

**BREITUNG TOWNSHIP BOARD
REGULAR BOARD MEETING
DECEMBER 27, 2022**

The meeting was called to order by Supervisor Olson at 6:00 p.m.

Roll Call: Present: Trustee Rochon, Supervisor Olson, Clerk Larson, Treasurer Taylor, Trustee Taff and Trustee Peterson. **Absent:** Trustee Wales excused

Also Present: Superintendent Mulka, Assessor Murawski, DPW Superintendent Davis, Fire Chief Rose, and Mr. Michael Day

Invocation given by: Supervisor Olson.

Pledge recited by all.

Public Comment: None.

Approval of Agenda: **Motion** by Trustee Peterson, **second** by Trustee Taff to approve the December 27, 2022 Agenda with the addition to New Business No. 80: Assessing staff training. **Vote: Unanimous, motion carried.**

Approval of Minutes: **Motion** by Trustee Rochon, **second** by Trustee Peterson to approve the December 12, 2022 Regular Board Meeting minutes as presented. **Vote: Unanimous, motion carried.**

Old Business: *None*

New Business: Skate Rink Support Petition: As part of a home-schooling curriculum, students were assigned a government project to present a petition to the Breitung Township Board of Trustees to acknowledge and support the value of having the Quinnesec Ice Rink open and available to the public as well as staffing of the warming house. The petition was read and the students each gave a brief speech. Great job!

2022 Budget Amendments: **Motion** by Trustee Taff, **second** by Trustee Peterson to approve the 2022 Budget Amendments as presented. **Roll Call Vote: Ayes:** Trustee Rochon, Supervisor Olson, Clerk Larson, Treasurer Taylor, Trustee Taff and Trustee Peterson. **Motion carried.**

General Appropriations Resolution: **Motion** by Trustee Peterson, **second** by Supervisor Olson to approve Resolution No. 12272022-A, a resolution of General Appropriations for the Fiscal Year 2023. **Roll Call Vote: Ayes:** Trustee Rochon, Supervisor Olson, Clerk Larson, Treasurer Taylor, Trustee Taff and Trustee Peterson. **Motion carried.**

Supervisor Salary Resolution: No changes made from previous year. No action taken.

Clerk Salary Resolution: **Motion** by Trustee Peterson, **second** by Treasurer Taylor to approve Resolution No. 12272022-C, a resolution setting the 2023 salary for the Township Clerk as \$62,673.56. **Roll Call Vote: Ayes:** Trustee Rochon, Supervisor Olson, Clerk Larson, Treasurer Taylor, Trustee Taff and Trustee Peterson. **Motion carried.**

Treasurer Salary Resolution: **Motion** by Trustee Rochon, **second** by Supervisor Olson to approve Resolution No. 12272022-D, a resolution setting the 2023 salary for the Township Treasurer as \$59,116.06. **Roll Call Vote: Ayes:** Trustee Rochon, Supervisor Olson, Clerk Larson, Treasurer Taylor, Trustee Taff and Trustee Peterson. **Motion carried.**

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Depositories Resolution: **Motion** by Trustee Peterson, **second** by Trustee Taff to approve Resolution No. 12272022-E, a resolution setting the depositories used by the Township. **Roll Call Vote: Ayes:** Trustee Rochon, Supervisor Olson, Clerk Larson, Treasurer Taylor, Trustee Taff and Trustee Peterson. **Motion carried.**

General Liability Insurance Renewal: **Motion** by Trustee Peterson, **second** by Treasurer Taylor to renew our Liability and Property Insurance with the Michigan Municipal League at a premium of \$35,212. **Vote: Unanimous, motion carried.**

Bulk Mailing for Assessing: **Motion** by Trustee Peterson, **second** by Trustee Rochon to approve the quote from Print BLVD of Kingsford to print and mail Change Notices for a total of \$3,045.53. **Vote: Unanimous, motion carried.**

MTA Capital Conference: **Motion** by Trustee Peterson, **second** by Trustee Taff to approve any Board Members and Superintendent interested in attending the MTA Capital Conference March 1, 2023 in Lansing with registration, two nights lodging, mileage, meals, and Per Diem for the Trustees. **Vote: Unanimous, motion carried.**

MTA Annual Conference: **Motion** by Trustee Peterson, **second** by Treasurer Taylor to approve any Board Members, Superintendent, and Assessor interested in attending the annual MTA Conference the week of April 17, 2023, with registration, lodging, mileage, meals, and Per Diem for the Trustees. **Vote: Unanimous, motion carried.**

Treasurer funds for reimbursements: **Motion** by Supervisor Olson, **second** by Trustee Peterson to approve the transfer of funds from Comerica to a local bank of the Treasurer's choosing to be used for prefunding the Principal Residence Exemption (PRE) and Board of Review (BOR) refunds while waiting for reimbursement from entities. **Vote: Unanimous, motion carried.**

2023 Appointment recommendations: **Motion** by Trustee Peterson, **second** by Trustee Taff to approve all recommended 2023 appointments for the Board of Review, Planning Commission, Zoning Board of Appeals, Central Landfill Authority and one of the two members for the Water/Sewer Board. **Vote: Unanimous, motion carried.**

Health insurance update: Informational only. No action taken.

Assessing Staff training: **Motion** by Trustee Rochon, **second** by Trustee Taff to approve Assessing Clerk Holli Beeck to attend MCAO training on Saturdays from January to July 2023 in Marquette with registration, lodging, meals and mileage included. Also for Assessor Justin Murawski to attend MAAO Class Level 3 in Okemos to include registration, lodging, meals and the use of the Township vehicle. **Vote: Unanimous, motion carried.**

Reports: Clerk's Financial Report: **Motion** by Trustee Peterson, **second** by Trustee Rochon to approve Clerk Larson's Post Transaction Report from December 9, 2022 through December 20, 2022. **Vote: Unanimous, motion carried.**

Clerk's Financial Report: **Motion** by Treasurer Taylor, second by Supervisor Olson to receive and place on file Clerk Larson's Revenue/Expenditure Report and Balance Sheet ending 11/30/2022. **Vote: Unanimous, motion carried.**

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Treasurer's Financial Report: **Motion** by Supervisor Olson, **second** by Trustee Peterson to receive and place on file Treasurer Taylor's Cash Summary by Bank for the month of November 2022.

Vote: Unanimous, motion carried.

Superintendent Report - Highlights: Written report submitted by Township Superintendent Mulka.

Assessor's Report: Written report submitted by Assessor Murawski.

Department of Public Works Report: Written report submitted by DPW Superintendent Davis.

Board Discretionary Time: Happy Birthday to Abbey Taylor December 19th, Aaron Rochon, December 20th, Theresa Boyer on January 2nd and Chris Kuenzer on January 9th!

The Township Facebook page has been updated with the Ice Rink information.

A Special Board of Trustees meeting has been requested for January 16, 2023 by Supervisor Olson.

Happy New Year!

Payment of Bills: **Motion** by Trustee Rochon, **second** by Trustee Peterson to approve the bill list in the amount of \$5323.13. **Vote: Unanimous, motion carried.**

Public Comment: None.

Adjournment: **Motion** by Trustee Peterson, **second** by Clerk Larson to adjourn the meeting.

Vote: Unanimous, motion carried.

The meeting was declared adjourned by Supervisor Olson at 8:07 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Wendy Larson
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor