

CHARTER TOWNSHIP OF BREITUNG

Office of the Superintendent

3851 Menominee Street

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Quinnesec, Michigan 49876

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August 14th , 2023 Board Meeting Report

9d

August 11, 2023

- Meetings:

- July 26th: Planning Commission
- Aug 7th: Wellhead Protection
- Aug 8th: Infrastructure & Housing Dev. Task Force
- Aug 9th: MERS presentation
- Aug 10th: Planning Commission
- Aug 14th: Personnel Committee
- TBD: Refuse Committee
- TBD: Infrastructure Committee (see “Building Addition” below)

I would like to respectfully request that for those Committee Members who are able, we meet during the Day, or at or around 4:00pm.

- Infrastructure

- **Building addition:** The infrastructure committee should meet to review and discuss the staff input that was gathered in July. The next step would be to have an engineer or architect draw up a couple layout examples that would meet our present and future needs; then estimate costs per square foot to establish a budget for the project.
- **DPW Storage Building:** The structural engineering report for the damaged storage building has been submitted to our insurance company (Meadowbrook) for their evaluation and proposed coverage liability report.
- **Tables and Chairs for Board Room:** The cheapest option for the Board Room would be the type and style we currently have. Folding tables that have casters, and folding chairs would cost three times or more than the current style. The folding ones can be moved around by one person. When the DPW is not available for room setup, it was a challenge for the custodian to do setup alone. The pricing would fall into the sealed bidding process.

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○ Park Project/s

- The fencing has been installed at the new tennis and pickleball courts. We are awaiting an estimate to install some of the fencing we saved along the north edge of the Basketball court.
- We will be installing “Parallel Parking Only” signs along Lincoln at Quinnesec Park.
- We received and will be installing these signs and dispensers at our parks.



- We are awaiting confirmation from a sponsor for the pricing of a proposed memorial plaque and bench in Quinnesec Park. Once confirmed, the request will be brought before the Board.

● Zoning / Permits

- Process requests and furnish information on land use, environmental history, and zoning regulations of parcels for possible future development.
- Process applications for: zoning permits, conditional use permits, and variances.

● MASTER PLAN:

- The Planning Commission has been putting the work in on the review and edits of the Master Plan Draft. We anticipate distributing the draft and scheduling the public hearing after the September.

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- Additional:

- Budget requests were due from Department heads by August 3rd (150 days prior to the end of our fiscal year per policy). I will submit an initial draft Budget to the Board the First week of September for review before we meet on the 2024 Budget. There will also be 2023 Budget Amendments to review at one of the September Board meetings.
- I would like to commend the DPW for starting installation of a couple water lines independent of a contractor, realizing a savings of approximately \$10,000 in contractor costs. We are already receiving a return on investment for the equipment purchased this year.
- I will be applying for the 2024 Scrap tire grant. The applications are due by the End of September.
- Our local County Land Bank will be receiving funds from the State for building demolition and site cleanup of blighted properties. If anyone is aware of a specific blighted structure that may be a candidate for demolition, please let me know so we can evaluate it and possibly submit it for demolition.
- At the request of a Board member, I will be meeting with Iron Mountain PD this week to discuss their Taxi registration ordinance; what works for them and if it can be improved, along with what benefit it would be for the Township to adopt a Taxi ordinance.

- Attachments (FYIs)

- Correspondence from Niagara Development
- Radar speed sign (would be a good addition to the Park area on Lincoln)
- VA Hospital Tour Aug 30th RSVP by Aug 25th

Respectfully Submitted,
Steve Mulka, Superintendent

