

The regular Beulah City Council meeting of January 7, 2019 was called to order at 7:00 pm at Beulah City Hall by Mayor Travis Frey.

Present: David Czywczynski, Loren Daede, Kathy Kelsch, Kelsey Timmer, Gary Miller, Eric Hoffer, David Ripplinger

Absent: Clyde Schulz

Also Present: Assistant City Attorney Jennifer Gooss, City Engineer Charles Hankins, City Coordinator Russell Duppong, Public Works Superintendent Kenny Yeager, Brady Torgerson, Kate Johnson

#### Pledge of Allegiance

Kelsch made a motion seconded by Miller to dispense with the reading of the minutes of the last regular meeting on December 17 and approve as furnished to the Council by email. Roll call vote found Ripplinger, Czywczynski, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Brady Torgerson requested the Black Sands Golf Course budgeted allocation of \$12,000. Hoffer made a motion seconded by Timmer to approve the request for \$12,000 to the Black Sands Golf Course. Roll call vote found Ripplinger, Czywczynski, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Frey relinquished the chair to Timmer as the Council Vice President. Timmer appointed Travis Frey to the Beulah JDA Board. Kelsch made a motion seconded by Ripplinger to approve the appointment of Travis Frey to the JDA Board. Roll call vote found Ripplinger, Czywczynski, Daede, Kelsch, Hoffer and Miller in favor.

Frey stated JDA elected its officers for this year and Nathan Richter will remain the chairperson. The Pool Board will meet Wednesday. Hoffer made a motion seconded by Kelsch to accept the municipal court report. Roll call vote found Ripplinger, Czywczynski, Timmer, Daede, Kelsch, Hoffer and Miller in favor. Frey stated he is still looking at a change in the size of the Council and establishing a full home rule charter. The full charter would allow the city to create more funds. The partial home rule charter was to allow the city to collect sales tax. The NDLC March Madness Conference will be at the end of March.

Hoffer commented the garbage truck is still in Bismarck and should be back this week. The dump truck is back, but the starter will need to be repaired.

Kelsch stated the Civic Center is being painted. Dakota Sound was there to start with installation of the sound system. She presented a proposal for the bathrooms from Western Steel if it's decided to move forward. The bathrooms would fit in the DOT space. She stated the DOT is willing to move their location. The bathroom estimate is approximately \$130,000. There were anticipated funds from the Restaurant and Lodging tax, but those funds have been decreased, changing the amount needed. We would need to decide where \$80,000 would come from. An option would be to use \$40,000 from the Public Building fund and \$40,000 from the Sales Tax fund. Ripplinger questioned if there is any income from the DOT using that spot. Kelsch stated the DOT does not pay rent. Hoffer questioned if there are funds available in the Sales Tax fund. Kelsch stated yes. Ripplinger questioned if the bathrooms need to be done to get more people there. Kelsch stated no, but it is time that we take care of a city property. If there was a big event it would be more attractive for a large amount of people. Duppong stated the bathrooms currently are not in

compliance. Czywczynski questioned if this estimate includes all of the outside work too. Kelsch stated it does and the sewer line is right outside the wall of the building in that area. Having the bathrooms in this location allows us to have the least amount of water and sewer work. Czywczynski questioned if more room would be added to the kitchen where the current bathrooms are. Kelsch stated the potential is there in the future. Miller questioned if it was bid. Kelsch stated no because it was less than \$150,000 and it is difficult to get contractors to bid on projects.

Czywczynski commented on the 12<sup>th</sup> Street Drainage Project. A meeting took place to discuss where the funds could come from. The next step would be for Interstate Engineering to move forward. He stated the current estimate for the project is \$315,000 to \$330,000. Czywczynski made a motion seconded by Miller to authorize Interstate Engineering to proceed with final design plans and specs. Roll call vote found Ripplinger, Czywczynski, Timmer, Daede, Kelsch, Hoffer and Miller in favor. Czywczynski commented Gloria Olheiser has stepped down from the Lodging Tax Advisory Board.

Miller stated P&Z will meet on January 17.

Timmer commented the Library Board will meet Wednesday.

Ferebee presented a Special Event Permit for Bronson's Marketplace & Liquor at the Beulah Civic Center for the Red, White & Wellness event on February 2, 2019. Kelsch made a motion seconded by Hoffer to approve the special event permit as presented. Roll call vote found Ripplinger, Czywczynski, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Ferebee presented two local permits for the Beulah Lions Club for a 50/50 raffle and a Chinese auction raffle at the Beulah Civic Center on March 2, 2019. Hoffer made a motion seconded by Miller to approve the local permits for raffles as presented. Roll call vote found Ripplinger, Czywczynski, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Ferebee stated the City's annual audit will be the week of April 8.

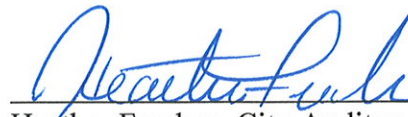
Duppong commented the two new pumps for Lift Station 3 will be installed tomorrow. He stated he did an inspection at the Maupin property and there is roughly a 25% improvement. He requested they attend a Council meeting to ask for an extension. Duppong stated he is working on the grant for the RV Park storm shelter.

