

Charter Township of Breitung
Board of Trustees Regular Meeting
Main Board Room – Breitung Township Hall
Monday, March 11, 2024

The meeting was called to order by Supervisor Olson at 7:00 p.m.

Roll Call: Present: Trustee Day, Trustee Rochon, Supervisor Olson, Clerk Larson, Trustee Taff, Trustee Peterson and Treasurer Taylor (7:34pm).

Also Present: Superintendent Mulka, DPW Superintendent Davis, DPW Foreman Wilcox, Deputy Polzien, Fire Chief Rose, Assistant Fire Chiefs Lindow and Marshall, Sharon Reuter, Jim Paul (Daily News) and Mark Pilette.

Invocation given by Supervisor Olson and the pledge recited by all.

Public Comment: Start time: 7:02 p.m. End time: 7:05 p.m.

Mr. Mark Pilette 1226 Lake Ave in Quinnesec voiced his concern of the potential risks of hazardous substances at area vape shops, following news of an explosion in Clinton Township Michigan at a vape warehouse located in an industrial park. He explained he is not against the vape shops but would respectfully request the Fire Department inspect the shops for potential fire hazards. Fire Chief Rose responded that vape shops are not the only buildings with hazardous materials in the area but the Fire Department will follow-up with the local vape shops.

Approvals:

Approval of Agenda: **Motion** by Supervisor Olson, **seconded** by Trustee Rochon to approve the March 11, 2024 Agenda, as presented with the addition of 7f. 2024 Roads. **Vote: Unanimous, motion carried.**

Approval of Minutes: **Motion** by Trustee Day, **seconded** by Trustee Peterson to approve the February 26, 2024 Regular Board Meeting minutes, as presented with the correction of the location of the meeting from Main Board Room-Breitung Township Hall to Quinnesec Fire Hall. **Vote: Unanimous, motion carried.**

Public Hearing: None.

Old Business:

Fire Department recommendations to hire: **Motion** by Trustee Rochon, **seconded** by Trustee Day to approve the recommendations to hire Oscar Foster, Probationary Firefighter to Station 2 and Marissa Miner, Probationary Firefighter to Station 3. **Vote: Unanimous, motion carried.**

Update/review Cemetery Ordinance Amendments: **Motion** by Trustee Peterson, **seconded** by Trustee Taff to table this topic until edits are made for the First Reading at the next meeting. **Vote: Unanimous, motion carried.**

Bids for Phase 1 of building addition: **Motion** by Trustee Peterson, **seconded** by Trustee Taff to extend bid submission to April 8, 2024 and will allow 60 days beyond April 8th to complete Phase 1 once the bid is awarded. **Vote: Unanimous, motion carried.**

Updated Policy for Alternate Check Writing Procedure: **Motion** by Trustee Taff, **seconded** by Trustee Peterson to adopt Resolution No. 03112024, a Resolution Adopting Policy for Alternate Check Signing Procedure. **Roll Call Vote: Ayes:** Trustee Day, Trustee Rochon, Supervisor Olson, Clerk Larson, Trustee Taff, and Trustee Peterson. **Nays:** None. **Absent:** Treasurer Taylor. **Motion: approved.**

Treasurer Taylor arrived at 7:34 p.m.

Increase cash drawer, signature request: There was discussion about the need to increase the imprest amount in the utility clerk's drawer and the third signatory would sign the check and process the transaction. **Motion** by Trustee Taff, **seconded** by Trustee Peterson to increase the imprest amount in the utility clerk's cash drawer from \$100 to \$300. **Vote: Unanimous, motion carried.**

2024 Roads: Supervisor Olson stated that the Township Road Committee met today and will be meeting with the Road Commission this week to discuss road projects for 2024.

New Business:

Request for employees to attend Rich Wales visitation/funeral: Superintendent Mulka has been directed to allow employees to be present at the visitation/funeral if they would like without docking their time for attendance. Richard Wales' visitation will be from 1:00-2:00 p.m. Friday March 15, 2024 at Erickson-Rochon Nash Funeral Home, the service will follow at 2:00 p.m.

Community Promotions request from KHS: **Motion** by Trustee Taff, **seconded** by Treasurer Taylor to approve the community promotion of \$100 to the Kingsford High School Class of 2024. **Vote: Unanimous, motion carried.**

2024 KOALA Canceled Sponsor Response Requested: **Motion** by Trustee Rochon, **seconded** by Trustee Day to request the return of the Township's contribution to the 2024 KOALA event that was cancelled. **Vote: Unanimous, motion carried.**

Reports:

Clerk's Financial Report:

Motion by Trustee Rochon, **seconded** by Trustee Day to approve Clerk Larson's Post Transaction Report from February 23, 2024 through March 6, 2024. **Vote: Unanimous, motion carried.**

Fire Report - Highlights: Written report submitted by Fire Chief Rose. For the month of February 2024, the Breitung Township Fire Department handled the following: 6 Fires, 3 Vehicle accidents/Other rescue, 29 complaints, 8 Medical assists, and 1 other.

Superintendent Report - Highlights: Written report submitted by Township Superintendent Mulka.

Committees/Boards/Commissions Reports: None.

Code Enforcement Report: For the month of February 2024, the Breitung Township Officers handled the following: 4 accidents, 31 complaints, 0 code enforcement, and 1 arrest.

Board Discretionary Time:

- Happy Birthday Rich Wales (10th) and Helen Schaller (19th)!
- Clerk Larson stated that the County Board of Canvassers certified the February 27, 2024 election. Great job to everyone involved!
- Trustee Peterson asked about the Board Room TV use and setup before each meeting. He would also like to request a Vision Meeting in the near future.
- Superintendent Mulka would like to thank the Norway Fire Department Ice Rescue Team with the assistance of the Breitung Township Fire Department in rescuing the two dogs off the lake Friday.
- Supervisor Olson announced the Dickinson County Township Association meeting will be held Monday March 18, 2024 6:00 p.m. held at the Breitung Township Hall in Quinnesec.

Payment of Bills: **Motion** by Trustee Taff, **seconded** by Trustee Rochon to approve the bill list in the amount of \$13,910.80. **Vote: Unanimous, motion carried.**

Public Comment: None.

Adjournment: **Motion** by Trustee Peterson, **seconded** by Supervisor Olson to adjourn the meeting. **Vote: Unanimous, motion carried.**

The meeting was declared adjourned by Supervisor Olson at 8:13 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Wendy Larson
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor