

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual End May 2021	FY22 Budget	FY22 Actual	Notes
	<b>GENERAL FUND - REVENUE</b>									
10-3210-075	Transp Network Coll (TNC)	300	536	375	857	600	386	600		paid quarterly
10-3210-070	Ins Tax Coll Pgm & Brokers Tax Coll Pgm (ITCP & BTCP)	425,000	507,520	460,415	398,953	508,000	188,400	400,000		receive May & June, avg inc \$400K/yr
10-3210-071	Telecom Tax Coll Pgm (TTCP)	20,000	15,320	18,340	18,260	23,505	23,517	23,505		paid quarterly
10-3210-072	Local Opt Sales Tax (LOST)	336,552	425,453	403,315	486,639	425,000	456,327	479,611		monthly
10-3210-073	Sunday Liquor Licenses (LOP)	7,500	3,000	9,666	3,000	3,000	3,000	3,000		Annually
10-3210-074	Aid to Subdivisions	45,000	46,520	46,020	48,224	48,224	48,225	51,861		paid quarterly
10-3210-076	Merchants Inventory		13	13		13		-		
10-3110-060	Building Permits & Fees	202,111	162,181	180,679	161,413	200,000	117,664	150,000		
10-3110-061	Re-inspection fees		5,310		3,825		1,890			
10-3110-062	Business Licenses - Inside BW	113,351	106,656	123,293	103,095	91,525	107,739	90,000		
10-3110-063	Business Licenses - Outside BW	92,491	94,281	104,148	112,318	110,000	259,210	110,000		
10-3810-099	Park & Amphitheater Rentals	8,000	8,890	5,500	6,195	3,000	9,010	5,000		to help offset Park & Recs expense
10-3110-064	Franchise Fees	250,000	348,403	273,457	511,481	357,000	76,925	500,000		due June 30
10-3910-069	Misc Revenues (Other Fees/Taxes)		6,828	15,060	10,691	6,000	8,448	10,000		commemorative trees, license plates, etc
10-3910-095	Interest Income	1,384	2,332	2,536	1,516	1,750	207	1,500		
10-8980-098	State Accommodations Tax to GF	27,905	29,111	28,058	29,469	29,150	31,021	29,760		by statute
10-8980-099	Manor Op'g Fund to GF									for Manor portion of salaries & benefits
10-8980-100	GF CIP to GF	27,520	22,563			13,000				
	<b>TOTAL - GEN FUND REVENUE</b>	<b>1,565,114</b>	<b>1,784,917</b>	<b>1,670,875</b>	<b>1,895,936</b>	<b>1,819,767</b>	<b>1,331,969</b>	<b>1,854,837</b>	<b>-</b>	

