

# CHARTER TOWNSHIP OF BREITUNG

## Office of the Superintendent

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### December 14<sup>th</sup> Board Meeting Report

December 14, 2020

- Meetings that I have been or will be attending:
  - Nov 30<sup>th</sup> County COVID Cooperative Meeting
  - Dec 3<sup>rd</sup>, 2020 Water Board Meeting
  - Dec 3<sup>rd</sup>, 2020 Board Special Meeting
  - Dec 7<sup>th</sup>, County COVID Cooperative Meeting
  - Dec 11<sup>th</sup>, MTA Manager/Superintendent quarterly meeting.
  - Dec 14<sup>th</sup>, County COVID Cooperative Meeting
  - Dec 14<sup>th</sup> Board of Trustees Regular Meeting
  - Dec 18<sup>th</sup> Dickinson County Central Landfill Meeting
  - NOTE: The Board has had 10 special meetings since September 21<sup>st</sup>.
- Permits
  - Permit applications are still coming in along with questions on zoning and site standards for 2021 building projects.
- Assessing:
  - December Board of review scheduled for December 15<sup>th</sup> at 10:00am (notices have been posted at three or more locations).
- Personnel:
  - Two draft work agreements are included in your Board Packets. After review and discussion, it would not be necessary to have an agreement for Jose; his signed application and Board Action to Hire at the recommended DPW II; (with the initial \$2.00 reduction as prescribed in our pay schedule).
  - Per the most recent personnel committee meeting please see the 7c cover page.
- Virtual Meetings:
  - Legislation has been extended to require virtual meetings through the 20<sup>th</sup> of December and may be extended after that date. In addition, Hybrid Meetings are extended through March 31<sup>st</sup> and additional legislation is being discussed to allow Hybrid Meetings on a long term / permanent basis.
  - An example of electronic meeting hardware packages is attached to this report. It would be best to run our meeting software with a laptop connected to administer the meeting more efficiently (raise hand to talk and see who is responding to roll call votes without having to verbally verify). With cables this would be about \$1,100 and \$400 to \$500 for a monitor for the board to view who is talking or reference a document or illustration. There are funds in the 2020 computer budget to cover the purchase. This does not include individual Board devices (tablet or laptop) which range in price from \$300 to \$900. These would allow sharing: documents; prior minutes, reference materials etc. in real time, during virtual or in-person meetings.
- CARES ACT Hazard Pay for First Responders:
  - We qualified and received funds from the Grant I previously applied for. This pays out \$1,000 to each first responder. Total deposit was \$34,000 for each Firefighter that was available to respond during March, April and May of this year. The checks will be issued for the pay period ending Dec 20<sup>th</sup>.

Respectfully Submitted,

Steve Mulka  
Superintendent

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The Charter Township of Breitung is an Equal Opportunity provider and employer.

