

The regular Beulah City Council meeting of May 7, 2018 was called to order at 7:00 pm at Beulah City Hall by Mayor Darrell Bjerke.

Present: Clyde Schulz, Ben Lenzen, Travis Frey, Kelsey Timmer, Brant Keller

Absent: Kathy Kelsch, Joel Morgan, Eric Hoffer

Also Present: City Attorney Scott Solem, City Engineer Charles Hankins, Economic Development Director John Phillips, Public Works Foreman Kenny Yeager, Police Chief Frank Senn, Scott Buchmann, Rachael Mortenson, Mike Youngs, Brent Moore, Gloria Olheiser, Kyle Vetter, Dalton Zeiszle, Kim Fischer, Kate Johnson

Hearing on Comprehensive Land Use Plan.

Brent Moore with Interstate Engineering commented on the planning process. The plan allows the City to look at growth from five to twenty years in the future. Industry drives the economic vitality of the community. Beulah grew through the last couple of decades, but now is on a steady trend. He gave some statistics including: the median age is around 45 and median income is a little higher than surrounding areas. Community events are needed to revitalize Beulah. He commented abandoned mines and the flood plain creates a compact community and limits where we might grow. The northern area of town and a few areas in the center of town have some opportunity for growth. The infrastructure assessment suggests the water system and sewer system will be able to support substantial growth.

Frey commented this plan pulls together all the zoning codes and ties the review and structure of the City together to cover Century Code requirements. He commented Southwest Water wanted Beulah to switch over to them and this shows that we have the capacity to provide for the City and for growth with less expense to the residents. Frey made a motion seconded by Lenzen to close the public hearing. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor.

Pledge of Allegiance

Frey made a motion seconded by Lenzen to dispense with the reading of the minutes of the last regular meeting on April 16 and the Board of Equalization meeting on April 24 and approve as furnished to the Council by email. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor.

Mike Youngs of Garrison Area Improvement explained the process for groups to apply for funds. Lenzen questioned the amount raised and Youngs stated it was about \$2,900 that was available for disbursements. Keller made a motion seconded by Lenzen to approve the site authorization for Garrison Area Improvement, Inc. at Fanatics from July 1, 2018 to June 30, 2019.

Kyle Vetter with the American Foundation for Wildlife commented the foundation receives half of the profits and the other half goes to WARC. Frey made a motion seconded by Keller to approve the site authorization for American Foundation for Wildlife at Alibis Lounge from July 1, 2018 to June 30, 2019.

Gloria Olheiser presented three permits for approval: A 50/50 raffle permit for Heritage Park Market at Heritage Park from June 12, 2018 to August 11, 2018, A bingo permit for Heritage Park Market at Heritage Park from June 12, 2018 to August 11, 2018 and a bingo permit for Heritage

Park Market at the Mercer County Fairgrounds on July 12, 14, 15, 2018. Schulz made a motion seconded by Timmer to approve the three raffle permits as presented. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor.

Olheiser presented special event permits for the Nite Owl Bar to serve alcohol at the Heritage Park Market on June 12, July 24 and August 11, 2018. Schulz questioned if the police department was contacted. Olheiser confirmed she did contact them and discussed blocking off the area. Schulz made a motion seconded by Lenzen to approve the special event permits as presented. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor.

Keller made a motion seconded by Frey to approve the Northern Plains Contracting, Inc. pay estimate of \$65,902.75. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor. Keller made a motion seconded by Timmer to approve the Northern Plains change order #6 for \$19,625.12. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor. Keller reviewed the budget. He commented the bids for the South Lagoon lime sludge removal will be opened on May 21. Bjerke stated the sludge will be removed and placed into one of the cells not being used. It will dry out for a year and then be removed. Bjerke stated the sludge would need to be hauled to Sawyer unless the Mercer County Landfill decides to accept it. Keller commented the contractor is past the substantial completion date. This change order moved the date to April 15, but we are already past that. Keller made a motion seconded by Schulz to approve the Moore Engineering invoice of \$17,582.96. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor. Keller made a motion seconded by Timmer to approve the Moore Engineering invoice of \$9,900 for the Lime Sludge Disposal in the South Lagoon. This invoice will be paid at a later date. Frey questioned if Moore's part will be done after the bidding on this lagoon project. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor.