Final 06/28/2021

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Actual	Notes
	<b>GENERAL FUND EXPENDITURES</b>						End May 2021			
	<b>Governing Body</b>									
10-4110-180	Mayor Salary	9,000	8,999	10,050		10,800		10,800		
10-4110-180	Council Salaries	24,000	24,635	26,800	35,007	28,800	36,554	28,800		
10-4110-181	FICA - Mayor	689	689	769		826		826		
10-4110-181	FICA - Council	1,836	1,485	2,052	2,512	2,204	2,796	2,204		
10-4110-182	Retirement	3,058	2,982	3,650	2,998	2,980	2,585	2,980		17.56% for FY21 (BF & DB)
10-4110-183	Health Insurance	11,397	11,693	12,636	4,994					Mayor nor council have health insurance through the Town
10-4110-310	Other Expenses/Travel/Training	4,000	1,372	4,000	5,177	5,000	3,255	5,000		travel, training, meetings (TC, PC, BAR, BZA)
10-4110-290	Misc	500	-	1,000	969	16,500	25,846	26,500		AV Upgrade for TC meetings + Laptop + AV Technician & meeting food
10-4110-491	Municipal Memberships	3,500	3,053	3,500	3,120	3,500	3,140	3,500		CMCOG (2310), Midlands Mayors Forum, MASC dues
10-4110-499	Election expenses (Nov 2021)	-		3,000	460			500		
	<b>TOTAL Governing Body</b>	<b>57,980</b>	<b>54,908</b>	<b>67,457</b>	<b>55,237</b>	<b>70,610</b>	<b>74,176</b>	<b>81,110</b>		
	<b>Administration</b>									
10-4120-180	Salaries - incl 1.3% COLA	217,504	219,357	254,503	256,824	263,668	251,272	275,056		CW, MC, JE, SY, HK (100%)
	Salaries -Salary adjustment	6,525		7,640		7,910		8,252		
10-4210-031	FICA (based on 1.3% COLA)	17,055	14,836	19,471	19,127	20,171	18,889	21,042		
	FICA on Salary adjustment	499		584		605		631		7.65% of merit pot above
10-4120-182	Retirement (based on 1.3% COLA)	32,460	30,105	33,150	39,962	43,663	39,396	48,300		
	Retirement on Salary adjustment	950		5,560		1,310		1,449		17.56% of merit pot above
10-4120-183	Health Insurance	13,829	12,681	20,518	19,237	20,386	15,620	27,947		SH & JS insurance included in Manor budget
10-4120-310	Travel & Training	6,000	2,854	6,000	2,529	5,000	1,013	11,513		
10-4120-189	Tuition Reimbursement/Other	2,500	-							
10-4120-190	HR Administration	500	4,175	4,055	4,411	5,800	4,359	5,042		Performance, background checks, MASK
10-4120-186	Workers Comp	9,000	7,230	7,360	6,220	6,000	4,708	6,500		based on 2020 premiums & audit adjustment
10-4120-451	Gen Insurance	11,000	10,642	11,000	11,249	13,500	12,437	14,000		GL, E&O, Auto (incr due to property sched adds)
10-4120-260	Office Supplies	7,500	6,096	7,500	5,742	7,500	3,547	7,500		
10-4120-510	Office Furniture	1,000	1,402	5,000	5,175	1,500		1,500		
10-4120-321	Telephone Services	11,000	10,980	11,040	11,085	5,000	4,562	5,000		VC3 phone
10-4120-440	Internet Services	2,520	2,534	2,520	3,173	4,020	3,286	3,500		TWC (dedicated VOA) + Broadsky
10-4120-430	IT Support Services	4,200	3,850	-						
10-4120-340	Copier	6,000	4,723	5,000	3,625	3,660	3,341	2,550		Presidio \$2330 & Carolina Office Systems \$180
10-4120-325	Postage	1,300	1,002	1,080	1,140	2,000	1,433	3,000		
10-4120-370	Advertising - Plng & Zoning	3,500	2,708	3,500	2,890	4,000	2,985	4,000		
10-4120-371	Advertising-Marketing						2,500	30,000		MPA \$21,600 & Modos Media \$3800 + Advertising
10-4120-491	Dues/Subscriptions	2,500	420	2,500	1,229	2,500	2,009	2,000		Dues + ICMA
10-4120-425	Offsite Storage - files	1,704	1,609	2,000	1,821	2,100	1,538	2,000		Storage Express
10-4120-200	Bank charges	8,000	8,142	9,295	6,406	9,250	4,982	6,500		payment card processing, ACH/NSF fees
10-4120-311	Safety training (AED/CPR)	2,500	-	2,500		2,500		750		**Need to renew ASAP
10-4120-445	Acctg software maint	10,100	5,148	480	1,043	1,980	1,269	2,000		annual services-QB \$1800 & Guru \$180
10-4120-375	Community Promotions	7,500	8,330	12,500	35,311	18,000	20,306	32,000		small American flags/wreath/2 staff parties

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

	<b>Item</b>	<b>FY19 Budget</b>	<b>FY19 Actual</b>	<b>FY20 Budget</b>	<b>FY20 YTD Actual</b>	<b>FY21 Budget</b>	<b>FY21 Actual</b>	<b>FY22 Budget</b>	<b>FY22 Actual</b>	<b>Notes</b>
	Utilities	-								
10-4120-331	Electric	5,000	3,219	3,230	3,278	3,700	3,057	3,700		
10-4120-334	Water	600	618	635	608	1,000	635	1,000		
10-4120-335	Sewer	650	657	657	656	1,000	624	1,000		
10-4120-446	Website Maintenance	2,700	2,700	2,700	2,300	2,300	2,725	5,210		annual maint fee (Revize)2760 +1950 (One time) + 500 annual
10-4120-499	Miscellaneous	-				500		500		
	<b>TOTAL - Administration</b>	<b>396,096</b>	<b>366,018</b>	<b>441,978</b>	<b>445,041</b>	<b>460,523</b>	<b>406,493</b>	<b>533,442</b>	<b>-</b>	

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual End May 2021	FY22 Budget	FY22 Actual	Notes
	<b>Legal &amp; Professional</b>									
10-4150-180	Legal - Staff Salaries	35,622	34,937	35,622	35,622	35,622	32,348	42,500		SB
10-4150-181	FICA/Medicare	2,725	2,793	2,725	2,605	2,725	2,460	3,251		
10-4150-182	Retirement	5,187	5,001	5,543	5,543	5,543	5,288	7,463		17.56% for FY21
10-4150-183	Health Insurance	4,693	4,787	5,196	4,832	5,162	3,624	5,194		
10-4150-191	Accounting Services	25,000	19,871	25,000	5,096	20,000	8,308	15,000		Sheheen, Hancock & Godwin
10-4150-193	Econ Development	10,800	9,900	10,800	10,800	10,800	9,200	10,800		E Parler
10-4150-194	Audit Services - Contract	8,250	8,250	8,250	8,250	8,250	8,250	8,250		Love Bailey
10-4150-199	Legal - Outside Counsel	10,000	9,257	12,500	23,172	25,000	13,616	60,000		
10-4150-196	Planning & Develop Svcs	40,000	7,060	10,000	58	10,000	2,782	8,000		
10-4150-440	IT Support	46,350	49,995	58,320	54,853	50,000	49,011	60,000		VC3 \$42,000 & Pitbull \$7,200 & GIS \$5000
10-4150-195	Engineering/Landscaping	5,000	940	10,000	1,125	10,000	5,000	10,000		Site plan
10-4150-280	Ordinance Codification	3,000	1,666	3,000	2,066	3,000	2,032	2,000		
10-4150-310	Travel/Training	1,000	50					500		
10-4150-441	CMCOG Contracted Services	20,000	-	35,000		45,000	3,031	25,000		Update Comprehensive plan & Survey
	<b>TOTAL - Legal &amp; Professional</b>	<b>218,127</b>	<b>154,507</b>	<b>221,956</b>	<b>154,022</b>	<b>231,102</b>	<b>144,950</b>	<b>257,958</b>	<b>-</b>	

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual End May 2021	FY22 Budget	FY22 Actual	Notes
	<b>Public Works</b>									
10-4410-180	Salaries - incl 1.3% COLA for FY21	106,225	118,302	119,766	122,182	125,664	119,974	137,246		CM, JM, LR
	Salaries -Salary adjustment	3,187		3,594		3,771		4,117		
10-4410-181	FICA - on salaries with 1.3% COLA	8,264	8,723	9,162	9,011	9,613	9,000	10,499		
	FICA on Salary adjustment	244		275		288		315		
10-4410-182	Retirement	15,729	16,336	18,635	19,012	20,809	18,919	24,100		17.56% for FY21
	Retirement on Salary adjustment	464		560		625		723		
10-4410-183	Health Insurance	21,227	21,434	23,227	21,821	23,057	20,003	18,269		
10-4410-212	Safety Shoe-Clothing	900	934	900	540	900	1,219	1,500		public works employees (CM, JM & LR)
10-4410-290	Supplies	2,500	1,708	2,500	893	2,500	560	2,500		cones, lights, weed killer, hardware
10-4410-440	Contracted Services	27,500	32,188	34,000	40,465	46,660	23,290	46,660		Schultz \$10800; Klein \$10500; I-77 4 corners\$18600, mulch-\$5000
10-4410-447	Landscape Materials	500	562	3,500	1,033	3,500	2,366	3,500		pinestraw, mulch, fill sand, new plants HH
10-4410-550	Vehicles & Equipment	23,400	19,518	-		23,000		27,000		new vehicle
10-4410-351	Maint & Repair - Town Hall	3,000	2,764	4,000	4,613	5,800	4,743	25,000		Broom\$350, Terminix \$675, Cola Fire \$250, Bug mast \$600+ electrical repairs
10-4410-354	Maint & Repair - Streets	3,000	191	1,000	262	500	255	500		pothole/sidewalk repairs
10-4410-356	Beautification Projects	7,500	8,013	8,500	8,302	10,000	10,175	15,000		Beautification Projects & Garden Club
10-4410-490	Signage	2,500	(1,561)	3,500	3,261	5,000	1,521	7,000		damage allowance; Purple Heart sign posts
	Utilities	-								all electricity costs, prior years
10-4410-331	Electricity (streetlights)	28,000	26,047	25,000	26,166	26,250	23,707	27,000		streets; charging stations
10-4410-251	Gas & Oil	2,200	1,944	2,500	2,577	3,200	2,257	3,500		all vehicles (2 gas & 1 hybrid)
10-4410-337	Waste Container Service	2,800	2,736	2,500	2,953	3,200	2,991	3,500		dumpster behind Town Hall
10-4410-253	Vehicle Maintenance	1,500	1,757	3,000	2,725	3,000	1,594	2,800		oil changes, repairs
10-4410-252	Vehicle tires	855	566	1,500	469	1,000		1,000		2 for SUV, 4 for Chevy pickup
10-4410-499	RR ROW Lease	325	568	325	333	325	337	350		annually to Norfolk-Southern
10-4410-499	Miscellaneous	-	-	500		-		750		Travel/Training
	<b>TOTAL - Public Works</b>	<b>261,820</b>	<b>262,730</b>	<b>268,444</b>	<b>266,618</b>	<b>318,662</b>	<b>242,911</b>	<b>362,829</b>	<b>-</b>	

