

Charter Township of Breitung
Board of Trustees Regular Meeting
Main Board Room – Breitung Township Hall
Tuesday, December 26, 2023

The meeting was called to order by Supervisor Olson at 6:00 p.m.

Roll Call: Present: Trustee Day, Trustee Rochon, Supervisor Olson, Clerk Larson, Trustee Taff and Trustee Peterson. **Absent:** Treasurer Taylor, excused.

Also Present: Superintendent Mulka, DPW Superintendent Davis, Deputy Assessor Gasperich, Mike Bronzyk, Mike Badini, Fire Chief Rose, Jim Paul (The Daily News) and Sharon Reuter.

Invocation given by Trustee Peterson and the pledge recited by all.

Public Comment: None.

Approvals:

Approval of Agenda: **Motion** by Trustee Rochon, **seconded** by Trustee Day to approve the December 26, 2023 Agenda, as presented. **Vote: Unanimous, motion carried.**

Approval of Minutes: **Motion** by Trustee Rochon, **seconded** by Trustee Day to approve the December 11, 2023 Regular Board Meeting minutes, as presented. **Vote: Unanimous, motion carried.**

Approval of Minutes: **Motion** by Trustee Rochon, **seconded** by Trustee Day to approve the December 11, 2023 Special Board Meeting minutes, as presented. **Vote: Unanimous, motion carried.**

Public Hearing: None.

Old Business: None.

New Business:

Treasurer Salary Resolution: **Motion** by Trustee Rochon, **seconded** by Trustee Peterson to approve Resolution No. 12262023-A, a resolution setting the 2024 salary for the Township Treasurer as \$61,776.28 January 1, 2024 through November 19, 2024 and as of November 20, 2024, the salary of the office of the Treasurer shall be a monthly stipend of \$700.00. **Roll Call Vote: Ayes:** Trustee Day, Trustee Rochon, Supervisor Olson, Clerk Larson, Trustee Taff, and Trustee Peterson **Nayes:** None. **Motion: approved.**

Supervisor Salary Resolution: **Motion** by Trustee Rochon, **seconded** by Trustee Taff to approve Resolution No. 12262023-B, a resolution setting the 2024 salary for the Township Supervisor as \$9,200.00. **Roll Call Vote: Ayes:** Trustee Day, Trustee Rochon, Supervisor Olson, Clerk Larson, Trustee Taff, and Trustee Peterson. **Nayes:** None. **Motion: approved.**

2024 Meeting Schedule Resolution: **Motion** by Trustee Taff, **seconded** by Trustee Peterson to adopt Resolution No. 12262023-C with the adjustment of moving April 22, 2024 meeting to April 29, 2024 and moving May 27, 2024 meeting to May 28, 2024 for the Board of Trustees, and also changing the start time to 7:00 p.m. and the Board will monitor and may adjust to a 6:00 p.m. start time. An adjustment to the Planning Commission schedule, moving November 14, 2024 to November 21, 2024. **Roll Call Vote: Ayes:** Trustee Day, Trustee Rochon, Supervisor Olson, Clerk Larson, Trustee Taff, and Trustee Peterson. **Nayes:** None. **Motion: approved.**

General Appropriations Resolution: **Motion** by Trustee Peterson, **seconded** by Trustee Taff to approve Resolution No. 12262023-D, a resolution of General appropriations for the Fiscal Year 2024. **Roll Call Vote: Ayes:** Trustee Day, Trustee Rochon, Supervisor Olson, Clerk Larson, Trustee Taff, and Trustee Peterson. **Nays:** None. **Motion: approved.**

Clerk Salary Resolution: **Motion** by Trustee Peterson, **seconded** by Trustee Rochon to approve Resolution No. 12262023-E, a resolution setting the 2024 salary for the Township Clerk as \$65,181.00. **Roll Call Vote: Ayes:** Trustee Day, Trustee Rochon, Supervisor Olson, Clerk Larson, Trustee Taff, and Trustee Peterson. **Nays:** None. **Motion: approved.**

Depositories Resolution: **Motion** by Trustee Peterson, **seconded** by Trustee Taff to approve Resolution No. 12262023-F, a resolution setting the depositories used by the Township. **Roll Call Vote: Ayes:** Trustee Day, Trustee Rochon, Supervisor Olson, Clerk Larson, Trustee Taff, and Trustee Peterson. **Nays:** None. **Motion: approved.**

Master Plan for Distribution Resolution: **Motion** by Trustee Taff, **seconded** by Clerk Larson to approve Resolution No. 12262023-G, a resolution approving a 63-day Master Plan Public review, authorizing distribution, an asserting authority over Master Plan adoption process. **Roll Call Vote: Ayes:** Trustee Day, Trustee Rochon, Supervisor Olson, Clerk Larson, Trustee Taff, and Trustee Peterson. **Nays:** None. **Motion: approved.**

2023 Budget Amendments: **Motion** by Trustee Rochon, **seconded** by Trustee Day to approve the 2023 Budget Amendments as presented. **Roll Call Vote: Ayes:** Trustee Day, Trustee Rochon, Supervisor Olson, Clerk Larson, Trustee Taff, and Trustee Peterson. **Nays:** None. **Motion: approved.**

