

**BREITUNG TOWNSHIP BOARD - SPECIAL BOARD MEETING
TOWNSHIP STAFFING
JANUARY 18, 2022**

The meeting was called to order by Supervisor Olson at 6:00 p.m.

Roll Call: Present: Clerk Neuens, Trustees Rochon, Taff, Supervisor Olson, and Treasurer Taylor.
Absent: Trustee Wales – excused. Trustee Peterson.

Also present: Superintendent Mulka.

Pledge was recited by all.

Township Staffing: Ice Rink Caretakers: The East Kingsford warming house is being run by John Sacchetti as often as he is able. The Quinnesec warming house has been covered sporadically by approved personnel. The Township Board agreed to move forward with the way things are running for the rest of the ice-skating season and will advertise for more consistent help for the 2022-2023 season.

Temporary Employee: The idea of hiring a temporary, part-time employee to help greet the public and answer phones was discussed. The consensus was to hold off until the Clerk's office is staffed properly and see how that helps.

Utility Clerk/Administrative Assistant Position: With our current Utility Clerk's impending departure, an add has been run and Superintendent Mulka will continue to collect resumes.

Township Clerk Positions: Two resumes have been received for the impending vacancy of the Township Clerk position. Superintendent Mulka will reach out to the two candidates and set up times next week for the board to conduct interviews.

Motion by Trustee Taff, **second** by Trustee Rochon to adjourn the special meeting. **Vote: Unanimous, motion carried.**

The meeting was declared adjourned by Supervisor Olson at 7:28 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor