

**Charter Township of Breitung
Board of Trustees Regular Meeting**

Main Board Room – Breitung Township Hall
Monday, June 26, 2023

The meeting was called to order by Supervisor Olson at 6:00 p.m.

Roll Call: Present: Trustee Rochon, Supervisor Olson, Clerk Larson, Trustee Taff and Trustee Peterson.
Absent: Trustee Wales and Treasurer Taylor, both excused.

Also Present: Superintendent Mulka, DPW Superintendent Davis, Assessor Murawski, Michael Day, Mike Bronzyk, Fire Chief Rose, Assistant Fire Chief Scott Marshall, Deputy Sheriff Brian Polzin, Robert Goodreau, and Jim Paul (The Daily News)

Invocation given by Supervisor Olson and the Pledge recited by all.

Public Comment: Start time: 6:02 p.m. End time: 6:05 p.m.

Robert Goodreau of 445 Maple St. in Kingsford approached the Board with a concern about a property that had a house on it that was condemned and torn down near his home years ago and now the property has been bought and various vehicles, above ground gas tanks, etc. are being stored in the yard, a house or building is being constructed that is not getting finished and there are activities that are disruptive to the neighborhood. Superintendent Mulka replied he has already turned this over to the Construction Code Commission to verify the property owner has an open building permit and asked Code Enforcement Deputy Kuenzer to make contact and evaluate the property. Updates have not been received yet.

Approvals:

Approval of Agenda: **Motion** by Trustee Peterson, **seconded** by Supervisor Olson to approve the June 26, 2023 Agenda as presented. **Vote: Unanimous, motion carried.**

Approval of Minutes: **Motion** by Trustee Rochon, **seconded** by Trustee Taff to approve the June 12, 2023 Regular Board Meeting minutes, as presented. **Vote: Unanimous, motion carried.**

Approval of Minutes: **Motion** by Trustee Rochon, **seconded** by Trustee Taff to approve the June 19, 2023 Special Board Meeting minutes, as presented. **Vote: Unanimous, motion carried.**

Public Hearing: None.

Old Business:

Sidewalk installation on Lincoln: An update was provided on the progress of the Road Commission's sidewalk installation. Also discussed was extending the sidewalks around the park which is already in our Recreation plan. Further action not taken at this time but will be discussed at a later meeting.

New Business:

Planning Commission By-Laws: **Motion** by Trustee Rochon, **seconded** by Clerk Larson to adopt the Planning Commission By-Laws. **Vote: Unanimous, motion carried.**

Engineering Proposal for Water Projects: **Motion** by Trustee Taff, **seconded** by Trustee Rochon to approve hiring Bill Bailey as a Temporary employee to conduct site and installation overviews of the water projects planned for 2023 up to a total of \$8,000 as outlined in the June 26, 2023 agenda specifications. 1. Daily setup inspection at the start of construction then spot inspections of pipe placement and compaction in lifts, 2. Daily inspection reports submitted to the DPW Superintendent, 3. Use of a Township vehicle (no mileage reimbursement), and 4. Up to 150 hours paid at \$50 per hour. **Vote: Unanimous, motion carried.**

Vehicle and Equipment Lineup: All at the meeting were invited outside to view the new Fire Trucks, mini excavator, and mini backhoe.

Dickinson Construction Code Commission Appt: **Motion** by Trustee Rochon, **seconded** by Trustee Peterson to reappoint Breitung Township Supervisor Dennis Olson to the Dickinson Construction Code Commission and designate Breitung Township Superintendent Steve Mulka as the alternate.

Vote: Unanimous, motion carried.

American Legion Fireworks Support: **Motion** by Trustee Taff, **seconded** by Trustee Rochon to approve a contribution toward the 2023 Fireworks in the amount of \$500. Check to be made out to SAL Fireworks Fund – 2023. **Vote: Unanimous, motion carried.**

Reports:

Clerk's Financial Report:

Motion by Trustee Peterson, **seconded** by Trustee Rochon to approve Clerk Larson's Post Transaction Report from June 8, 2023 through June 22, 2023. **Vote: Unanimous, motion carried.**

Motion by Trustee Peterson, **seconded** by Trustee Taff to receive and place on file Clerk Larson's Revenue/Expenditure Report and Balance Sheet ending 5/31/2023. **Vote: Unanimous, motion carried.**

Clerk Larson ordered the credit cards for Superintendent Mulka and Fire Chief Rose as these had not yet been ordered since approved at the Board of Trustee meeting on April 10, 2023.

The General Account and Bank Signatory was explained to the Board and after discussion, a **Motion** was made by Trustee Rochon, **seconded** by Trustee Taff to add Superintendent Steve Mulka as a single signer on the General Account card at the Bank within 30 days and the Treasurer, Deputy Treasurer, Clerk, and Deputy Clerk must also sign the signature card within 30 days or those that have not signed within that timeframe will be left off the account. **Vote: Unanimous, motion carried.**

Treasurer's Financial Report: **Motion** by Clerk Larson, **seconded** by Trustee Peterson to receive and place on file Treasurer Taylor's Cash Summary by Bank for the month of May 2023. **Vote: Unanimous, motion carried.**

Superintendent Report - Highlights: Written report submitted by Township Superintendent Mulka.

Assessor's Report: Written report submitted by Assessor Murawski.

A correction was noted by Assessor Murawski that Deputy Assessor Gasperich facilitated the Township Capital Improvement meeting not the Alliance Infrastructure & Housing Development Task Force as stated in his report.

Department of Public Works Report: Written report submitted by DPW Superintendent Davis.

The Water Main project will start late August and the Skid Steer is slated to arrive mid-July. A new furnace has been ordered and will be installed in the basement at the Township Hall in the near future.

Committees/Boards/Commissions Reports: None.

Board Discretionary Time:

- Trustee Rochon introduced the new Breitung Township Officer Brian Polzin who has worked for the Sheriff's Department for 16 years. He will start working for the Township on July 1, 2023. Twelve-hour shifts will be covered by Deputies Kuenzer and Polzin, seven days per week.
- Supervisor Olson asked about a Fire Department Equipment grant application due by July 10, 2023. Superintendent Mulka explained the last round we did not qualify, unsure if it was due to the Township's average income or tax base. Fire Chief Rose reiterated that it would be hard to qualify.

Payment of Bills: **Motion** by Trustee Peterson, **seconded** by Trustee Rochon to approve the bill list in the amount of \$164,163.73. **Vote: Unanimous, motion carried.**

Public Comment: None.

Adjournment: **Motion** by Trustee Peterson, **seconded** by Trustee Rochon to adjourn the meeting.
Vote: Unanimous, motion carried.

The meeting was declared adjourned by Supervisor Olson at 7:02 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Wendy Larson
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor