

**Charter Township of Breitung
Board of Trustees Regular Meeting**

Main Board Room – Breitung Township Hall
Monday, May 22, 2023

The meeting was called to order by Supervisor Olson at 6:00 p.m.

Roll Call: Present: Trustee Wales (remote), Trustee Rochon, Supervisor Olson, Trustee Peterson
Absent: Clerk Larson, Treasurer Taylor, Trustee Taff, all excused

Also Present: Superintendent Mulka, DPW Superintendent Davis, Fire Chief Rose, Assessor Murawski, Code Enforcement Officer Kuenzer, Michael Day, Travis Jones (Midwest Rentals), Brian DeBernardi (McCoy), Jean Marcell, Larry Lindholm.

The invocation was given by Trustee Peterson and the Pledge recited by all.

Public Comment: Start time: 6:02 p.m. End time: 6:03 p.m.

Larry Lindholm, 4835 Thomson Ave, Quinnesec thanked the Board, DPW, and Supervisor Olson for working so quickly to get his issue resolved.

Approvals:

Approval of Agenda: **Motion** by Trustee Rochon, **seconded** by Trustee Peterson to approve the May 22, 2023 Agenda as presented. **Vote: Unanimous, motion carried.**

Approval of Minutes: **Motion** by Trustee Peterson, **seconded** by Supervisor Olson to approve the May 8, 2023 Regular Board Meeting minutes, as presented. **Vote: Unanimous, motion carried.**

Approval of Minutes: **Motion** by Trustee Rochon, **seconded** by Supervisor Olson to approve the May 8, 2023 Closed Session minutes, as presented. **Vote: Unanimous, motion carried.**

Public Hearing: None.

Old Business:

Mini Excavator: The mini excavator received from Midwest Rentals did not meet the specifications presented in the January 16, 2023 bid and they would not be able to make it right without a significant charge over and above the bid price. The other vendors that had submitted sealed bids were contacted and asked if they would still honor their submitted bids, of which McCoy was the only one. Brian DeBernardi from McCoy was at the meeting to discuss timelines and equipment availability.

Motion by Supervisor Olson, **seconded** by Trustee Rochon to return the equipment received from Midwest Rentals and move forward with McCoy to receive their skid steer and mini excavator at their bid price of \$99,484.00 (skid steer model 325G) and \$89,800.00 (mini excavator model 50G).

Vote: Unanimous, motion carried.

2023 Water Main Install Bid: The vendor who was awarded the 2023 Water Main Install Bid discovered that their required permit from the Dickinson County Road Commission has a disclaimer on it saying that permit holders must restore roads to proper gravel and paving specifications. The Township does not put that cost or requirement into bid requests for water projects. They deal with the Road Commission directly to affect repairs after a water project is complete. The Road Commission does not have money in their budget this year to repair the roadways after our water project. They proposed the Township pay for the repair and the Road Commission would reimburse the Township the next fiscal

year end for their portion. **Motion** by Supervisor Olson, **seconded** by Trustee Rochon to approve the entire bid from FA Industrial Services, including the roadway restoration with their chosen subcontractor, and to then approach the Road Commission regarding their monetary portion of the roadway restoration. **Vote: Unanimous, motion carried.**

Resolution 05222023-A: **Motion** by Trustee Peterson, **seconded** by Supervisor Olson to approve Resolution 05222023-A, to send the signed resolution and a signed version of the letter to the department at WE Energies that manages water levels, and to publish the letter in the "Letters to the Editor" section of the Iron Mountain Daily News.

Roll Call Vote: Ayes: Trustee Wales (remote), Trustee Rochon, Supervisor Olson, Trustee Peterson. **Nays:** None. **Motion approved.**

New Business:

Resolution 05222023-B DCSWPC Amendment: Approval of this resolution was tabled to gather more detailed information about the proposed plan change.

