

CHARTER TOWNSHIP OF BREITUNG

Office of the Superintendent

3851 Menominee Street

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July 24th , 2023 Board Meeting Report

9d

July 21, 2023

- **Meetings:**
 - July 26th Planning Commission Workshop
 - TBD: Personnel Committee
 - TBD: Road Committee
 - TBD: Refuse Committee
 - TBD: Infrastructure Committee

I would like to respectfully request that for those Committee Members who are able, that we meet during the Day, or at or around 4:00pm.

- **Infrastructure**
 - **Building addition:** A June 13th Staff meeting was held to allow input based on current and future needs of each department. There was good input and Ann Gasperich did a great job organizing and facilitating the meeting. A report has been generated and will be sent out with a request for the Infrastructure Committee to review and meet to discuss.
 - **Park Project/s**
 - The concrete has been poured for the courts. Inspection after the rain did not reveal any ponding or puddles. I would recommend that we re-use some of the fencing we saved to install along the north edge of the Basketball court. With it adjacent to vehicle parking, it would help separate pedestrian vehicle exposure, especially when chasing a basketball downhill into the parking area.
 - I have received several positive comments on the Lincoln Street Sidewalk installation. I have talked with the DCRC about putting “Parallel Parking only” signs up. I will be bringing a request with current pricing of a radar sign. They are generally effective and would help to calm traffic along the park on Lincoln.
 - **Buildings and Grounds:**
 - The Clerks office furniture and workstation have been installed in the conference room.
 - The mini library has been built and is ready to be installed near the bench in front of our main entrance.
 - We have an offer to sponsor another bench in Quinnesec Park. Jay will confirm the cost and commitment to Bring to the Board for approval.

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- Zoning / Permits
 - Process requests and furnish information on land use, environmental history, and zoning regulations of parcels for possible future development.
 - Process applications for: zoning permits, conditional use permits, and variances.

- MASTER PLAN:
 - A draft is being reviewed with another workshop scheduled July 26th to prepare a draft for distribution.

- Additional:
 - Departments have been requested to submit Budget requests by August 3rd (150 days prior to the end of our fiscal year per policy). I will then submit a draft to the Board on or before September 2nd (120 days prior to the fiscal year end).
 - We have more projects going this year than most other years, especially with the DPW working directly on the lead copper water lines with the contractor. I would like to commend them for doing an excellent job handling the increased workload.
 - I have also received compliments on our staff assisting the public while I was off and on medical leave. Our staff is always committed to providing prompt and courteous assistance to our residents.

Respectfully Submitted,
Steve Mulka, Superintendent

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