

CHARTER TOWNSHIP OF BREITUNG

Office of the Superintendent

3851 Menominee Street

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August 23, 2021 Board Meeting Report

August 19, 2021

- Meetings:
 - August 12th: Planning Commission
 - Discussion of Master Plan and zoning map update and adoption
 - Master Plan Chapter 8 Recreation discussion of future Facilities
 - August 17th: County Cooperative Meeting
 - Currently there are no anticipated directives, mandates or emergency orders from the Health Department, County or Schools. Health Department recommends that everyone follow CDC recommendations with our area designated “High Risk”.
 - Vaccinated employees do not have to be quarantined if designated directly exposed to a positive case. Must wear a mask at work for 14days and monitor symptoms.
 - August 18th: Dickinson County Solid Waste Management Authority
 - Set October 2nd as Hazardous Waste drop off day
 - Audit approval / report
 - August 18th: Water Board
 - Recommendation to change shutoff notice procedure
 - Jay updated the Board on both water systems and future capital improvement plan options
- Zoning / Permits
 - Process requests and furnish information on land use, Environmental history and zoning regulations of parcels for possible future development.
 - Process applications for: zoning permits, conditional use permits and variances.
 - We have two re-zoning requests with public hearings scheduled for September 9th.
 - Scheduling someone from CUPPAD to present an overview of the Master Plan update process and anticipated cost.
- Personnel
 - Seven-day Internal posting for Assessing office positions was completed August 18th
- Infrastructure
 - Water Board Meeting on Thursday the 5th did not have a quorum and was rescheduled for August 18th. I had a scheduling conflict. Our DPW Superintendent attended the meeting and will update the Board. He is also compiling past engineering studies and capital improvement plans so we will have options for the Board to consider to be prepared with shovel ready projects to apply for infrastructure funds / grants when they filter down to local units of government.

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- Fire Department

- AED's have been ordered. We have received the unit for the Township Hall and the Fire department will be scheduling training to our staff. Awaiting delivery of the three units for our fire stations
- Our new Fire Chief now has a Township email address firechief@breitungtwp.org and will be issued a laptop. Among other items, we are working to centralize records and conduct a compliance audit.

- Grants

- State Treasury Department posted the Townships application status as received and on file for the Federal Recover Funds.
- Scrap Tire Cleanup Grant for the Township was awarded
- FEMA Grant for SCBA's awards are still being awarded as of this date.

- Ordinances

- Board Action at the August 9th Meeting was to table the submitted Ordinances and set a special meeting for additional Board review.
- The Board may wish to consider an ordinance limiting rummage sales. There have been a few complaints of some that go on for weeks (or most of the summer).

- Additional

- I am reviewing contracts and insurances that may be due for renewal. Insurances are due for renewal on January 1st.
- I will be asking for input from the Clerk and Treasurer to recommend to the Board whether to renew our agreement with Gabridge & Company or put out an RFP for bids for the annual audit.
- GAD's agreement is due for renewal September 9th, 2022.

Note: I have temporarily turned off notifications on my cell phone. My number has been "spoofed" (not my term) and I was getting texts and calls from agitated persons who get telemarketing calls or texts that show it was from my number. If it doesn't stop, I was advised I may have to change my number; otherwise, a direct phone call is best until I turn notifications back on.

If you have any questions or concerns, please call me anytime.

Respectfully submitted,

Steve Mulka, Superintendent

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