

# CHARTER TOWNSHIP OF BREITUNG

## Office of the Superintendent

3851 Menominee Street

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### August 22<sup>nd</sup>, 2022 Board Meeting Report

August 18, 2022

- Meetings:
  - August 10<sup>th</sup> Interviews for Utility Clerk
  - August 15<sup>th</sup> Michigan Economic Development
  - August 16<sup>th</sup> Dickinson County Solid Waste Transfer Authority
  - August 17<sup>th</sup> Dickinson County Central Landfill Authority
  - August 24<sup>th</sup> Dickinson County Mental Health Roundtable
  
- Infrastructure
  - Water Projects:
    - Lead Copper service lines on North Elizabeth Street, East Kingsford.
      - Note: yard restoration phase. Sidewalks on the West side of the street will be replaced where they were removed. The sidewalks on the East side of the street were in worse condition, and homeowners agreed that removing what was left, and replacing with soil and grass seed was preferred. To save on cost, we are trying to maintain and or improve sidewalks on at least one side of the street to allow pedestrians an option.
    - Water Main and other components have been ordered for next years projects. Some items have begun to arrive and are stored at the DPW
    - Coleman Engineering has been contacted to update our asset management plan for our water systems to submit for EGLE and USDA grants.
  
  - Pending items for Parks and Recreation Committee recommendations are:
    - Paved walking path around Quinnesec Park
    - A location for a dog park
  
  - Cameras and door locks are currently being installed; wiring has been completed, awaiting internet firewalls at the Firehalls that are in addition to what was quoted for installation.
  
  - Evaluating the general office layout for Assessing, Clerk's office needs for workspace and secure storage of election materials and equipment. Code enforcement and the Fire Chief have a workspace set up in the assessing office for now.
  
  - Monitors and equipment have been ordered for the Board Room; 85-inch monitors are currently less than half of the 50" smart monitors priced earlier this year. These will work well in the Board room, though the conference room would do well with a 50 to 60 inch.
  
- Township land sale on 2<sup>nd</sup> street.
  - A purchase agreement for the proposed sale of lot 9 Block 4 to Mr. Bruce Struck has been sent to him. Once signed, I will prepare a quit claim deed and schedule for closing.



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- I put in an order for Samsung Galaxy S7 Tablets for the five board members who requested wi-fi access over cellular capable tablets. I was just notified Verizon does not give the MiDeal pricing unless we get a data plan for them (so they don't have non-cellular capable tablets). Per policy I will get three prices from retailers for Wi-Fi tablets. If any Board member wishes to change to the Verizon tablet, please let us know.
- Our survey for our Master Plan has been mailed out and we are getting much more participation. As of Thursday August 19<sup>th</sup>, we have 200 hard copies returned (not counting any online submissions). FYI, most all responses on the 95-gallon containers are negative.
- Zoning / Permits
  - Process requests and furnish information on land use, Environmental history, and zoning regulations of parcels for possible future development.
  - Process applications for: zoning permits, conditional use permits, and variances.
- Personnel:
  - Interviews for the Utility Clerk – Admin Assistant were conducted August 10<sup>th</sup>, with a recommendation to hire in the Board Packet.
- Additional:
  - The vehicle purchased through MiDEAL was picked up on the 17<sup>th</sup>. Vinyl decals that match those on the DPW vehicles have been ordered.
  - The Dickinson County Solid Waste Transfer Authority met on the 16<sup>th</sup> and set the scrap tire price at \$4.50. This price has been submitted to EGLE for approval to adjust the capped price due to the availability of processing and recycling. Hope to start by September 1<sup>st</sup> and run through November.
  - The Dickinson County Board of Commissioners will be holding a Special Committee of the Whole Meeting to discuss Mental Health. This mental health round table will be held at the Breitung Township Hall on Wednesday, August 24<sup>th</sup> at 10:00 am. This is an opportunity as stakeholders to come together and discuss the needs and issues regarding mental health. This will be a kickoff meeting with other meetings to follow. Please share with others in your organization.

Respectfully Submitted,

Steve Mulka, Superintendent

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