Gooss presented Resolution 2019-01 for the replat of a portion of the Moens 3<sup>rd</sup> Addition. Miller made a motion seconded by Daede to approve the resolution as presented. Roll call vote found Ripplinger, Czywczynski, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Duppong stated the clinic will have inspections the week of January 14.

Kelsch made a motion seconded by Daede to approve payment of the bills as presented. Roll call vote found Ripplinger, Czywczynski, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Meeting adjourned at 7:36 pm.

  
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Travis Frey, Mayor  
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Heather Ferebee, City Auditor

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**The following bills were approved and paid in December:**

Check Range: 37343 to 37462, -99843

Payroll Check Range: -78667 to -78594

Employees	84,549.54
FIT	10,135.05
FIT	16,238.30
New York Life 457b	3,362.06
ND Child Support	190.99
MN Child Support	347.01
NDPERS	24,388.52
ALFAC	508.02
ND Child Support	226.62
MN Child Support	347.01
US Federal Contractor Registration	1198.00
Dougherty & Company LLC	500.00
HAWKINS INC	3886.09
ND Water Users Association	300.00
North Dakota Dept of Health	114.00
Mercer County Treasurer	5569.77
BHG, Inc.	643.96
Solem Law Office	5000.00
ND Rural Water Systems Assoc	240.00
MDU	15454.75
Downtown Gas & Auto	6973.20
West River Telephone	1648.97
USA Blue Book	402.66
Solem Law Office	4918.38
Moore Engineering, Inc.	5061.52
Rebekah Kjos	81.36
Interstate Engineering, Inc	2592.00
Information Technology Dept	244.45
Verizon Wireless	582.21
Farmers Union Oil Company	4053.18
New York Life	1468.21
Mainstay Funds	5634.09
Millennium Express	27.60
BHG, Inc.	174.54
LibraryJournal	129.99
Barnes & Noble Inc	54.32
Lookout Books	252.16
Penworthy	554.25
MINITEX	71.00
John Phillips	854.80

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Neutron Industries	197.61
ND League of Cities	960.00
Anna Pischel	25.00
ICON Architectural Group	22319.73
Core & Main	835.00
B&G Electric	1339.85
Dakota Promotions & Printing	207.47
Moore Engineering, Inc.	3674.99
Russell Duppong	28.25
Clyde Schulz	3555.00
Stein's Inc	80.50
Custer Health	75.00
ND League of Cities	140.00
Lignite Tire	73.00
Frank Senn	115.00
Jeff Gooss	21.00
Kurt Zazeski	282.00
Beulah JDA	342.27
Northern Plains Contracting, Inc.	70795.14
Midco	119.28
Beulah Airport Authority	391.12
Chemistry Lab	863.88
North Dakota One Call Inc	9.60
Roughrider Electric Coop Inc	4288.45
Waste Management of WI-MN	700.44
AmeriPride Services Inc.	359.89
Travis Frey	101.70
The Union Bank	8148.97
Fireside Office Products Inc	9123.00
HAWKINS INC	4125.36
Northern Lights Display	1061.00
Clyde Schulz	90.40
The Hub Convenience Stores	12.24
Mercer County Sheriff's Dept	400.00
Quill Corporation	520.81
Postmaster	275.08
Bronson's Marketplace	28.25
J & M Hardware Inc	529.34
Beulah Park District	43655.19
Mercer County Auditor	2174.60
Beulah Lumber Company	20.73
NAPA Auto Parts	1425.53
NDACo Resources Group, Inc.	367.09

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Uniform Center	503.90
Dakota Promotions & Printing	258.43
USA Blue Book	1478.63
US YELLOW	259.00
Uline	79.39
Dakota Pump & Control, Inc	1500.00
IAPE	100.00
Petty Cash	86.85
Michael Todd Company	522.15
Computer Projects of Il. Inc.	400.00
Advanced Business Methods	730.40
Electronic Communications Inc	75.00
Dakota Fire Extinguishers	65.52
DirectMED	316.29
J.P. Cooke Co.	103.50
Frank Senn	31.50
J-S Sanitation	245.00
Brandi Hurt	43.07
Jess Voegelé	50.00
James Schmit	25.00
Beulah Rural Fire Protection Dist	10000.00
Quill Corporation	150.30
Bill Barth Ford	218.10
Consolidated Construction Co, Inc	2500.00
Mainstay Funds	243.65
New York Life	45.47
US Bank	356.34
Demco, Inc	138.71
State Historical Society of ND	35.00
Rebekah Kjos	81.36
Gale/CENGAGE Learning	171.80
Productivity Plus Account	232.19
Lonny Buchmann	60.00
Jerusha Seal	50.00
Postmaster	353.29
West River Telephone	96.77
Cardmember Service	2939.56
ND Water & Pollution Control	40.00
Demco, Inc	430.25
Penworthy	238.72
Midwest Tape	1225.30
Ingram Library Services	2163.37