

# CHARTER TOWNSHIP OF BREITUNG

## Office of the Superintendent

3851 Menominee Street

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### March 14<sup>th</sup> 2022 Board Meeting Report

March 11, 2022

- Meetings:
  - March 7<sup>th</sup> Township Security Committee Meeting: I have received updated pricing and have instructions from the committee for two project levels; complete installation and an alternate bid spec for a reduced number of door and camera units. Sealed bid specs can be let for this project soon if the Board so directs. More information forthcoming.
  - March 7<sup>th</sup> Board of Trustees Special Meeting
  - March 8<sup>th</sup> CUPPAD and Economic Alliance Development
  - March 10<sup>th</sup> Planning Commission: two public hearings were held for conditional user permits for a dog grooming business and a vehicle sales business.
- Zoning / Permits
  - Process requests and furnish information on land use, Environmental history, and zoning regulations of parcels for possible future development.
  - Process applications for: zoning permits, conditional use permits and variances.
  - Master Plan Update: CUPPAD will be attending the April 14<sup>th</sup> Planning Commission meeting to start our update.
- Personnel
  - Holli Beeck is schedule to start March 21<sup>st</sup> as our Utility Clerk / Administrative Assistant.
- Infrastructure
  - DPW Superintendent and I will be meeting this week with Coleman Engineering for planning this year's water system improvements. Materials will need to be ordered ASAP. There is a 12-to-16-week lead time for copper and ductile iron.
  - Materials and scope of work for this year's lead-copper service line replacement is progressing.
  - Currently evaluating if we can also include the new water main connection to the water tank in Quinnesec. This prior approved project was delayed last year due to availability of materials and contractor scheduling.
- Grants
  - Scrap Tire Cleanup program is on the March 14<sup>th</sup> agenda with narrative attached in your packet.

[www.breitungtwp.org](http://www.breitungtwp.org)

The Charter Township of Breitung is an Equal Opportunity provider and employer.



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- Ordinances
  - Processing a request to re-zone a portion of the Township along US-2 at our east boarder. A public hearing is scheduled for the April 14<sup>th</sup> Planning Commission meeting.
  
- Additional
  - We have begun the process for our annual financial audit. I would also recommend that a compliance audit be done this year for all processes and procedures performed by the Township (more information to follow).
  - Proceeding with upgrading our phone system as discussed last year and included in the communications budget. Teck Solutions will be installing Ring Central Software and the phones. They had the best price for the phones (\$617.50), and with being our IT support vendor reduces the cost of installation and any ongoing support.

If you have any questions or concerns, please call me anytime.

Steve Mulka, Superintendent

