

CITY OF BEULAH

March 2, 2020, 7:00 pm

Beulah City Hall Council Chambers

CITY COUNCIL MEETING

The regular meeting of the Beulah City Council was called to order at 7:00 pm by Mayor Travis Frey with Council Members Kelsey Timmer, Gary Miller, David Ripplinger, Kathy Kelsch, Loren Daede, Clyde Schulz and David Czywczynski present. Eric Hoffer absent.

Also Present: City Attorney Scott Solem, City Engineer Charlie Hankins, Economic Development Beaver Brinkman, Police Chief Frank Senn, Public Works Kenny Yeager, City Coordinator Russell Duppong, City Auditor Heather Ferebee, Steve Perry, Sean Cheatley, Jessica Beck and Editor Michael Sasser.

Pledge of Allegiance.

Kelsch moved to dispense with the reading of the minutes of the last regular meeting on February 18 and approve as furnished to the Council by email. Miller seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

PUBLIC INPUT

Local Permit for a Raffle

Fire & Iron Station 162 president Sean Cheatley stated Fire & Iron is a group of individuals who are active or retired from Fire and EMS who like to ride motorcycles and support the community they live in. They have had benefit motorcycle rides the last two years. Jessica Beck described the M&M Rescue Pancake for Paws benefit. Miller moved to approve the Local Permit for a raffle for Fire & Iron Station 162 as a benefit for M&M Rescue at the Beulah Civic Center on March 15, 2020. Daede seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

Variance Request - Steve Perry Garage

P&Z recommended approval of the 5.3 foot variance on one side of a garage. An agreement was signed by the Country Club Estates covenant representatives. Miller moved to approve the variance as presented. Schulz seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

COUNCIL PORTFOLIOS

Council Member Kelsch

Employee Relations had a meeting and Water Treatment Plant alarms were discussed. The best way to compensate for this issue is being decided. Further increases in pay was discussed for employees

as they pass certification exams. The City will advertise for a Part Time Public Works Laborer and Summer Help. The Chamber/CVB position was discussed by the committee. Job descriptions are being updated.

Council Member Czywczynski

MDU lights in Sun Valley. MDU is asking if the City would like to purchase the lights. The city would be responsible for repairs. More clarification is needed. Public Works was commended for ice removal.

Council Member Daede

Pipe Detective estimate was discussed by the City Engineer. It is a six-year plan estimating 20,000 feet per year. Discussion followed on service lines that may need to be scoped and whether the council would like to offer this to the homeowner. The agreement will be reviewed by the City Attorney.

Council Member Ripplinger

Cemetery mower - 623 Grasshopper 2020 52 inch deck for \$10,900. Ripplinger moved to purchase the mower as presented from Titan Machinery for \$10,900. Czywczynski seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

Council Member Schulz

All Class Reunion tent. Schulz moved to approve setting up the tent with the company and Ferebee will draft a letter. Daede seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

Council Member Miller

P&Z met last Thursday. The sale of firearms permit was approved for J&M Hardware. A garage was addressed at P&Z and a letter will be sent to the homeowner. The community was concerned and P&Z would like an explanation before construction can continue. A building permit is being worked on with the Wellness Center on a building they put in.

Council Member Timmer

Frey appointed Kayla Torgerson to the Library Board for a second 3-year term. Timmer moved to approve the appointment. Schulz seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

Mayor Frey

Tax Equalization meeting date – April 20 at 6:30 pm. Schulz moved to set the Tax Equalization meeting for April 20 at 6:30 pm. Timmer seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

Sun Valley RV Park

Frey left the meeting. Schulz took the chair.

A revised management agreement was presented to council. Frey is the interested party to manage the Sun Valley RV Park. Electricity expenses were discussed. It was stated the city is cutting income,

but not cutting expenses by much. It was also stated the cost of the park could be determined by seven years of income. If the RV Park is sold, the storm shelter should remain with the City. It was questioned if the City should seek bids on this. The City Attorney stated it is a management agreement and could be advertised as the City does with other positions or boards. The rental rate setting was questioned and whether the manager would do their own advertising. It was questioned if a complaint about the manager would come back to City Council. It was stated the City can request liability insurance from the manager with the City listed as additionally insured. Both parties will have liability. The City Attorney stated the manager typically testifies in an eviction process. A summary was requested using past numbers as if the park was managed the last few years. It was stated that after a trial year the management agreement should be open to bids. It was also stated that the park should be put up for bids for purchase after a year.

Frey returned to the meeting.

There would be access for police and emergency services since it is a city right-of-way. Insurance was discussed. It was stated that disputes would come to Council. Rental rates and the eviction process were clarified. All paper products at the comfort station should be an expense of management. It was questioned if a formal management contract should be considered.

CITY PERSONNEL

City Coordinator

The LOMR information is being reviewed.

City Attorney

First Reading of Ordinance No. 431 regarding the appointment of municipal judges. This would give priority to law trained individuals, but it would not be required. A law trained judge could hear certain cases that need to go to district court now. It was questioned if there would be a cost savings. Instead of an election there would be an interview process. Kelsch moved to have the first reading of Ordinance No. 431. Czywczynski seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

A preliminary draft of the city traffic code will be the next ordinance. Traffic fines within the city were discussed. There will need to be an agreement between the city and the county if the city is to increase traffic fines.

The property sale ordinance will also be presented at the next council meeting.

Police Chief

There has been an increase in drug arrests. The police department has 24 doses of Narcan received from a grant. The Police Chief will be at a roundtable discussion with the Department of Justice on Policing in Rural Communities. An automation program from Verizon was purchased for maintenance of vehicles.

City Auditor

Ripplinger moved to approve the Special Event permit for the Nite Owl Bar to serve alcohol at the Beulah Civic Center for the Beulah Park District 2nd Annual Adult Prom on May 2, 2020. Schulz seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

Kelsch moved to approve the Special Event permit for the Nite Owl Bar to serve alcohol at the Beulah Civic Center for the Bonsness/Anderson wedding on May 30, 2020. Miller seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

Auditors will be at Beulah City Hall the week of April 20.

Economic Development Director

Gloria Olheiser has been appointed interim Chamber Director and Beaver Brinkman has been appointed interim CVB Director. Other cities in the state will be researched before the position is advertised. First Security Bank aggressively pursued and received a portion of the school bond. Union State Bank also worked with them. They should be commended for keeping local dollars local and promoting our community. Schulz moved to allow Brinkman to continue research of the Pfennig Museum and come back with a recommendation for keeping the museum. Kelsch seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.


Schulz moved to accept the Municipal Court report. Miller seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

NDLC Spring Conference is in Bismarck on April 14 and 15.

APPROVAL OF BILLS

Schulz moved to pay the bills as presented and reviewed. Miller seconded. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch and Miller in favor.

Meeting adjourned at 8:52 pm.


Travis Frey, Mayor
Heather Ferebee, City Auditor

The following bills were approved and paid in February:

Check Range: 38916 to 39014, -99811 to -99807

Payroll Check Range: -77448 to -77388, 38981, 38982, 38986, 39010

Employees	70,548.87	Neuberger Oil Co.	360.00
FIT	11,987.53	Black Mountain Software	2230.00
NDPERS Health	31,625.52	Country Kettle	1796.00
ALFAC	611.58	Lonny Buchmann	300.00
NDPERS Retirement - Main	8,537.38	Midwest Tape	188.95
NDPERS Retirement - PD	4,781.87	Beulah Lumber Company	99.95
FIT	10,883.21	BHG, Inc.	232.50
WSI	22,504.99	Cengage Learning	44.23
MN Child Support	347.01	Baker & Taylor	382.34
New York Life 457b	2,436.48	Beulah All Class Reunion	5000.00
MN Child Support	347.01	Franz	205.50
Bank of North Dakota	5750.00	Destinee Jensen Photog	90.00
Bank of North Dakota	3850.00	Mercer Co Sheriff's Dept	100.00
Bank of North Dakota	1677.75	DirectMED	94.42
Bank of North Dakota	2387.00	SIRCHIE	89.55
Principal Life Insurance Co	255.00	STREICHER'S	121.25
Bronson's Marketplace	132.09	Tactical Advantage, LLC	3496.94
Mercer County Treasurer	9843.65	Swanston Equipment Corp.	628.70
Beulah Lumber Company	448.13	Bobcat of Mandan, Inc	240.90
BHG, Inc.	567.34	Moore Engineering, Inc.	5499.85
NAPA Auto Parts	461.34	Moore Engineering, Inc.	5248.28
MDU	14696.30	West River Telephone	96.89
Downtown Gas & Auto	4353.82	Hawkins Inc.	1114.69
Midco	119.28	North Dakota Dept of Health	64.00
Mercer Co Sheriff's Dept	14000.00	Lignite Tire	68.00
USA Blue Book	478.73	West River Telephone	1619.52
Millennium Express	13.80	Beulah Airport Authority	10703.29
Information Tech Dept	245.37	North Dakota One Call Inc	3.05
Verizon Wireless	463.04	AmeriPride Services Inc.	705.45
Solem Law Office	2833.33	NDDEQ	18.54
AmeriPride Services Inc.	37.98	The Hub Convenience St	76.46
American Express	1555.89	Waste Management	532.34
Interstate Engineering, Inc	8698.70	Farmers Union Oil Co	3849.46
Jessie Mann	92.00	Beulah JDA	10703.29
Bill Barth Ford	736.76	Roughrider Electric Coop	5437.68
Quill Corporation	69.99	New York Life	609.87
North Dakota Clerk's Assoc	100.00	Mainstay Funds	2666.05
ND Chiefs of Police Assoc	150.00		

Axon Enterprise, Inc.	1819.00
Bronson's Marketplace	11.98
J-S Sanitation	360.00
Core & Main	289.80
Colonial Research Chem	1265.60
Solem Law Office	4861.53
Butler Machinery Co	3889.81
Associated Supply Co Inc	325.00
Beulah Park District	34556.56
NDACo Resources Group	338.88
US Bank	1357.52
J & M Hardware Inc	460.66
Lookout Books	109.75
NDACo Resources Group	650.00
High Plains Concepts	3820.00
Jessie Mann	92.00
Patricia McDaniel	25.00
Taste of Home	34.98
Stein's Inc	235.65
Powerplan	79.24
Joe Green Lawn Care	32822.50
Beulah Drug	27.16
Law Enforcement Sem	350.00
Indigo Signworks, Inc	3301.00
WARC	569.93
City of Bowman	79.00
Preston VanLoon	17.00
Findaway World LLC	2369.66
Smart Apple Media	346.21
Jeff Gooss	75.28
Frank Senn	148.00
Postmaster	352.79
American Library Assoc	175.00
Creative Product Source	70.30
Cengage Learning	43.48