

**BREITUNG TOWNSHIP BOARD  
SPECIAL BOARD MEETING – PERSONNEL REVIEW  
AUGUST 12, 2019**

The meeting was called to order by Supervisor Olson at 5:30 p.m.

**Roll Call: Present:** Trustees Rochon, Wales, Johnson, Soderbloom, Clerk Neuens and Supervisor Olson.  
**Absent:** Treasurer Taylor – excused.

Also present: Superintendent Mulka.

Pledge was recited by all.

Public Comment: No comments.

Superintendent Mulka's 30-day Employment Review Discussion: Trustee Soderbloom handed out some evaluation forms that can be used as tools to measure performance, etc.

¾ or more of the items on the priority list have already been completed or has had past experience/knowledge.

As Superintendent Mulka's 60 and 90 day reviews approach the Board will use a grading process on customer service, interaction with the Township Board and interaction with township employees, etc.

Superintendent Mulka gave the Board an overview of what he has been working on how he feels the first 30 days of his employment have gone.

Assistant Superintendent Consulting Services:

When the Township Board signed the employment agreement with John Gaudette for consulting services, it was intended to be used as a transfer of knowledge with Superintendent Mulka reaching out to John if and when he had questions or needed assistance.

For clarification and in order to foster a smooth transition, a **motion** was made by Trustee Rochon and **supported** by Trustee Wales that John Gaudette will only work on township business at Superintendent Mulka's request. **Vote: Unanimous, motion carried.**

Along the same vein in fostering a smooth transition, a **motion** was made by Trustee Rochon and **supported** by Trustee Soderbloom to discontinue the email address of [jgaudette@breitungtwp.org](mailto:jgaudette@breitungtwp.org) with all correspondence running through Superintendent Mulka. **Vote: Unanimous, motion carried.**

The meeting was declared adjourned by Supervisor Olson at 6:42 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens  
Breitung Township Clerk

Denny Olson  
Breitung Township Supervisor