

**Charter Township of Breitung**  
**Board of Trustees Regular Meeting**  
Main Board Room – Breitung Township Hall  
Tuesday, May 28, 2024

The meeting was called to order by Supervisor Olson at 7:00 p.m.

**Roll Call: Present:** Trustee Day, Trustee Rochon, Supervisor Olson, Treasurer Lieburn, Trustee Taff and Trustee Peterson. **Absent:** Clerk Larson

Also Present: Superintendent Mulka, DPW Superintendent Davis, Assessor Murawski, Fire Chief Rose, Asst. Fire Chief Marshall, Deputy Polzien, Deputy Kuenzer.

Invocation given by Trustee Taff Peterson and the pledge recited by all.

Public Comment: Jean Marcell-738 Mullen. Marcell commended the Memorial Day program held at the Quinnesec Cemetery. She also asked for an update on the walking trail project.

**Approvals:**

Approval of Agenda: **Motion** by Trustee Rochon, **seconded** by Trustee Day to approve the May 28, 2024 Agenda, as presented. **Vote: Unanimous, motion carried.**

Approval of Minutes: **Motion** by Trustee Peterson, **seconded** by Trustee Taff to approve the May 13, 2024 Regular Board Meeting minutes, as presented. **Vote: Unanimous, motion carried.**

Public Hearing: None.

**Old Business:**

a. Highline Fiber Optic Q and A: Representative from Highline was available to answer questions from the Board and public in regard to the Highline Fiber Optic.

**New Business:**

MTA Annual Dues: **Motion** by Trustee Taff, **seconded** by Trustee Rochon to approve MTA annual dues of \$5,287.97 plus the MTA Online Learning Subscription premium pass for \$1,900. **Vote: Unanimous, motion carried.**

Training Requests: **Motion** by Trustee Peterson, **seconded** by Trustee Taff to assessing training for Justin Murawski and Holli Beeck online for Property Inspection Basics online with a registration fee of \$25 each.

**Vote: Unanimous, motion carried.**

Personnel Committee Staff Recommendation: It was presented to the board by the Personnel Committee that interviews had been completed and they would have a recommendation in the future.

Request to waive sealed bids for 421 Henford Cleanup: Motion by Trustee Taff, **seconded** by Trustee Rochon to waive sealed bids for the cleanup at 412 Henford not to exceed the cost of \$10,000.

**Vote: Unanimous, motion carried.**

Community Promotion-Fireworks: Motion by Trustee Peterson, **seconded** by Trustee Day to approve a contribution toward the 2024 Fireworks in the amount of \$500.

**Vote: Unanimous, motion carried.**

Twp Clerk-appointment to remainder of term: Motion by Trustee Rochon, **seconded** by Trustee Peterson to appoint Karie Taff as the Township Clerk effective June 1, 2024, to fill the remainder of the current term expiring November 19, 2024.

**Vote: Unanimous, motion carried.**

Trustee-appointment to remainder of term: Motion by Supervisor Olson, **seconded** by Trustee Rochon to appoint Brent Johnson as the Township Trustee effective June 1, 2024, to fill the remainder of the current term expiring November 19, 2024.

**Vote: Unanimous, motion carried.**

Add officials to Township Bank Accounts: **Motion** by Trustee Rochon, **seconded** by Trustee Day to approve the following individuals as signers for all Breitung Township bank accounts effective June 1, 2024: Clerk Karie Taff, Treasurer Heather Lieburn, Deputy-Treasurer Cameron Mulka.

**Vote: Unanimous, motion carried.**

## **Reports:**

Clerk's Financial Report:

**Motion** by Trustee Peterson, **seconded** by Trustee Taff to approve Clerk Larson's Post Transaction Report from May 9, 2024 through May 21, 2024. **Vote: Unanimous, motion carried.**

**Motion** by Trustee Peterson, **seconded** by Supervisor Olson to receive and place on file Clerk Larson's Revenue/Expenditure Report and Balance Sheet ending 4/30/2024. **Vote: Unanimous, motion carried.**

Treasurer's Financial Report: Motion by Trustee Peterson, **seconded** by Trustee Taff to receive and place on file Treasurer Lieburn's Restricted and Unrestricted Funds and Cash Summary by Bank reports for the month of April 2024. **Vote: Unanimous, motion carried.**

Superintendent Report - Highlights: Written report submitted by Township Superintendent Mulka.

Assessor's Report: Written report submitted by Assessor Murawski.

Department of Public Works Report: Written report submitted by DPW Superintendent Davis.

Committees/Boards/Commissions Reports: None.

**Board Discretionary Time:**

- Happy Birthday Jay Davis!
- Treasurer Lieburn mentioned the Memorial Day softball/baseball day. The fields looked really nice, and the event was excellent.
- Trustee Taff also commented on the nice Memorial Day event held at the fields which included food vendors.
- Trustee Peterson requested a review of the fireworks ordinance and requested a meeting to discuss the code enforcement and dangerous buildings.
- Trustee Day also mentioned the fireworks concern and commended everyone on the Memorial Day program held at the Quinnesec Cemetery.
- Trustee Rochon thanked all the township employees for working as a team.
- Supervisor Olson commended the Memorial Day program at the Quinnesec Cemetery, commented on the Memorial Day baseball/softball day with all the fields full and vehicles everywhere. He mentioned how proud he was of the Township parks. He also thanked Trustee Rochon for his service and good luck as he continues on serving!

Payment of Bills: **Motion** by Trustee Peterson, **seconded** by Trustee Rochon to approve the bill list in the amount of \$2,885.73. **Vote: Unanimous, motion carried.**

Public Comment: None

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**Closed Sessions.** Board may only receive information or deliberate during closed session; decisions can't be made in closed session. All motions must be made after coming back into open session. There are only certain permissible purposes for closed sessions.

SIMPLE MAJORITY of the board's present and voting members is required for:

\* To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing. An individual requesting a closed hearing may rescind the request at any time, in which case the matter at issue must be considered after the rescission only in open sessions.

\* For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

2/3 ROLL CALL VOTE of members elected or appointed and serving is required for:

\* To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

\* To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

\* To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential.

\* To consider material exempt from discussion or disclosure by state or federal statute.

Closed Session: **Motion** by Trustee Peterson, **seconded** by Trustee Taff to close the regular board meeting and enter into Closed Session to discuss Real Estate Issue/

**Roll Call Vote:**

Ayes: **Trustee** Day, Trustee Rochon, Supervisor Olson, Treasurer Lieburn, Trustee Taff and Trustee Peterson

Nays: None

Regular meeting closed and Closed Session entered into at 8:55 p.m.

Regular meeting entered back into at 9:02p.m.

*Adjournment:* **Motion** by Trustee Peterson, **seconded** by Trustee Rochon to adjourn the meeting. **Vote: Unanimous, motion carried.**

The meeting was declared adjourned by Supervisor Olson at 9:03 p.m.

Respectfully Submitted by,    Reviewed and Approved by,

Karie Taff  
Breitung Township Clerk

Denny Olson  
Breitung Township Supervisor