

**Charter Township of Breitung**  
**Board of Trustees Regular Meeting**  
Main Board Room – Breitung Township Hall  
Monday, July 22, 2024

The meeting was called to order by Supervisor Olson at 7:00 p.m.

**Roll Call:** Clerk Taff, Treasurer Lieburn, Supervisor Olson, Trustees Day, Peterson, and Johnson.  
Absent: Trustee Taff  
Also Present: Superintendent Mulka.

Invocation given by: Supervisor Olson, Pledge recited by all.

Public Comment:

7:03-7:08 Linda Lieburn voiced concerns regarding township fiscal responsibility and staffing.  
7:08-7:11 Dennis Zeeb voiced concerns regarding an abandoned home on Eskil Street.

Supervisor Olson introduced Matthew Kuschel, our Legal Associate with Fahey Schultz Burzych Rhodes.

**Approvals:**

Approval of Agenda: **Motion** by Trustee Johnson, **seconded** by Trustee Day to approve the July 22, 2024 Agenda, as presented. **Vote: Unanimous, motion carried.**

Approval of Minutes: **Motion** by Trustee Day, **seconded** by Trustee Peterson to approve the July 8, 2024 Regular Board Meeting minutes, as presented. **Vote: Unanimous, motion carried.**

Public Hearing: None.

**Old Business:**

Walking Path Bid Opening: Deferred to the Parks & Rec. Committee to review the details of each bid and bring a recommendation to the next Board meeting.

Bacco base bid: \$376,128      FA Industrial base bid: \$647,790

DPW storage building: Superintendent Mulka will contact Wickwire to rework the scope of service and bring a new recommendation to the Board.

Office expansion update: Superintendent Mulka will request that UPEA present the current design to the Board before proceeding. Newer board members requested a history of the project.

**New Business:**

Audit presentation: **Motion** by Treasurer Lieburn, **seconded** by Trustee Day to receive and accept the 2023 Audit presented by Gabrdige & Company, PLC

**Vote: Unanimous, motion carried.**

Training requests:

**Motion** by Supervisor Olson, **seconded** by Trustee Johnson to approve Jamie Tinti and Deborah Hansen attend a BS&A webinar training on Governmental Accounting. Cost \$200 per person, total \$400.

**Vote: Unanimous, motion carried.**

**Motion** by Trustee Peterson, **seconded** by Clerk Taff to approve Holli Beeck attend the Michigan Advanced Assessing Officer course (former Assessor III certification) beginning in November 2024. Multiple

trips to Lansing are mandatory. Cost is \$1,000 plus lodging, meals, and mileage if the township vehicle is not available. **Vote: Unanimous, motion carried.**

**Reports:**

Clerk's Financial Report:

**Motion** by Clerk Taff, **seconded** by Trustee Day to approve the Post Transaction Report from July 9, 2024 through July 22, 2024. **Vote: Unanimous, motion carried.**

**Motion** by Clerk Taff, **seconded** by Trustee Day to receive and place on file the Revenue/Expenditure Report and Balance Sheet ending 6/30/2024. **Vote: Unanimous, motion carried.**

Treasurer's Financial Report:

**Motion** by Treasurer Lieburn, **seconded** by Trustee Peterson to receive and place on file Treasurer Lieburn's Restricted and Unrestricted Funds and Cash Summary by Bank reports for the month of June 2024. **Vote: Unanimous, motion carried.**

Superintendent Report - Highlights: Written report submitted by Township Superintendent Mulka.

Assessor's Report: Written report submitted by Assessor Murawski.

Department of Public Works Report: Written report submitted by DPW Superintendent Davis. Spring cleanup budget line needs to be renamed to include a Fall cleanup.

Committees/Boards/Commissions Reports: none.

**Board Discretionary Time:**

Clerk Taff complimented new staff and reminded everyone the election is only 2 weeks away. Treasurer Lieburn voiced concerns regarding the Fund Balance/Expenditure percentage changes over the past 5 years. She will provide more information in the near future. Trustee Peterson voiced concerns that the Fire Departments Mutual Aid lift assist program is being over utilized by private ambulance companies. He also expressed pride in the township staff and the work they are doing. Trustee Day was impressed with the DPW's waterline work and how much money they are saving the township by doing the work in-house. Trustee Johnson thanked Treasurer Lieburn for the useful information regarding our Fund Balance. Supervisor Olson announced birthdays for Dave, Ben, and Steve.

Payment of Bills: **Motion** by Trustee Peterson, **seconded** by Trustee Day to approve the bill list in the amount of \$28,882.14. **Vote: Unanimous, motion carried.**

Public Comment:

8:21-8:23 Linda Lieburn voiced concerns regarding township fiscal responsibilities and staffing.

Adjournment: **Motion** by Trustee Peterson, **seconded** by Trustee Johnson to adjourn the meeting. **Vote: Unanimous, motion carried.**

The meeting was declared adjourned by Supervisor Olson at 8:25 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Karie A. Taff  
Breitung Township Clerk

Denny Olson  
Breitung Township Supervisor