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Actual	Notes
	<b>Inspections &amp; Code Enforcement</b>						End May 2021			
10-4310-180	Salaries (with 1.3% COLA)	34,716	35,820	36,365	37,036	38,055	35,743	39,707		KW
	Salaries - Salary adjustment	1,041		1,091		1,142		1,192		
10-4310-181	FICA	2,656	2,719	2,782	2,751	2,911	2,608	3,038		
	FICA on Salary adjustment	80		83		87		91		
10-4310-182	Retirement	5,055	4,929	5,658	5,763	6,302	5,562	7,182		17.56% for FY21
	Retirement on Salary adjustment	152		170		189		210		
10-4310-183	Health Insurance	4,693	5,649	7,904	7,417	7,833	6,799	7,881		
10-4310-212	Clothing Allowance	150	-	125		150		150		
10-4310-440	Contracted Services	160,000	117,029	165,000	120,067	165,000	84,048	125,000		RCI Building & fire Inspections
10-4310-260	Supplies	300	-	-			148	300		
10-4310-310	Travel & Training	500	-	500		350	60	460		
	<b>TOTAL - Insp &amp; Code Enf</b>	<b>209,343</b>	<b>166,146</b>	<b>219,678</b>	<b>173,034</b>	<b>222,019</b>	<b>134,968</b>	<b>185,211</b>	<b>-</b>	

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual End May 2021	FY22 Budget	FY22 Actual	Notes
	<b>Parks &amp; Recreation</b>									
10-4510-180	Salaries	5,000	5,132	5,000	4,841	5,000	12,838	10,000		
10-4510-210	Cleaning Supplies	1,580	372	1,000	386	1,000	1,510	2,500		restroom supplies
10-4510-240	Building/Park Supplies	17,000	7,173	10,000	6,868	11,000	9,582	11,500		unrelated to cleaning & landscaping + Amph
10-4510-351	Repair - Project - Park	10,000	8,609	12,500	6,644	13,000	8,799	23,000		trail lights, tree maintenance & Replacement
	Utilities	-								
10-4510-331	Electricity (path, RR, FM)	46,725	42,253	41,070	48,387	55,389	45,479	57,000		trail lighting & park streets + Amphitheater
10-4510-334	Water (restrooms)	650	582	585	645	850	623	850		
10-4510-335	Sewer (restrooms)	1,563	1,643	1,650	1,641	1,850	1,559	1,850		
10-4510-290	Miscellaneous	-	(202)	500	54	475	379	475		ASCAP
10-4510-430	Playground Equip/Maintenance	1,000	-	2,500		2,500	267	2,500		
10-4510-352	Equipment Repairs/Maint	4,500	1,882	4,500	2,138	4,500	2,260	4,500		
	Maintenance Services	-								
10-4510-440	Service/Maint	4,855	1,105	1,200	795	3,400	3,735	5,000		Park Security-RCSD
10-4510-441	Lake Management	4,200	3,578	4,200	4,550	4,200	3,850	4,200		Aquatic Mgmt Services
10-4510-442	Landscape	29,820	14,193	10,000	4,694	22,500	20,621	27,500		fertilizer/weed control-\$1723 Ants \$1478 & Lawn service \$11,000 & mosquito control
10-4510-443	Irrigation	3,500	1,214	3,500	8,430	5,000	4,125	10,000		Klein
10-4510-444	Video security sys - Contract	900	675	900	900	900	900	900		
10-4510-447	Landscape Materials	7,000	5,151	7,000	1,681	5,000	3,882	7,000		plants, fill sand, mulch, pinestraw
10-4510-550	Park & Playground Improvements	9,250	3,629	12,000		12,000		25,000		\$15000 for equipment & \$10000 for cameras/call boxes
10-9100-750	Base Pymt to BFC Trustee	98,838	90,510	89,549	90,709	89,959	89,959	89,959		GF portion of FY22 base payment 28%
	<b>TOTAL - Parks &amp; Recreation</b>	<b>247,592</b>	<b>187,459</b>	<b>208,037</b>	<b>183,363</b>	<b>238,523</b>	<b>210,368</b>	<b>283,734</b>	<b>-</b>	

