

CHARTER TOWNSHIP OF BREITUNG

Office of the Superintendent

3851 Menominee Street

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September 25th , 2023 Board Meeting Report

9d

September 22, 2023

- **Meetings:**

- Sept 13th: BS&A Training in Marquette.
- Sept 14th: Staff Meeting
- Sept 21st: DC Alliance
- Sept 21st: Water main project Contractor meeting

I would like to respectfully request that for those Committee Members who are able, we meet during the Day, or at or around 4:00pm.

- **Infrastructure**

- **Building addition:** A Staff meeting was held on the 14th. Department focused on spaces needed and functional locations of offices that work closest together. Layout is complicated by incorporating the original building offices and a decades old addition separated by the vault, along with increased operations and personnel, while also considering future needs in the coming decades that the building will be in use. Notes and a rough draft will be submitted to the Infrastructure Committee when they meet soon.
- **DPW Storage Building:** the insurance adjuster is compiling a replacement cost amount to determine the amount of our Claim for damage.
- **Tables and Chairs for Board Room:** Notice to bid has been sent to the Chamber and to a list of Vendors.
- **Park Project/s**
 - The nets are up at the Pickleball and Tennis courts. Friday a representative of a group of pickleball players stopped in to complement the Township on how nice the new courts are and stated, “they are the best in the area” especially with the fence layout, they are more “playable”.



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- Zoning / Permits

- Process requests and furnish information on land use, environmental history, and zoning regulations of parcels for possible future development.
- Process applications for: zoning permits, conditional use permits, and variances.

NOTE: The rush continues as we approach Fall. Permits are up along with numerous calls for questions and site inspections to evaluate their options. Contact regarding Commercial development has picked up, and some projects look promising.

- PERSONNEL:

- Since the last meeting staff have attended BS&A Training on a number of the modules; The Clerk's office attended Elections Training, and Water Department for required continued education credits.

- ADDITIONAL:

- Mrs. Ziemba donated over 30 pairs of Ice Skates for use at the Township rinks. Staff has sent a Thankyou card on behalf of Township.
- FYIs attached to your packet:
 - Operation Green Light Informational Letter: The DPW will have green lights up for Veterans Day week Nov 7-13.
 - Thank you letter from Community Schools
 - Thank you letter from Sons of the American Legion

Respectfully Submitted,
Steve Mulka, Superintendent

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The Charter Township of Breitung is an Equal Opportunity provider and employer.