Training Requests: **Motion** by Trustee Peterson, **seconded** by Trustee Rochon to approve the request for Clerk Larson and two DPW workers to attend the Cemetery Management & Administration class in Gaylord, MI on June 20, 2023, and approve early-bird registration of \$100 each, the use of the Township vehicle or mileage, meals, and lodging. **Vote: Ayes:** Supervisor Olson, Trustee Peterson, Trustee Rochon. **Nays:** Trustee Wales. **Motion passed.**

Facebook Township Liaison: Tabled until the next meeting when Trustee Taff can be present for the discussion.

Request to Purchase Township Land: Tabled until the Requestor is spoken to about a lease rather than a purchase.

Cemetery Service Fee Update: After comparing actual costs to the fees on the approved Cemetery Fee Schedule, it was found that the fees were not in line with actual cost. It was noted that non-residents already own the rights to that plot, which technically makes them a resident.

Motion by Trustee Rochon, **seconded** by Supervisor Olson to adopt the rate reduction from \$100 to \$25 for the Monument Marking/Staking fee and to adopt the removal of the non-resident fees for Monument Marking/Staking, Winter Burial, and Grave Thawing, leaving the fees for anyone who owns a lot as \$25, \$150, and \$150 respectively. **Vote: Unanimous, motion carried.**

Reports:

Clerk's Financial Report:

Motion by Supervisor Olson, **seconded** by Trustee Rochon to approve Clerk Larson's Post Transaction Report from May 5, 2023 through May 17, 2023. **Vote: Unanimous, motion carried.**

Motion by Trustee Peterson, **seconded** by Trustee Rochon to receive and place on file Clerk Larson's Revenue/Expenditure Report and Balance Sheet ending 4/30/2023. **Vote: Unanimous, motion carried.**

Treasurer's Financial Report: **Motion** by Trustee Peterson, **seconded** by Trustee Rochon to receive and place on file Treasurer Taylor's Cash Summary by Bank for the month of April 2023. **Vote: Unanimous, motion carried.**

Superintendent Report - Highlights: Written report submitted by Township Superintendent Mulka. Superintendent Mulka noted that one more 360-degree camera for each park was needed to adequately cover the parks, and WE Energies was providing four power poles to the project. **Motion** by Trustee Peterson, **second** by Trustee Rochon to approve purchase of two cameras from Precision Technology. **Vote: Unanimous, motion carried.**

Assessor's Report: Written report submitted by Assessor Murawski. Assessor Murawski added that AMAR documentation was submitted today.

Department of Public Works Report: Written report submitted by DPW Superintendent Davis. DPW Superintendent Davis added that the DPW would be putting in a gravel pad for a refuse customer, flagpoles will be installed after Memorial Day due to lack of flags to put on the poles, the new TORO will be here in July, and that the Auto-Gate had recently failed but repairs were covered under warranty.

Board Discretionary Time:

- Happy Birthday Jay Davis!
- Trustee Peterson requested Superintendent Mulka approach the private property owners on Second Street to see if they would be willing to sell their property back to the Township.
- Trustee Peterson requested that the Township revisit Zoning Ordinance regarding using empty lots as "camping" spots, of which he has received complaints that the "camps" look more like permanent residences.
- Trustee Rochon requested Superintendent Mulka research properties the Township would be interested in purchasing or selling.
- Supervisor Olson asked if Morin's was notified of their award; DPW Superintendent Davis said that they were, but that he would contact him again regardless.

Payment of Bills: **Motion** by Trustee Rochon, **seconded** by Trustee Peterson to approve the bill list in the amount of \$81,246.76. **Vote: Unanimous, motion carried.**

Adjournment: **Motion** by Trustee Peterson, **seconded** by Trustee Rochon to adjourn the meeting. **Vote: Unanimous, motion carried.**

The meeting was declared adjourned by Supervisor Olson at 7:32 p.m.

Handwritten notes taken by Deputy Clerk Schaller in Clerk Larson's absence.

Respectfully Submitted by,

Reviewed and Approved by,

Wendy Larson
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor