

**CITY OF BIG RAPIDS
PLANNING COMMISSION MINUTES
June 15, 2022**

Chair Jane called the June 15, 2022 regular meeting of the Planning Commission, to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

PRESENT Jacob Buse, Kasey Thompson, Kate McLeod, Megan Eppley, and Chris Jane

EXCUSED Sarah Montgomery

ABSENT Rory Ruddick

ALSO PRESENT Paula Priebe, Community Development Director
Emily Szymanski, Planning & Zoning Technician

APPROVAL OF MINUTES

**Motion was made by Kate McLeod, seconded by Jacob Buse, to approve the minutes of the May 18, 2022 meeting of the Planning Commission as presented, with no changes.
Motion was passed with all in favor.**

PUBLIC COMMENT NOT RELATED TO ITEMS ON THE AGENDA

None heard

PUBLIC HEARINGS

None

GENERAL BUSINESS

Revised Site Plans for a Facility Expansion at 730 Water Tower Road

Szymanski stated that at the May Planning Commission meeting, the initial Site Plan was presented to Commissioners. During staff review, Engineering Technician, Matt Ruelle, had concerns regarding the proposed retention pond needing additional inlets and needs to be deeper. Community Development Director, Paula Priebe, stated concerns regarding the number of parking spaces shown and the lack of bicycle parking. Priebe also stated that the initial Site Plan needed more deciduous trees along the right-of-way and no principal structure landscape was shown in the Plan. After the revised Site Plans were distributed and reviewed, all concerns

expressed in the initial Site Plan were addressed. Due to the addition of the basement and the need for air exchange, there is no room for the landscaping on the east side of the building. However, the Applicant has provided the required amount of landscaping in another location.

Motion was made by Megan Eppley, seconded by Kasey Thompson, that the Site Plan Review Application for a facility expansion at 730 Water Tower Road (PIN 17-15-300-003), be approved, because it meets all of the Criteria for Review set in Section 9.6 of the Zoning Ordinance.

UNSCHEDULED BUSINESS

None

There being no further business, Chair Jane adjourned the meeting at 6:50 PM with all in favor.

Respectfully submitted,

Emily Szymanski
Planning & Zoning Technician and Planning Commission Secretary