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Actual	Notes
10-4810-499 Outside Agency Requests						End May 2021			
<b>TOTAL - Outside Agency Reqts</b>	<b>34,500</b>	<b>34,500</b>	<b>22,500</b>	<b>22,500</b>	<b>30,500</b>	<b>30,500</b>	<b>37,500</b>	<b>-</b>	
10-9200-981 Transfer to Manor	29,797	29,727	26,800	26,800	27,442	27,442	46,276		\$12K tc mtg usage & 25% SH comp for GF activities \$15643
10-9200-980 Transfer - Other	-	250							
10-9200-983 Transfer to Municipal Court	1,400	1,400	1,400	1,400	1,800	1,800	1,800		magistrate court judge & clerk
10-9200-982 Transfer to Capital Impr Fund	4,500	4,500	13,000	13,000	33,000	20,500	33,000		for capital acquisitions, projects
10-9200-991 Contingency	94,359	-	175,750		185,586		31,977		use must be approved by Council
<b>TOTAL - GF EXPENDITURES</b>	<b>1,555,514</b>	<b>1,265,455</b>	<b>1,670,875</b>	<b>1,343,651</b>	<b>1,819,767</b>	<b>1,294,108</b>	<b>1,854,837</b>	<b>0</b>	

1,854,837 revenue  
1,822,860 expenses  
31,977 Total contingency

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Actual	Notes
	<b>CAPITAL IMPROVEMENT FUND</b>						End May 2021			
	<b>CAPITAL IMPR - Revenues</b>									
30-8980-039	General Fund Transfer	4,500	4,500	13,000	13,000	33,000	20,500	33,000		see 10-9200-982
30-3910-039	Interest Earned		658		322	365	207	100		
	<b>TOTAL - CAPITAL IMP REVENUES</b>	<b>4,500</b>	<b>5,158</b>	<b>13,000</b>	<b>13,322</b>	<b>33,365</b>	<b>20,707</b>	<b>33,100</b>	<b>-</b>	
	<b>CAPITAL IMPR - EXPENDITURES</b>									
30-4150-031	Legal & Professional Services	-	39,867	2,500	3,200	2,500		2,500		
30-9110-583	Sidewalks	-	-	-						
30-9110-583	Vehicle Replacement	18,000	-	6,000		6,000		6,000		annual x 5 = 30,000
30-9110-583	Roofs & Porch (Hoffman House)	-	-	4,000		24,000		24,000		
30-9110-583	HVAC Hoffman House (2 units)	-	-	500		500		500		500 x 10
	<b>TOTAL - CAPITAL IMPROVEMENT</b>	<b>27,520</b>	<b>39,867</b>	<b>13,000</b>	<b>3,200</b>	<b>33,000</b>	<b>-</b>	<b>33,000</b>	<b>-</b>	

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Actual	Notes
<b>STATE ACCOMM TAX - REVENUE</b>						End May 2021			
21-3210-078 State A-Tax	83,103	107,013	94,421	144,609	108,000	116,887	120,000		
21-3210-078 State A-Tax 65% carried over					57,596		99,577		
<b>TOTAL - SAT REVENUE</b>	<b>83,103</b>	<b>107,013</b>	<b>94,421</b>	<b>144,609</b>	<b>165,596</b>	<b>116,887</b>	<b>219,577</b>	<b>-</b>	
<b>STATE ACCOMM TAX - EXPENDITURES</b>									
21-9200-981 GF Allocation	27,905	29,111	28,471	29,469	29,150	31,021	29,750		statutory (\$25K plus 5% SAT)
21-5110-370 Advertising & Promotion (A&P)*	17,431	2,000	20,826	17,800	24,900	20,007	28,500		statutory 30% SAT (Immediate Expenditure)
21-5110-375 Tourism Related	37,767	31,710	45,124	40,000	111,546	49,000	161,327		statutory 65% SAT (spend within 2 years+ 99577)
<b>TOTAL - SAT EXPENDITURES</b>	<b>83,103</b>	<b>62,821</b>	<b>94,421</b>	<b>87,269</b>	<b>165,596</b>	<b>100,028</b>	<b>219,577</b>	<b>-</b>	