Keller commented Scott Buchmann has requested water and sewer to his property. Buchmann stated he has someone interested in renting the property to open a business. This property was annexed into the City in 1983. He questioned if he could receive a deduction in the price to hookup sewer and water since the property was annexed in so long ago. The current fees are \$1,500 for water and \$500 for sewer. Schulz questioned what the rates were before we increased them. Lenzen questioned where the water line is located. Buchmann stated he has verbal permission from the church to run the line on their vacant lot. Bjerke stated this will be addressed at the next meeting.

Frey commented there has been discussion at P&Z regarding fees for inspections for building permits. We are not outsourcing inspections as we were in the past when it was busier. Discussion is also taking place on certain items that may not need permits. They will look at possible revisions to the zoning code.

Frey commented according to ordinance, any lot that has water services requires garbage services. He and Keller have discussed redefining the justification so that any residentially zoned property and commercial zoned property doing business with the public would be required to have garbage service, but if a resident who has a house and another lot with a detached garage and they both have water services, only one garbage service would be required. Also, some areas the garbage truck can't access. He stated these items would require an ordinance change. Frey commented on a letter received from a resident regarding garbage service. The resident has a very long private driveway that the garbage truck cannot go down so she must push her cart to the street. She instead takes her garbage to the Transfer Station and has requested not to be charged since she pays garbage service. Schulz commented it is her option whether to use the garbage service by taking her can to the street,

but she shouldn't need to pay the Transfer Station fee. Frey questioned if she pays the fee at the time or if it is charged, and it was confirmed that it is charged. Ferebee stated it will be easier to track since it's charged. Frey will research this and send information out to the Council.

Schulz made a motion seconded by Frey to accept the municipal court report as presented. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor. The Waterpark is getting closer to opening. The Meet the Candidates event last week had some good discussion.

Bjerke stated the City Cleanup is May 12 -19 and the cleanup volunteer night is May 14. Rachael Mortenson stated the Beulah Chamber is serving sloppy joes at the Civic Center that night.

Hankins commented on the low bids for Street Patching of \$52,500 from Dakota Concepts, LLC and Crack Sealing of \$19,500 from Roadway Services, Inc. Lenzen made a motion seconded by Timmer to approve the low bids as presented for annual street patching and crack sealing. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor. Hankins is pursuing concrete repairs since we did not receive any bids. Frey made a motion seconded by Lenzen to authorize Hankins to move forward with negotiations for concrete repairs. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor.

Yeager commented they started sweeping and patching holes. They bladed gravel roads, took the snow fence down, burned the woodpile, garbage truck #408 is being repaired, the tractors and mowers are ready, there are eleven campers at Sun Valley, and they hauled recycle to Minot. Cleanup week starts May 12.

Ferebee presented a bingo permit for Mercer County 4H at the Fairgrounds on July 13, 2018. Schulz made a motion seconded by Lenzen to approve the bingo raffle permit as presented. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor.

Phillips commented the Civic Center had an environmental inspection and the interior walls were good. Some wrapping on pipes and the floor glue will be tested. He commented on the critical need for a building to host an event. The Sales tax and Restaurant and Occupancy taxes have all been down this year. Phillips commented the Main Street Initiative group had a meeting, but it could have been better attended. Mortenson questioned the remodel of the Civic Center since they are the point of contact for groups who would like to meet there. She also stated her concern for the kitchen not being remodeled. The capacity was questioned and Phillips stated it would vary from 150 to 400 depending on the event. He stated we realize the kitchen needs to be updated, but it depends on the cost. Frey commented on providing access to the Civic Center calendar on our website.

Phillips read a letter stating he will be retiring after 32 years from the City of Beulah as of June 30, 2018. Bjerke thanked Phillips for all he has done.

Senn commented they received the new police vehicle. Gunsch received some clerk of court training last week. Senn will be at ND Sheriffs and Chiefs Association training next week.

Schulz made a motion seconded by Lenzen to accept John Phillips resignation as Economic Development Director as of June 30, 2018 and wish him well in the future. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor.

Condolences were extended to the family of Gary Allard. He was a past mayor and council member.

Schulz made a motion seconded by Lenzen to pay the bills as presented. Roll call vote found Keller, Lenzen, Frey, Schulz and Timmer in favor.

