

## **CITY OF BEULAH**

**October 7, 2019, 7:00 pm**

**Beulah City Hall Council Chambers**

### **CITY COUNCIL MEETING**

The regular meeting of the Beulah City Council was called to order at 7:00 pm by Mayor Travis Frey with Council Members Kelsey Timmer, Clyde Schulz, David Ripplinger, David Czywczynski, Gary Miller, Eric Hoffer, Kathy Kelsch, and Loren Daede present.

Also Present: City Attorney Scott Solem, City Coordinator Russell Duppong, Police Chief Frank Senn, Economic Director Granville Brinkman, City Auditor Heather Ferebee, Jessie Mann, Jesse Hermanson, Tim Schwarzrock, Mary Lou Horning, Amy Nash and Kate Johnson

Pledge of Allegiance.

Kelsch moved to dispense with the reading of the minutes of the last regular meeting on September 16 and approve as furnished to the Council by email. Miller seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor.

### **PUBLIC INPUT**

#### **Jesse Hermanson**

Local permit for a calendar raffle for Knife River Pheasants Forever at Fanatic's Sports Bar and Grill from January 1, 2020 to December 7, 2020 on the first Monday of each month. Schulz moved to approve the permit as presented. Hoffer seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor.

#### **Mike Manstrom**

Dougherty & Company presented the resolution for financing for the Storm Sewer Districts #2 and #3. The not to exceed number for the bond is \$750,000 on the resolution, but it should come in around \$720,000. Timmer moved to approve the Resolution authorizing the issuance of \$750,000 Refunding Improvement Bonds, Series 2019. Schulz seconded. The term is a fifteen-year maturity with a five-year call feature, meaning the bonds could be paid off in 2025 if funds are available. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor. Timmer moved to approve the Resolution creating the funds of improvement districts, providing for and appropriating special assessments, and authorizing the issuance of improvement warrants. Daede seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor. These bonds are available for local banks to purchase.

#### **Granville Brinkman**

Home Rule Charter update on notices in the paper and the public meetings on October 8 and 21 at 6:00 pm was noted. The election officials and canvassing board for the special election were presented.

Election Officials: Jerald Sommers, Fred Stern, Dale Gilje, Wes Gunsch and Jennifer Moore. Canvassing Board: Travis Frey, Heather Ferebee, Scott Solem, Kathy Kelsch and Clyde Schulz. Schulz moved to approve the canvassing board and special election officials. Daede seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor.

## **COUNCIL PORTFOLIOS**

### Council Member Timmer

The Assessment Committee has one more meeting. Solem Law stated the properties will be assessed next year. A notice will go into the paper with the legal description. The Assessment Board will have a public hearing for those who would like to discuss the amount assessed. An updated list is then filed with the City Auditor and a notice goes in the paper that you can view the list at City Hall. A notice would be published regarding the City Council public hearing and the list would then be approved. Residents will then have ten days to pay off specials without interest accrual. Otherwise, it will show up on tax statements in December of 2020. The projects are dependent on the weather.

### Council Member Hoffer

The committee assigned to address the property of 408 West Main Street presented its recommendation. It was discussed that the city notified the past owner and the auctioneering service that sold the property of the property's water issues. The committee decided the city was not responsible for the new buyer having the information. Based on precedence in the interest of fairness and consistency, since there have been similar issues in the past, the recommendation is the city does not pay for the water repair. Hoffer moved to issue a letter to the homeowner stating the property presented should be corrected by the end of the month or the city will take action to get it corrected and bill it to the homeowner. Miller seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor.

### Council Member Kelsch

Information and estimates will be gathered on the Civic Center kitchen.

### Council Member Czywczynski

Czywczynski moved to accept Change Order #1 for Wagner Construction on STS District #2. Daede seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor. A second upcoming change order was discussed.

### Council Member Daede

There is one gate valve left to be replaced this fall.

### Council Member Schulz

Schulz moved to accept the Municipal Court report as presented. Timmer seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor. The pool still has one leak that they are receiving bids for.

## **EXECUTIVE SESSION**

LS Enterprise/PACE: Appeal of Change Order Request in the Lime Sludge Removal Project at the South Lagoon. Schulz moved pursuant to NDCC 44-04-19.1 (9) for the Council to go into Executive Session for consultation with the City Attorney regarding the appeal. Hoffer seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor.

Kelsch moved to close Executive Session. Timmer seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor.

## **REGULAR SESSION**

Frey opened the regular meeting. Schulz moved to deny the request of PACE and directed the City Attorney to draft a letter in response. Daede seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor.

## **CITY PERSONNEL**

### Economic Development Director

The Home Rule Committee had the first public hearing. The Lignite Council was in Beulah interviewing for a documentary to educate politicians and schools on how coal benefits our country. The Liebelt building could possibly be converted into a library/community building. Timmer moved to direct Brinkman to pursue the Liebelt building for a library. Schulz seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor. Small business plans and financing options are being looked into for some businesses in Beulah.

### City Coordinator

The Sun Valley storm shelter was approved and a letter will be coming from FEMA. The storm water project is going well. The gate valve project is going well, but they are finding many valves that need to be replaced. MDU is moving a transformer this week. Keller Drive repairs are planned for Thursday if weather permits. The culvert on 9<sup>th</sup> Avenue that was replaced has been run over by a vehicle. A curb will need to be put in.

### Police Chief

Ordinance #402 was put in place due to calls for false alarms on security systems. The ordinance was publicized at the time and that took care of the problem. Midco has contacted the city regarding the permit listed in the ordinance. Now that we have a new company, the permit process should be started. The request is to waive the permit fee listed in the ordinance for the first year. The company is not required to complete the permit; it is the homeowner's responsibility.

### City Auditor

Hoffer moved to approve the presented assessments be added to property taxes for unpaid water and mowing invoices. Ripplinger seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor.

Local Permit for a raffle for the Beulah Wellness Foundation at the Energy Wellness Center on January 25, 2020. Kelsch moved to approve the permit as presented. Hoffer seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor.

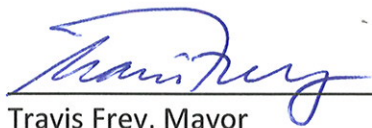

Local Permit for a raffle for Zion Lutheran church WELCA at the church on December 7, 2019. Kelsch moved to approve the permit as presented. Hoffer seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor.

### Mayor's Remarks

Schulz moved to proclaim November 1, 2019 as Extra Mile Day. Daede seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor.

Schulz moved to pay the bills as presented. Miller seconded. Roll call vote found Timmer, Schulz, Ripplinger, Czywczynski, Miller, Hoffer, Kelsch and Daede in favor.

Meeting adjourned at 8:20 pm.

  
Travis Frey, Mayor  
Heather Ferebee, City Auditor

### **The following bills were approved and paid in September:**

Check Range: 38342 to 38440, -99821

Payroll Check Range: -77814 to -77749, 38376 to 38378, 38386, 38433, 38434

Employees	72,998.02	Principal Life Insurance Co	255.00
FIT	11,297.54	US Bank	1632.50
FIT	12,385.12	Bronson's Marketplace	993.05
SIT	3,471.93	HAWKINS INC	3659.52
Unemployment	2,458.42	North Dakota Dept of Health	64.00
New York Life 457b	5,848.17	BHG, Inc.	361.97
NDPERS	31,625.52	Black Mountain Software	14676.00
MN Child Support	347.01	NAPA Auto Parts	538.32
ALFAC	611.58	MDU	16918.21
Garnishment	330.45	Downtown Gas & Auto	5282.57
MN Child Support	347.01	USA Blue Book	455.09
Garnishment	207.14		

Millennium Express	29.90	Pekas Precision Lawn Care	150.00
NDACo Resources Group, Inc.	338.88	Moore Engineering, Inc.	5158.15
Verizon Wireless	464.14	Moore Engineering, Inc.	6000.15
Gale/CENGAGE Learning	86.96	Granville Brinkman	261.00
Advanced Business Methods	2700.99	Moore Engineering, Inc.	18751.72
Catherine Allmer	5.00	Sweeney Controls Company	20450.00
Ron Glatt	50.00	AED Everywhere	531.50
Aalton Real Estate, LLC	2000.00	Bryan Tomchuk	35.00
Rough-Rider MC	500.00	Coal Country CHC	52.00
WARC	1977.13	Neuberger Oil Co.	600.00
West River Transit	16661.00	Auto Value Beulah	31.54
MARC	3046.76	Colonial Research Chem Corp	1631.77
Olympic Sales Inc.	159.18	Dakota Fire Extinguishers	648.04
John Phillips	1663.26	Solem Law Office	1450.00
MDU	142.20	Dakota Pump & Control, Inc	1350.63
Electronic Communications	350.00	Swanston Equipment Corp.	614.28
Colonial Research Chem Corp	439.84	J & M Hardware Inc	1071.02
Intoximeters, Inc.	46.85	Beulah Lumber Company	178.44
Quill Corporation	64.06	LS Enterprises LLC DBA Pace	75001.50
Lonny Buchmann	570.00	Titan Machinery	736.26
West Dakota Utility Services	9068.32	Productivity Plus Account	329.09
Pro Forms	213.60	Powerplan	54.00
Midco	119.28	Russell Duppong	242.80
West River Telephone	1666.29	West River Telephone	103.25
North Dakota One Call Inc	54.65	Beulah Park District	24456.91
Information Technology Dept	245.37	Starion Bond Services	10465.00
Waste Management of WI-MN	532.34	Starion Bond Services	9015.00
New York Life	1056.57	Starion Bond Services	12047.50
Mainstay Funds	5117.57	American Express	1400.05
Mercer County Treasurer	5803.51	AmeriPride Services Inc.	37.98
Beulah Airport Authority	48.42	Zachary Peterson	75.00
Roughrider Electric Coop Inc	7140.55	Duane Sayler	25.00
Solem Law Office	4036.90	Midwest Tape	55.10
AmeriPride Services Inc.	386.24	Gale/CENGAGE Learning	29.68
Dept. of Environmental Quality	242.17	Postmaster	371.85
The Hub Convenience Stores	562.09	Ben Newman	423.00
Solem Law Office	2500.00	Jeff Gooss	67.76
Farmers Union Oil Company	2614.34	Hannah Kisse	200.00
Interstate Engineering, Inc	891.00	MDU	224.59
Beulah JDA	48.42		
Cordella Wingenbach	15.00		