<b>SAT ALLOCATIONS</b>	
120,000	FY22 projected revenue
(25,000)	first \$25K goes to GF
95,000	balance to allocate by 5%, 30%, 65%
4,750	5% to GF
28,500	30% to Advertising & Promotion - MPA - \$21,600 & Remaining Allocation to be determined - Visitor's Guide update \$4700? + Manor portion of MPA \$4,800
<b>61,750</b>	<b>65% to Tourism Related</b>
95,000	
<b>99,577</b>	<b>65% carried over</b>
<b>161,327</b>	

<b>AVAILABLE FOR A-TAX COMMITTEE ALLOCATION</b>	
SAT - 65% Tourism Related funds	61750
SAT - 65% carried over	99577
<b>AVAILABLE FUNDING</b>	<b>161327</b>
<b>Proposed Allocation of 65% Tourism Related Funds</b>	
BHS&M Employee	22000
BHS&M Maintenance & Repair	10000
By Design Christmas	35000
2 Gates for Park	20000
Sidewalks @ Playground & security equipment @ Park	74327
<b>TOTAL PROPOSED</b>	<b>161327</b>
<b>Remaining for Allocation</b>	<b>0</b>

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Actual	Notes
<b>LOCAL ACCOMM TAX - REVENUE</b>						End May 2021			
22-3110-068 Local A-Tax	140,784	142,555	137,617	112,011	110,000	105,809	115,000		
22-3910-095 Interest Income	65	118	130	76	83	7	75		
22-3910-098 Approp from Fund Balance									
<b>TOTAL - LAT REVENUE</b>	<b>\$ 140,849</b>	<b>\$ 142,673</b>	<b>\$ 137,747</b>	<b>\$ 112,087</b>	<b>\$ 110,083</b>	<b>\$ 105,816</b>	<b>115,075</b>	<b>0</b>	
<b>LOCAL ACCOMM TAX - EXPENDITURES</b>									
22-5110-375 Promo/Tourism	66,620	54,622	70,595	56,209	43,177	23,500	48,169		
22-9100-750 Transfer to BFC (base payment)	74,129	66,906	67,152	66,906	66,906	66,906	66,906		21% of base payment from LAT
<b>TOTAL - LAT EXPENDITURES</b>	<b>140,849</b>	<b>121,528</b>	<b>137,747</b>	<b>123,115</b>	<b>110,083</b>	<b>90,406</b>	<b>115,075</b>	<b>-</b>	

<b>AVAILABLE FOR LOCAL ACCOMMODATIONS TAX ALLOCATION</b>	
LAT Promo/Tourism	48,169
AVAILABLE FUNDING	48,169
<b>Proposed Allocation of FY21 LAT Funds</b>	
Doko Rodeo	25,000
WSCGA Golf Tournament	25,000
<b>Total Proposed</b>	<b>50,000</b>
<b>Remaining for Allocation</b>	<b>(1,831)</b>

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Actual	Notes
	<b>HOSPITALITY TAX - REVENUE</b>						End May 2021			
23-3110-068	H-Tax Revenue	380,855	395,966	387,385	381,254	328,500	429,621	410,000		
23-3910-095	Interest Income	559	976	1,064	613	708	84	500		
23-3910-098	Approp from Fund Balance	0	0	80,000		137,954		150,000		Fence on I-77 bridge/Appropriations
	<b>TOTAL - H-TAX REVENUE</b>	<b>381,414</b>	<b>396,942</b>	<b>468,449</b>	<b>381,867</b>	<b>467,162</b>	<b>429,705</b>	<b>560,500</b>	<b>-</b>	
	<b>HOSP TAX - EXPENDITURES</b>									
23-5110-372	Cultural Events							9,200		Black & Womens History, Veterans Day
23-5110-374	Farmers Market	10,000	7,000	10,000	7,000	7,000	7,000	7,000		
23-5110-373	Town Events	16,500	16,917	16,500	14,308	23,500	15,800	33,000		Christmas Tree Lighting & Parade & RRWB & Big Grab
23-5110-375	Tourism Related	88,565	96,813	133,697	106,048	127,200	114,148	144,972		diff between rev & all other expends
23-5110-499	Fund Balance Expense		21,580	80,000		40,000		150,000		Fence on I-77 bridge
23-9110-750	Transfer to BFC (base payment)	180,027	162,559	163,107	162,487	162,487	162,487	162,487		51% of base payment
23-9200-980	Transfer to Manor Operating Fd	67,522	50,000	46,445		88,275	88,275	35,141		To balance Manor expenditures
23-9200-981	Transfer to Manor CIP fund	18,700	18,700	18,700	18,700	18,700	18,700	18,700		Carpet, HVAC, roof for Manor
23-9200-982	Transfer to PCA CIP fund									
	<b>TOTAL - H-TAX EXPENDITURES</b>	<b>381,414</b>	<b>373,569</b>	<b>468,449</b>	<b>308,543</b>	<b>467,162</b>	<b>406,410</b>	<b>560,500</b>	<b>-</b>	

