

**Beulah JDA Meeting Minutes**  
**January 18, 2023**  
**4:30 PM – Beulah City Hall**

**Members Present - Beaver Brinkman (by Zoom), Mary Lou Horning, Nathan Richter, Auston Biles, Scott Solem, Vern Muscha (by phone), Kurt Swenson (by phone)\***

**Members Absent - Ben Lenzen, Kim Kessler**

- A. Call Meeting to Order
- B. Election of Officers  
Motions were made and approved for the election of officers as follows:  
Auston Biles – Chair  
Nathan Richter – Vice Chair  
Kim Kessler – Secretary  
Beaver Brinkman - Treasurer
- C. Approval of Agenda – Beaver moved to approve the January 18, 2023 agenda, Mary Lou seconded. Motion approved unanimously.
- D. Meeting Minutes – Beaver moved to approve the December 21, 2022 meeting minutes, Mary Lou seconded. Motion approved unanimously.
- E. Financial Report
- 1) Profit and Loss Statements (2 months) – Beaver moved to approve the Profit and Loss Statements as presented, Mary Lou seconded. Approved unanimously.
  - 2) Balance Sheet- Beaver moved to approve the Balance Sheet as presented, Mary Lou seconded. Approved unanimously.
- F. **OLD BUSINESS**
- USDA Building-** Beaver reported on the door repair.
- Greystone Appraisal** – the appraisal has been completed and a copy provided to the board members.
- G. **NEW BUSINESS**
- Bloom’n House Buydown**  
Beaver moved to approve the Bank of North Dakota Buydown on behalf of the Bloom’n House, Nathan seconded. Motion approved unanimously.
- Hazen Theater**  
Nathan requested that the information on the Hazen Theater be presented by HCD. HCD will be asked to meet with JDA at an upcoming meeting.
- Other Program Offerings**  
Nathan will provide the application that will be used by persons interested in applying for one of the JDA program offerings. Beaver will provide information on the programs to Renee to post on the City’s website.

## **MCED**

Beaver proposed that a member of MCED sit on the JDA board and member of JDA sit on the MCED board. It was noted that Beaver currently sits on both boards. Beaver made the recommendation that the cross representation be included in JDA's by-laws.

### **Amendment of By-laws**

It was proposed that the by-laws be amended to extend the member term limits beyond what is set out under the current by-laws. It was also recommended that the board ratify the actions taken at this meeting once the by-laws have been amended and approved to ensure the votes taken were approved by members having the requisite authority to do so under the by-laws. Kurt moved to amend the by-laws to extend the member terms and to ratify the votes taken at this meeting once the new by-laws have been approved. Beaver seconded. Motion approved unanimously. [*\*See note below*]

### **Confirmation of Past Payments**

Three payments needed to be made prior to year-end however there was only one check signer available due to the holidays. The three payments were made with just one check signer and those payments are now presented for approval to ensure the payments meet audit standards. Beaver moved to approve the payments made by Check Numbers 2160, 2161 and 2162, Nathan seconded. Motion approved unanimously.

## **G. OTHER BUSINESS**

### **Check Signers**

Nathan moved to approve Auston Biles as an additional check signer on the bank accounts with First Security Bank West and Union State Bank, Mary Lou seconded. Approved unanimously.

Motion to adjourn by Beaver, Mary Lou seconded. Adjourned at 5:55 pm.

*\*Kurt Swenson was appointed to serve on the JDA board by Beulah City Council on January 11, 2023. It was determined subsequent to this meeting that Kurt Swenson resides outside of Beulah's city limits and therefore is not eligible to serve as a JDA board member. Motions made by Kurt will be re-presented for approval by the JDA Board at its next regular meeting.*