE Delivery Service	22.57	Krebs Auto Body LLC	222.00



NAPA Auto Parts	641.24	Pro Forms	183.40
J & M Hardware Inc	429.32	Quill LLC	57.96
Bronson's Marketplace	120.53	Axon Enterprise, Inc.	71.06
New York Life Insurance Co	2706.76	Darla Knutson	28.87
Dale Schwalbe Trucking	1260.00	Heidi Hamelton	89.60
New York Life Insurance Co	6539.17	Curt Schank	25.00
New York Life Insurance Co	5969.35	Melody Schutt	50.00
New York Life Insurance Co	83623.66	Daniel Bolick	5.64
New York Life Insurance Co	172022.51	Kale & Mariah Kruger	25.05
William Elmore	26428.06	Tim Oliger	25.00
Brighthouse Financial	50477.20	PTC Cust IRA Kenneth Yeager	275111.36
LPL Financial fbo Darla Knutson	31730.00	William Elmore	6223.65
New York Life Insurance Co	30969.14	Edward Jones IRA Frank Senn	158142.80
New York Life Insurance Co	23896.78	Solem Law Office	2833.33
New York Life Insurance Co	5467.54	Solem Law Office	5586.56
New York Life Insurance Co	12324.99	Mark A. Kaffar	600.00
New York Life Insurance Co	12259.55	Interstate Engineering, Inc	10742.75
New York Life Insurance Co	28338.29	Interstate Engineering, Inc	4686.50
New York Life Insurance Co	25974.10	Interstate Engineering, Inc	12089.86
Pershing Marcie Krumwiede	20696.66	Beulah Quarterback Club	25.00
Robert Mohl	12904.33	Interstate Engineering, Inc	412.50
Shane Boulds	1490.99	Marco Technologies LLC	38.75
Benjamin Newman	18004.28	Cengage Learning	151.24
New York Life Insurance Co	137342.81	Findaway World LLC	19.99
Home Connection, LLC	8539.38	Marco Technologies LLC	155.60
C & H Glass	8842.00	Fireside Office Products Inc	498.00
Beulah Park District	44007.72	Jeffrey Gooss	5962.86
Beulah Lumber Company	584.87	Postmaster	384.97
Lignite Tire	2554.00		
Millennium Express	28.60		
Advanced Business Methods	876.60		
DNOW L.P.	50.00		
Beulah Park District	6307.00		
Beulah Senior Center	1212.89		
Beulah Airport Authority	1698.04		
NDPERS fbo Renee Carlson	18651.99		
Waste Management	702.88		
C.S. Doors, Inc.	1483.72		
Radar Shop	130.50		
Mohl Drilling, Inc	7445.00		
Computer Projects of Il. Inc.	425.00		