Meeting adjourned at 8:40 pm.

Darrell R. Bjerke, Mayor

Heather Ferebee, Auditor

The following bills were approved and paid in April:

Check Range: 36481 to 36587, -99858, -99857, -99856

Payroll Check Range: -79400 to -79337

Employees	75,757.11
FIT	14,183.42
FIT	11,439.07
New York Life 457b	5,731.68
ND Child Support	190.99
MN Child Support	372.67
NDPERS	27,504.16
ALFAC	762.03
ND Child Support	190.99
MN Child Support	387.99
North Dakota Tax Commissioner	19.70
EFTPS	4013.20
City of Beulah	23.74
Beulah Lumber Company	174.98
BHG, Inc.	691.56
Solem Law Office	3000.00
MDU	16087.66
MailFinance	441.87
Lignite Tire	435.08
Northern Plains Contracting, Inc.	64580.74
Interstate Engineering, Inc	39336.40
NDACo Resources Group, Inc.	408.88
Solem Law Office	4774.59
Moore Engineering, Inc.	21142.00
MainStay Suites	178.00
Display Sales	658.00
Butler Machinery Company	882.54
Neuberger Oil Co.	1390.00

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Krebs Auto Body LLC	284.00
Hydro Hotshots	487.50
Quality Inn	167.40
Southwest Business Machines	310.00
Russell Duppong	118.40
The Computer Guy	80.00
Colonial Research Chemical Corp	2827.19
Brock White Company	647.40
Lilly Sailer	50.00
Bismarck Tribune	109.58
Convention & Visitors Bureau	8097.62
Uniform Center	119.98
Electronic Communications Inc	75.00
Public Agency Training Council	295.00
WatchGuard Video	199.00
Marcie Krumwiede	28.42
Ben Newman	42.00
Mercer County Sheriff's Department	100.00
The Hub Convenience Stores	8.99
HAWKINS INC	54.50
Industrial Fabworx	968.00
Dakota Fire Extinguishers	384.43
Dakota Pump & Control, Inc	5300.00
Jesse Tschaikowsky	219.37
Expressway Suites	167.40
West River Telephone	97.14
Bronson's Marketplace	118.08
Mercer County Treasurer	4917.53
AmeriPride Linen & Apparel Services	356.64
NAPA Auto Parts	1162.26
Beulah JDA	674.36
Verizon Wireless	529.74
Downtown Gas & Auto	7000.13
Midco	119.28
West River Telephone	1463.21
Beulah Airport Authority	674.36
Health Chemistry Lab	298.00
North Dakota One Call Inc	7.55
Roughrider Electric Cooperative Inc	4171.44
Information Technology Dept	240.00
Waste Management of WI-MN	436.00
Farmers Union Oil Company	3778.76
New York Life	1525.99

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Demco, Inc	69.26
Rebekah Kjos	81.36
J-S Sanitation	390.00
Beulah Lumber Company	8.99
Uniform Center	82.98
Dakota Screen Arts, Inc	77.00
Mercer County Sheriff's Department	50.00
Beulah Drug	26.94
Eberline Analytical Corp	247.70
The Hub Convenience Stores	36.72
Dakota Supply Group	193.52
Sanford Health Occupational Med Bis	35.00
Brock White Company	1006.20
Mainstay Funds	5898.97
Shopko Stores Operating Co.	52.45
J & M Hardware Inc	698.81
Beulah Airport Authority	3883.17
Beulah Senior Center	2773.69
Beulah Park District	13289.31
North Dakota Dept of Health	64.00
Beulah Park District	14423.19
New York Life Insurance	108.00
Bank of North Dakota	51193.12
Steve Mamer	24.52
Red River Children's Advocacy Center	60.00
Brady, Martz & Associates,PC	14000.00
Municipal Government Academy	25.00
GALLS, LLC	42.93
US Bank	116.49
Beulah Motor Vehicle	23.50
Nelson Auto Center	29334.55
Kimberly Schock	1000.00
Stein's Inc	107.00
Share Corp	557.67
Postmaster	369.93
Cardmember Service	312.55
Darrell R Bjerke	90.40
Cengage Learning	18.74
Mercer County Historical Society	25.00
Taste of Home	32.98
Midwest Tape	145.57
Marco Tech	758.27

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