

Charter Township of Breitung
Board of Trustees Special Meeting
Budget, Personnel Community Promotion and Payment of Bills
Main Board Room – Breitung Township Hall
Monday, December 18, 2023

The meeting was called to order by Supervisor Olson at 5:00 p.m.

Roll Call: Present: Trustee Day, Trustee Rochon, Supervisor Olson, Clerk Larson, Treasurer Taylor, Trustee Taff and Trustee Peterson. **Absent:** None.

Also present: Superintendent Mulka.

Pledge was recited by all.

Accountant interviews/recommendations: **Motion** by Trustee Peterson, **seconded** by Trustee Rochon to approve the hiring of Christina Maki for the position of accountant with pay of \$62,000.00 per year (paid at an hourly rate), four weeks of vacation, and the top tier pension category. **Vote: Unanimous, motion carried.**

Wages and Benefits: **Motion** by Trustee Taff, **seconded** by Trustee Peterson to adopt the wage and benefit recommendations of a 4.5% wage increase across all pay rates, increase the annual defined contribution by \$500 for each category, and increase the 457 Match from 4% to 5%. **Vote: Unanimous, motion carried.**

Christmas ad in the big Christmas Greeting paper (\$89.00): **Motion** by Supervisor Olson, **seconded** by Trustee Peterson to approve the Christmas ad in the amount of \$89.00 for the Christmas Greeting paper. **Vote: Unanimous, motion carried.**

Payment of Bill: **Motion** by Trustee Rochon, **seconded** by Trustee Taff to approve payment to the Dickinson County Road Commission in the amount of \$249,787.88. **Vote: Unanimous, motion carried.**

2024 Budget Discussion:

101 General Fund:

Page 5 – Superintendent: Create a Finance Cost Center for the new Accountant position to keep it separate from the Superintendent’s Cost Center.

Page 20 – Parks/Recreation: 101-751.000-980.000 increase from \$250,000 to \$300,000.

Page 21 – Transfers out: Looks good.

151 Perpetual Care Fund

Page 22 through Page 23 – 151-000.000-642.000 zero out sales. 151-000.000-965.209 increase from \$1,500 to \$4,500 if auditor agrees this is appropriate. Superintendent Mulka will contact the auditor.

209 Cemetery Fund

Pages 24 through Page 25 – 209-000.000-699.151 increase from \$1,580 to \$4,500.

226 Refuse Collection Fund

Page 26 through Page 27 – 226-000.000-650.100 increase from \$133,510 to \$330,000. 226-521.000-851.000 increase from \$0 to \$2,700.

246 Improvement Revolving Fund

Page 28 – Looks good.

282 ARPA

Page 29 through Page 30 – Looks good.

590 Sewer

Page 31 through Page 32 – Looks good.

591 East Kingsford Water Fund

Page 33 through Page 35 – 591-536.000-851.000 postage will be adjusted once the report is available.

592 Quinnesec Water Fund

Page 36 through Page 38 – 592-536.00-851.000 postage will be adjusted once the report is available.

593 EK Commercial Water Dept

Page 39 through Page 40 – 593-536.000-851.000 postage will be adjusted once the report is available.

661 Motor Pool Fund

Page 41 through Page 42 – Looks good.

701 General Agency Fund

Page 43 – Looks good.

Public Comment:

Board Discretionary Time: Road projects for 2024 were discussed. Supervisor Olson mentioned the Capital Conference in Lansing is quickly approaching and registration is starting soon. He will be attending and encouraged Board Members to go. Trustee Day stated he would like to attend.

Motion by Trustee Taff, **seconded** by Trustee Peterson to adjourn the special meeting. **Vote: Unanimous, motion carried.**

The meeting was declared adjourned by Supervisor Olson at 6:59 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Wendy Larson
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor