

## **CITY OF BEULAH**

**June 17, 2019, 7:00 pm**

### **Beulah City Hall Council Chambers**

The regular meeting of the Beulah City Council was called to order at 7:00 pm by Mayor Travis Frey with Council Members Kelsey Timmer, Clyde Schulz, Gary Miller, Loren Daede, Eric Hoffer, David Ripplinger, David Czywczynski and Kathy Kelsch present.

Also Present: City Attorney Scott Solem, City Engineer Charlie Hankins, City Coordinator Russell Duppong, Public Works Superintendent Kenny Yeager, Police Chief Frank Senn, Economic Director Granville Brinkman, City Auditor Heather Ferebee, Kent Ritterman and Kate Johnson

Pledge of Allegiance

### **MINUTES**

Kelsch moved to dispense with the reading of the minutes of the last regular meeting on June 3 and approve as furnished to the Council by email. Daede seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski and Hoffer in favor.

### **PUBLIC INPUT**

#### **Kent Ritterman of Moore Engineering**

Water Plant Improvement Update - The contingency budget still includes \$37,000, but \$20,450 for automated backwashing was already approved to be used. It was clarified that this is loan money.

Technical Support Agreement - \$10,000 was added to the budget to work with training new staff and some cleanup issues. Daede moved to approve extending the technical support by \$10,000 for 2019. Schulz seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski and Hoffer in favor.

South Lagoon Lime Removal Project Update - the removal of lime sludge is at the halfway point and the project is going well. Daede moved to approve Pay Estimate #1 to LS Enterprise/Pace for \$128,574.00. Kelsch seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski and Hoffer in favor.

Ripplinger arrived.

High Service Pumping Station #2 (Ground Tank) Rehabilitation Project – the estimate is \$175,000. The project is to repair the pumps so they are operating like they should be and to repair the building. The funding can be decided after the quotes are received. Daede moved to approve Moore Engineering getting quotes for the project as presented. Timmer seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor. Daede moved to approve the Moore Engineering Agreement for the project. Kelsch seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor.

6/17/2019

**LOMAR Study** – Beulah is a good candidate for a waiver, but if Beulah doesn't commit to funding a portion, the Section 22 Study will close out and the LOMAR Study will not happen. Hoffer moved to move forward with the LOMAR study. Czywczynski seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor.

**Main Bar** – Would like to block off part of the street on Central Ave. for their 5<sup>th</sup> year celebration on August 16, 2019 from 7:00 pm to 12:00 am. Schulz moved to approve blocking off the street as presented with final approval by the Police Chief. Hoffer seconded. There was discussion on blocking off the street. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor.

## **COUNCIL PORTFOLIOS**

### Council Member Kelsch

Brett Koch resigned his position at the Water Plant.

NDPERS Retirement Plan & Group Life Insurance – clarification of NDCC indicates the switch to the NDPERS Main Plan is to be put to a vote of the current employees who could switch to the plan. Although existing employees are not required to change and this doesn't seem necessary, the language states that it needs to be put to a vote. Kelsch moved to authorize and supervise a referendum to the permanent employees as to whether they elect the city to participate in the NDPERS retirement plan. Daede seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor.

### Council Member Czywczynski

Czywczynski moved to approve the pay estimate to Roadway Services in the amount of \$21,022.56 for crack sealing. Schulz seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor.

Czywczynski moved to approve the pay estimate to M Construction in the amount of \$38,667.90 for concrete repairs. Timmer seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor.

### Council Member Daede

Attended the Complete Count Committee meeting in Hazen for the 2020 Census. They are looking for a committee of people from different areas to get the word out to people to participate in the Census. The actual count will take place from February to April of 2020. There is not a set number of people for the committee.

### Council Member Schulz

The pool is open. JDA meets this week. A plan has been put together for the access road at the Wellness Center.

#### Council Member Timmer

The Library Board worked on the Library budget. Over 200 people signed up for the summer reading program.

Timmer moved to accept the resignation of Darwin Reinhardt from the Assessment Board. Schulz seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor.

Frey appointed John Phillips to the Assessment Board to finish the term until December 31, 2019. Timmer moved to ratify the appointment. Schulz seconded. Roll call vote found Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor. Miller opposed. Motion passed.

#### Mayor Frey

The City Employee Picnic is set for Thursday, August 8 at 5:00 pm at Riverside Park.

Czywczynski moved to accept the resignation of Nathan Richter from the Hospitality and Lodging Advisory Committee. Kelsch seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor.

### **CITY PERSONNEL**

#### City Engineer

Concrete repairs include the Fernow residence with additional costs. The reason for the repair was for a service line leak which is the homeowner's responsibility.

Comprehensive Corridor Plan – Infrastructure Planning with estimated engineering fees. Infrastructure is getting older and a plan would be set up to take care of it. This would be used in the planning of a Renaissance Zone. Discussion on where the funds would come from.

Stormwater Improvement Projects – Bid from Wagner Construction was approved at the last meeting.

#### City Coordinator

Grass letters were sent out and those properties will be cut if needed. The clinic is finished and has the occupancy permit. Dollar General started working on their site. A map of the fire hydrants has been updated.

#### City Attorney

A letter will be going out on the possible deferral of special assessments.

#### Police Chief

The Police Dept. raised over \$400 at the Street Fair and will use it around Thanksgiving for turkeys. Helicopter training will be around 6:30 pm on Wednesday on the Civic Center grounds.

#### Public Works/Water Dept.

Flushing and servicing of gate valves is complete. Public Works is mowing.

City Auditor

Kelsch moved to approve the May Financial Reports. Hoffer seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor.

Hoffer moved to approve the Local Permit for Heritage Park Market to have bingo and 50/50 raffles at the Heritage Park on June 25, July 23, August 7 and September 14, 2019. Miller seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor.

Special Event Permits for Sportsman's Bottle Shop at the Heritage Park on July 23, August 7 and September 14, 2019 will be held until the next meeting so someone can attend and discuss.

Schulz moved to approve the Local permit for a raffle for Fire & Iron MC Probate Station Region 2 at Fanatics on June 29, 2019. Kelsch seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor.

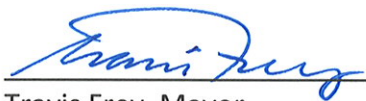
Economic Development Director

Refinancing the pool loan is being looked into to lower the interest. There was an offer to purchase the ShopKo building by Runnings and a backup offer by another business. Potential Bank of North Dakota Revolving Loan Projects were discussed including the Storm Sewer Project, citywide sidewalk repair and walking paths, removal and repaving of the intersection on 12<sup>th</sup> Street, and North Lagoon repairs. The storm sewer projects would be the priority since they are not being fully funded by SRF.

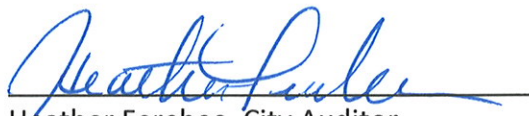
Frey appointed Heather Ferebee, David Czywczynski, Brady Torgerson, Beriah Smith, Jay Seibel, Granville (Beaver) Brinkman and Robbie Volk to the Home Rule Committee with Beaver Brinkman as the Chair. Kelsch moved to approve the appointments. Daede seconded. Roll call vote found Miller, Kelsch, Daede, Timmer, Schulz, Czywczynski, Ripplinger and Hoffer in favor.

An Airport Grant that was applied for was approved.

Meeting adjourned at 8:54 pm.



Travis Frey, Mayor



Heather Ferebee, City Auditor