560,500  
(415,528)  
144,972

known expenses/liabilities  
available for Tourism Related events

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

AVAILABLE FOR HOSPITALITY TAX ALLOCATION	
<b>POTENTIAL FUNDING</b>	<b>144,972</b>
Range Fore Hope Golf Tournament	10,000
RibFest	16,000
Holiday Market	5,500
BHS Tournament of Bands	10,000
WHS Tournament of Bands	12,000
Bengal Boys Golf	4,500
Oktoberfest	18,000
BHS Girls Golf	2,500
Pioneer Days Rodeo	25,000
SCDI	20,000
Queens of the Castle Girls BB	16500
<b>Total Proposed</b>	<b>140,000</b>
<b>Remaining for Allocation</b>	<b>4,972</b>

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Actual	Notes
	<b>DOKO MANOR - REVENUE</b>						End May 2021			
51-7110-100	Facility Rentals	217,633	228,039	200,000	131,195	126,000	95,035	192,000		rentals + town usage \$12,000
51-8980-098	Transfers from GF	29,727	29,727	26,799	26,800	27,442	27,442	34,276		40% SH comp
51-8980-099	Transfer from H-Tax	67,522	50,000	28,999		88,275	88,275	35,141		to balance Manor expenditures
51-8980-100	Transfer from Manor CIP Fund	27,500	24,000	18,700		18,700	18,700	18,700		carpet, roofs and HVAC
	<b>TOTAL - DOKO MANOR REVENUE</b>	<b>342,882</b>	<b>331,766</b>	<b>274,498</b>	<b>157,995</b>	<b>260,417</b>	<b>229,452</b>	<b>280,117</b>	<b>-</b>	
	<b>DOKO MANOR ADMIN - EXPENDITURES</b>									
51-7120-180	Salaries (with 1.3% COLA)	86,181	104,543	93,084	94,802	97,410	95,404	101,636		SH & JS
	Salaries - 3% merit pot	2,585		2,792		2,922		3,049		
51-7120-181	FICA (on COLA adjusted salaries)	6,758	3,483	7,120	7,028	7,452	6,981	7,775		7.65%
	FICA on 3% merit pot	198		214		223		233		
51-7120-182	Retirement (on COLA adj salaries)	12,862	12,712	14,484	14,874	16,131	14,566	17,847		17.56% for FY21
	Retirement on 3% merit pot	376		434		484		535		
51-7120-183	Health Insurance	9,386	11,819	10,392	14,404	15,224	13,204	15,317		SH & JS
51-7120-230	Educational Materials	-	-							
51-7120-260	Office Supplies	1,500	1,705	2,500	1,066	1,000	1,913	1,500		
51-7120-310	Prof Develop & Training	2,000	-	1,000		-		1,000		conferences & training
51-7120-370	Advertising	23,000	22,787	23,000	21,356	18,000	16,443	18,000		Advertising (moved MPA to SAT)
51-7120-491	Dues & Subscriptions	-	-							no longer using
	<b>TOTAL - DOKO MANOR ADMIN</b>	<b>147,996</b>	<b>157,049</b>	<b>155,020</b>	<b>153,530</b>	<b>158,846</b>	<b>148,511</b>	<b>166,892</b>	<b>-</b>	

