

# CHARTER TOWNSHIP OF BREITUNG

## Office of the Superintendent

3851 Menominee Street

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## October 23, 2023 Board Meeting Report

October 20, 2023

- **Meetings:**

- Oct 16<sup>th</sup>: Dickinson County Township Association
- Oct 17<sup>th</sup>: Dickinson County Economic Development Alliance
- Oct 17<sup>th</sup>: Dickinson County Solid Waste Management Authority
- Oct 17<sup>th</sup> : Personnel Committee
- Oct 19<sup>th</sup>: Planning Commission: Ann attended.
- Oct 23<sup>rd</sup>: Personnel Committee / Interviews
- Oct 23<sup>rd</sup>: Board Meeting

I would like to respectfully request that for those Committee Members who are able, we meet during the Day, or at or around 4:00pm.

- **Infrastructure**

- **Water Main Projects.**

- They have encountered a rock ledge obstructing the route of the new water main to the Water Tank. A change order is pending; hoping to re-route if there is room in the easement.
- September 20<sup>th</sup> I Met with Kirsten Clemens of EGLE's Materials Management Division regarding the Scrap Tire Cleanup program and Grant. They are currently participating in the paving project on 577 using recycled glass. She is also providing support information for any potential processing of scrap tires by local developers, and the potential processing of roofing materials for recycling.

- **Tables and Chairs for Board Room:**

- Four Bids from two vendors will be opened at the Board meeting. Another sample has been placed in the Board room for inspection before the bids are opened.

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- **Park Project/s**

- The equipment and wiring installation for the cameras is completed at both parks in accordance with Board direction. Precision Technology has submitted an invoice for the four 360 degree and two fixed cameras. The invoice is in the board packet for review to authorize half down to order the cameras.
- The previous discussion to dedicate the Tot Lot to be named “The Mary E. Dixon Tot Lot” had language in the resulting motion stating the “Bench” be was to be named in memorial of Mrs. Dixon. I believe that the intent of the request was for the Tot Lot to be named after her. I would like the Board to provide direction to follow either follow the Motion as stated, or to amend the motion to apply to the Tot Lot. Please review the minutes and if necessary a review of the motion can be added to the agenda.

- **Zoning / Permits**

- Process requests and furnish information on land use, environmental history, and zoning regulations of parcels for possible future development.
- Process applications for: zoning permits, conditional use permits, and variances.

NOTE: Processing calls for zoning questions and site inspections to evaluate their options. Contact regarding Commercial development is continuing.

- **PERSONNEL:**

- The Personnel Committee has scheduled interviews for a custodian on Monday afternoon and may have a recommendation for the Board at the meeting.

- **ADDITIONAL:**

- MMRMA, Michigan Municipal Risk Management Authority was sent our current coverage levels and asset inventory to provide an evaluation of coverage and services to submit a proposal for the Board to review soon.

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- A review of employee healthcare coverage and rates has been scheduled with our current provider. I met with an additional provider, who opted out of submitting a review and quote. More information is pending.
- A request for proposals will be going out for our annual audit. We have had good service from our current auditors. This is being done as a recommended practice of acquiring a different auditor every 3 or more years.
- I have reached out to the Kingsford Events Committee to meet with our sesquicentennial committee to discuss logistics and planning for our event in 2028. Note: a new flag for our Township will be ordered to reflect the correct origination year.
- Road projects were submitted to the Road Commission for 2024. In addition, Giachino Road and E Bar-D roads were added to our future road projects list.

Respectfully Submitted,  
Steve Mulka, Superintendent

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