

CHARTER TOWNSHIP OF BREITUNG

Office of the Superintendent

3851 Menominee Street

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January 9, 2023 Board Meeting Report

January 5, 2023

- Meetings:

- December 29th 2022: Road Commission
- TBD: TWP & County Attorney on right-of-way Abandonment -Vs- Vacating
- December 28th 2022: Developer Meeting, site evaluations.

- Infrastructure

- Met with Coleman Engineering on letting Bids for three water projects in 2023, and Grant requirements for 2024 water system improvements.
- Contacted MJ Electric to proceed with the upgrade for the DPW Motor Pool Bay and convert the exterior lights to LED without the color change option that added 5k to the job. DPW can install sconce lights (like Erickson Jewelers building) for the cost of the fixtures (under \$1,000).
- UP Security has been contacted to replace the push button combination locks with regular keyed locks.
- Working on a capital improvement for publishing in our

- Zoning / Permits

- Process requests and furnish information on land use, environmental history, and zoning regulations of parcels for possible future development.
- Process applications for: zoning permits, conditional use permits, and variances.

- Additional:

- I have contacted our Township attorney to schedule an introductory meeting with their attorney in Marquette and our Code Enforcement Deputy for our upcoming court appearances on Blight.

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- See attached Parcel Data Import Report. I run the import every 4 to 6 weeks. The report shows the number of changes done for that period. This is just part of the ongoing work being done. Of the 304 Master Records updated, many require multiple data fields and specific evaluation. They also include field measurements, sales study etc.

- I have been talking with four different service contractors for the Request for Proposals for Refuse pickup service. I am hoping for at least 3 sealed bids for Monday.

- RFPs
 - Responses due for our annual audit, skid steer and mini excavator.
 - Our Copier was purchased in 2014 and we have been having regular service calls for repairs. In addition, the ongoing maintenance contract is not cost effective, especially for color copies. RFP is ready to publish.
 - Bids to be let soon for our 2023 Water system projects. Awaiting confirmation of a March delivery date for materials.

- REMINDER: The MTA annual Conference for April 17 – 20 2023 registration opened January 4th. The reservations for lodging will open January 25th and the rooms fill up fast. You need to be registered to make a reservation under the special MTA pricing. As in the past, office staff will start calling the morning of the 25th so please let us know if you plan on attending.

Respectfully Submitted,

Steve Mulka, Superintendent

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