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Actual	Notes
51-7130-180	Wages - Manor Event Staff	43,739	49,788	40,000	44,218	36,761	41,499	48,000		25% of Facility Rentals
51-7130-181	FICA on PT staff wages	5,153	4,079	3,060	3,753	2,812	3,901	3,672		7.65% FICA of wages
51-7130-182	Retirement	400	855	500	389	609	674	843		17.56% SCRS of wages
51-7130-210	Cleaning Supplies	3,500	3,097	3,500	4,276	6,000	1,867	6,000		
51-7130-212	Uniforms	250	226	500		500	108	500		
51-7130-240	Building Supplies	2,000	1,015	2,000	916	1,500	875	1,500		batteries, bulbs, etc
51-7130-351	Maint & Repair	11,000	1,675	5,000	1,458	3,000	290	3,000		routine repairs
51-7130-440	Contracted Services	8,500	6,336	8,500	5,569	11,123	6,770	8,000		Carpets, linens, HVAC, fire alarm monitoring, pest control, Pitbull-\$1200, annual inspections
51-7130-442	Grounds & Landscaping	5,000	888	2,500	784	800	2,446	2,500		flowers, plants, gravel, cedar screen, TREES
51-7130-331	Electric	22,500	15,774	16,450	14,982	17,392	13,031	15,500		
51-7130-334	Water	750	1,045	1,041	909	970	594	900		
51-7130-335	Sewer	2,500	2,057	2,060	2,055	2,055	1,952	2,500		
51-7130-337	Waste Container Service	3,000	2,577	2,600	2,496	2,496	2,436	2,700		
51-7130-321	Phone service	-	1,330	1,600	1,247	1,243	1,238	1,310		
51-7130-352	Equipment Repairs/Maintenance	7,500	4,518	7,500	2,959	3,550	4,391	7,200		restroom, kitchen, AV repairs, dehumidifier
51-7130-550	Manor equipment	46,600	3,379	15,000	3,170	6,000	4,122	5,000		
51-7130-271	Internet	1,500	2,122	2,167	1,978	2,000	1,914	2,100		for client use (AT&T U-verse)
51-7130-200	Bank Charges	4,374	2,451	4,000	1,854	2,260	1,754	1,500		cust cc xaction fees (2% of Facility Rent)
51-7130-499	Miscellaneous	1,500	212	1,500	2,406	500	430	500		bid ads, staff meetings
	<b>TOTAL - DOKO MANOR OPERATIONS</b>	<b>194,886</b>	<b>103,424</b>	<b>119,478</b>	<b>95,419</b>	<b>101,571</b>	<b>90,292</b>	<b>113,225</b>	<b>-</b>	
	<b>TOTAL EXPENDITURES (ADM &amp; OPS)</b>	<b>342,882</b>	<b>260,473</b>	<b>274,498</b>	<b>248,949</b>	<b>260,417</b>	<b>238,803</b>	<b>280,117</b>	<b>-</b>	total admin & operations expenditures

244976  
280117  
-35141

Manor revenue (without Htax xfer)  
Manor expenses  
difference

**FY 2021-2022 Budget Prep Worksheet  
Expenditures and Revenues**

Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 YTD Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Actual	Notes
<b>MANOR CAPITAL IMPROVEMENT FUND</b>						End May 2021			
<b>MANOR CIP - Revenues</b>									
30-8980-096 H-Tax fund balance appropriation	18,700	18,700	18,700	18,700	18,700	18,700	18,700		
<b>TOTAL MANOR CIP REVENUES</b>	<b>18,700</b>	<b>18,700</b>	<b>18,700</b>	<b>18,700</b>	<b>18,700</b>	<b>18,700</b>	<b>18,700</b>	<b>-</b>	
<b>MANOR CIP - EXPENDITURES</b>									
30-9110-511 Carpet replacement	10,000	-	10,000		10,000		10,000		10,000 x 3 years (6,000 SF flooring area)
30-9110-581 Roofs	3,700	-	3,700		3,700		3,700		shingle 20 year; membrane 20 year, metal 50 year
30-9110-582 HVAC ( 8 units)	5,000	-	5,000		5,000		5,000		annual x 5 = 20,000
30-9110-575 Porch fans									
<b>TOTAL - CAPITAL IMPROVEMENT</b>	<b>18,700</b>	<b>0</b>	<b>18,700</b>	<b>0</b>	<b>18,700</b>	<b>0</b>	<b>18,700</b>	<b>0</b>	

Roofing Estimates	
Shingle	21,000
Membrane	3,000
Metal	126,000
<b>TOTAL</b>	<b>150,000</b>

Roofing	
Shingles	1200 x 20 = 24,000
Metal	2500 x 50 = 126,000
3,700 x 20 years = 74,000 - 24,000 = 50,000	
2,500 x 30 years = 75,000 + 50,000 = 125,000	