



City of Big Rapids
Community Development Department
Phone: (231) 592-4036
Website: www.cityofbr.org

Zoning Permit Application

Application Date: _____

Name: _____

Address: _____

Phone Number: _____

Property Owner Name: _____

Parcel Number: _____

Property Owner Phone Number: _____

Description of project or changes:

Application is hereby made for the following purpose (Please check all that apply):

- New construction or alteration
- Change of use of premises
- Other

Please provide an attached plot plan of the proposed project including the following information:

- (1) All property lines.
- (2) All existing and proposed structures, including driveways and parking areas.
- (3) Adjacent streets and rights-of-way.
- (4) Street frontage.
- (5) Setbacks for front, rear, and sides measured from the property lines.

Height of proposed structure: _____ (in feet) _____ (number of floors)

Total square footage of structure: _____ (based on exterior dimensions)

Total lot area: _____ (in square feet)

Is off-street parking required? Yes No

List the following setbacks: Front yard: _____ Rear yard: _____

Side yard: (Left) _____ (Right) _____ Sum of both sides: _____



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Application forms for the following are available from the Department of Public Works (If Applicable):

Sanitary sewer tap: Yes No Permit # _____ (Sewer Connection Permit)
 City water tap: Yes No Permit # _____ (Water Service Permit)
 Curb Cut: Yes No Permit # _____ (Right of Way Permit)

Please sign and date application:

The undersigned agrees to conform to all requirements of the Big Rapids Zoning Ordinance as amended. In addition, the undersigned agrees to obtain all other permits and licenses as may be required by law for the construction and/or use intended. Upon completion, I will inform the Zoning administrator/Building Inspector to ask that a Certificate of Occupancy be issued.

_____ Applicant's Signature	_____ Date
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Below For Administrative Purposes Only

Is the property a nonconforming use or structure?	Yes	No
If yes, please describe nonconformity:		
Property is currently zoned:		
Permit:	Approved	Denied
Reason for Denial:		
Additional comments/requirements:		

Signature: _____	Date: _____
Zoning Administrator	