

CHARTER TOWNSHIP OF BREITUNG

Office of the Superintendent

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November 14, 2022 Board Meeting Report

November 11, 2022

- Meetings:
 - October 24th DCSWMA
 - October 27th Access Management
 - November 1st: Personnel Committee Mtg. (recommendations made for Nov 14th)
 - November 1st: Waste Management Committee Meeting (RFP to contractors)
 - November 1st: Road Committee Meeting (DCRC policy and 2023 Road projects)
 - November 9th ZBA: A variance to reduce the size a non-conforming parcel and retain it as a buildable lot was denied
 - November 10th Planning Commission Meeting. Conditional Use for a Resort was granted for the Pine Mountain development, with some design considerations to be reviewed by the Commission at their next regular meeting
 - November 8th, 9th, 10th: Department Head Meetings to finalize budget request

- Infrastructure
 - Letter of intent has been submitted to EGLE and USDA for potential Grants and/or forgivable loans for major water system improvements totaling 16.2 million. We will be assigned a grant administrator from EGLE and will report back to the Board the requirements prescribed by them to proceed further.
 - The difficult task of routing the wiring in the Board Room by our DPW personnel is proceeding now that elections are over. We hope to have the monitors in operation for the November 28th Board meeting.
 - Jay and I met with MJ Electric staff for a proposal to upgrade the Motor Pool Bay, and convert the exterior lights to LED, with Efficiency United to also look at our parks, parking lot lighting and Fire Stations, using the energy savings to fund upgrading the fixtures.

- Zoning / Permits
 - Process requests and furnish information on land use, environmental history, and zoning regulations of parcels for possible future development.
 - Process applications for: zoning permits, conditional use permits, and variances.
 - Working with the Pine Mountain developer on their project that is half in Iron Mountain and half in the Township. There will be a public hearing on the project at the November 10th Planning Commission meeting.



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- Additional:
 - The scrap tire Grant for 2022 will conclude December 1st.
 - In communicating with Joe Hruska about it, neither he or I are able to modify our account with System of Award Management (SAM), which verifies our organization to receive federal dollars. We have concluded that the best option we have left is to let it expire on November 22nd and reapply when the account is deleted.
 - If the Board considers an addition to the Township Hall, it would most likely be 18 to 24 months before an addition would be complete. I would like to meet with the infrastructure committee to bring a recommendation and options to the Board for changing office layout and office assignments. We had three people working almost every day for weeks in the smallest office in the building, and the new election proposal is going to require more space and personnel during elections.
 - Our Liability insurance review of fixed assets and operations was completed and submitted to the MML.
 - Met with our Health insurance agent to review our policy. Premiums for 2023 will increase by 5.4%, which is lower than the average increases locally. The one change: the policy is going from 90% coverage to 80% coverage after the deductible is met. Blue Cross discontinued that policy, and there is no option to continue at the former coverage rate.
 - Holli Beeck had found an unclaimed property / payment listed by the Department of Treasury for the Cash amount of \$1,666.65 for a check warrant related to the Department of Management and Budget. The appropriate application has been submitted for payment.
 - Newsletter submissions have been received and it will be printed by November 15th to be mailed with the December Property Tax Bills.

Thank you to the Clerk, Deputy Clerk, and her election staff for an excellent job with the midterm elections and thank you to the DPW for the preparation and setup of their facility. The workload has increased from what used to be the norm, with the much higher use of absentee ballots, and the workload will continue to increase with Proposal 2 passing, which expands in person voting.

Respectfully Submitted,

Steve Mulka, Superintendent

www.breitungtwp.org

The Charter Township of Breitung is an Equal Opportunity provider and employer.