Training-CDL for DPW and Assessing Virtual Training: **Motion** by Supervisor Olson, **seconded** by Trustee Peterson to approve a CDL class for DPW worker Jose Rivera including tuition \$3,390, lodging, meals and use of a Township vehicle. **Vote: Unanimous, motion carried.**

Motion by Trustee Peterson, **seconded** by Trustee Rochon to approve registration in the amount of \$40 each for the Assessor, Deputy Assessor and Assessing Clerk to attend a Virtual training 2024 Annual Roll Review, January 2, 2024. **Vote: Unanimous, motion carried.**

MTA Annual Meeting/Conference: **Motion** by Supervisor Olson, **seconded** by Trustee Taff to approve attendance for any member of the Board of Trustees and staff, April 22-25, 2024 in Traverse City, MI to include registration, meals, lodging and mileage, Trustees receive per Diem only. **Vote: Unanimous, motion carried.**

Recommendations and Appointments to 2024 Boards, Commissions and Committees: **Motion** by Trustee Peterson, **seconded** by Clerk Larson to approve the following recommendations and appointments: Mike Day, Sharon Reuter and Brent Johnson (renewed term) to Zoning Board of Appeals, Denny Olson to Economic Development Alliance, Mike Day to Future Projects, Paul Taff to Personnel Committee, Wendy Larson to Admin Manual Update, Mike Day to Road Committee, Sharon Reuter and Margie Schnapp to Board of Review, Sarah Venditti to Water and Sewer Board, Linda Lieburn (renewed term) and Gino Venditti to Planning Commission. **Vote: Unanimous, motion carried.**

Reports:

Clerk's Financial Report:

Motion by Trustee Taff, **seconded** by Trustee Rochon to approve Clerk Larson's Post Transaction Report from December 7, 2023 through December 19, 2023. **Vote: Unanimous, motion carried.**

Motion by Trustee Peterson, **seconded** by Trustee Taff to receive and place on file Clerk Larson's Revenue/Expenditure Report and Balance Sheet ending 11/30/2023. **Vote: Unanimous, motion carried.**

Treasurer's Financial Report: **Motion** by Clerk Larson, **seconded** by Supervisor Olson to receive and place on file Treasurer Taylor's Cash Summary by Bank for the month of November 2023.

Vote: Unanimous, motion carried.

Superintendent Report - Highlights: Written report submitted by Township Superintendent Mulka. The Refuse Research Committee will be sent some information from EGLE about offering curbside recycling, the Committee will need to meet and discuss plans for implementation. The Wellhead Protection Plan will be presented to the Board as an Ordinance and is forthcoming.

Assessor's Report: Written report submitted by Assessor Murawski.

Department of Public Works Report: Written report submitted by DPW Superintendent Davis.

Committees/Boards/Commissions Reports: None

Board Discretionary Time:

- Happy Birthday Aaron Rochon!
- Trustee Peterson wishes everyone a Merry Christmas and Happy New Year. He would like to see a special meeting with Code Enforcement and Dangerous Buildings Hearing Officer for updates.
- Trustee Taff expressed his concern about the speed limit and traffic on the highway between Walmart/Home Depot and Culvers/Aldi. Superintendent Mulka stated Iron Mountain City Council has already discussed this issue. He has sent a request into the regional MDOT Manager for review.
- Clerk Larson stated the Township has passed the November 2023 post-election audit.
- Trustee Day agreed with the importance of a special meeting with Code Enforcement and Dangerous Buildings Hearing Officer and also believes there is a big concern with the speed limit Trustee Taff mentioned. He stated it is an honor to serve the Township and wishes everyone a Happy New Year.
- Trustee Rochon wishes everyone a Happy New Year and looks forward to continuing projects for the Township.
- Superintendent Mulka thanks the staff for covering for one another when we are short-staffed and is pleased with the group of people we have.
- Supervisor Olson is hoping in 2024 the Boards and Committees can come together for special meetings to discuss different issues and would like to see another meeting between the Board of Trustees and the Fire Department.

Payment of Bills: **Motion** by Trustee Rochon, **seconded** by Trustee Day to approve the bill list in the amount of \$48,947.68. **Vote: Unanimous, motion carried.**

Public Comment: Start Time: 7:24 p.m. End Time: 7:30 p.m.

- Ann Gasperich thanked the Board for the raise in 2024 and would like to state we have an amazing staff. Thank you for approving the hiring of the Accountant and reiterated that budget amendments are a normal business process.
- Sharon Reuter thanked the Board for appointing her to the Zoning Board of Appeals and Board of Review.
- Mike Badini asked where the solar panels are going to be made, and Supervisor Olson stated Breitung Township is not involved in those decisions.

Adjournment: **Motion** by Trustee Peterson, **seconded** by Trustee Taff to adjourn the meeting.

Vote: Unanimous, motion carried.

The meeting was declared adjourned by Supervisor Olson at 7:31 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Wendy Larson
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor