

**Charter Township of Breitung
Board of Trustees Special Meeting
Fund Accounting, Recommended Architect
Clerical III pay request, DPW project assistant**

Main Board Room – Breitung Township Hall
April 11, 2024

The meeting was called to order by Supervisor Olson at 5:00 p.m.

Roll Call: Present: Trustee Day, Trustee Rochon, Supervisor Olson, Clerk Larson, Treasurer Maki, Trustee Taff and Trustee Peterson.

Also present: Superintendent Mulka, Assessor Murawski, DPW Superintendent Davis, DPW Foreman Wilcox, Holli Beeck, Helen Schaller, Theresa Boyer and Deanna Michaud.

Pledge was recited by all.

Clerical III pay request: **Motion** by Trustee Rochon, **seconded** by Trustee Taff to approve Clerical III rate for Holli Beeck effective April 15, 2024. **Vote: Unanimous, motion carried.**

DPW project assistant: **Motion** by Trustee Rochon, **seconded** by Trustee Taff to allow Deputy Treasurer Cameron Mulka to assist with the DPW project up to 100 hours not to extend beyond August 1, 2024 at Clerical II rate. **Vote: Unanimous, motion carried.**

Architect recommendation: **Motion** by Trustee Peterson, **seconded** by Trustee Rochon to approve the bid from U.P. Engineers and Architects of Iron Mountain for Phase I of the building expansion. **Vote: Unanimous, motion carried.**

Accounting training: Treasurer Maki gave a training exercise to the Board and employees present based on the report submitted monthly to the Board, Cash Summary by Bank, for a better understanding of the Township Financials.

Public comment:

Board Discretionary Time:

Motion by Clerk Larson, **seconded** by Trustee Peterson to adjourn the special meeting. **Vote: Unanimous, motion carried.**

The meeting was declared adjourned by Supervisor Olson at 6:11 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Wendy Larson
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor