

BREITUNG TOWNSHIP BOARD
SPECIAL BOARD MEETING – Telephonic Only
PERSONNEL UPDATE, MERS AMENDMENT & 2021 BUDGET REVIEW
DECEMBER 3, 2020

The meeting was called to order by Clerk Neuens at 7:00 p.m.

Roll Call: Present: Trustees Rochon, Wales, Peterson, Taff, Treasurer Taylor and Clerk Neuens. Supervisor Olson-arrived at 7:03 p.m.

Also, present: Superintendent Mulka.

Pledge was led by Trustee Wales.

Public Comment: No comments.

Approval of Agenda: **Motion** by Trustee Wales, **second** by Trustee Rochon to approve the December 3, 2020 Special Meeting agenda as presented. **Roll Call Vote: Ayes:** Trustees Wales, Rochon, Supervisor Olson, Clerk Neuens, Treasurer Taylor, Trustees Peterson and Taff. **Motion carried.**

Personnel Updates:

- Open Dept. of Public Works Position: **Motion** by Trustee Peterson, **second** by Trustee Wales to have DPW Superintendent Forstrom, new DPW Superintendent Davis and Township Superintendent Mulka pick the top 3-5 DPW Applicants and submit those choices to the Township Board, by Friday December 4th, for their review at a special meeting being held on Monday, December 7, 2020 at 5:00 p.m. **Roll Call Vote: Ayes:** Trustee Peterson, Treasurer Taylor, Trustee Wales, Supervisor Olson, Trustees Rochon, Taff and Clerk Neuens.
Motion carried.
- COVID-19 Pay Average for Twp Custodian: **Motion** by Trustee Wales, **second** by Trustee Peterson to increase the Township Custodian's COVID-19 pay average from 17.25 hrs per week to 23 hrs per week. **Roll Call Vote: Ayes:** Trustee Rochon, Supervisor Olson, Treasurer Taylor, Clerk Neuens, Trustees Taff, Peterson and Wales. **Motion carried.**
- Full Clerical I Wage for Deputy Clerk: **Motion** by Trustee Wales, **second** by Trustee Peterson to approve the Deputy Clerk to be brought up to the full Clerical I wage on January 1, 2021, rather than waiting for her hire date of April 1. **Roll Call Vote: Ayes:** Supervisor Olson, Trustee Wales, Treasurer Taylor, Trustee Rochon, Clerk Neuens, Trustees Taff and Peterson. **Motion carried.**
- Assessing Services Independent Contractor Agreement: There was much discussion on whether the Township should be entering into an Employment Agreement or a Contract for assessing assistance. Further information will be gathered and discussed at the special meeting being held on Monday, December 7th starting at 5:00 p.m.

MERS Adoption Agreement Addendum: After discussing the particulars of the Defined Contribution Plan Adoption Agreement Amendment, a **motion** was made by Supervisor Olson and **supported** by Treasurer Taylor to approve the amendment with a special notation that the Probationary Period remain at 12 months from employees hire date; therefore township employees will not be registered with MERS and contributions will not be made until the first day of the month following the employee's one year anniversary from hire date. **Roll Call Vote: Ayes:** Trustee Taff, Clerk Neuens, Trustees Rochon, Peterson, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

2021 Budget Review: Questions asked, and items Superintendent Mulka will be looking into:

- When does the 425 Tax Revenue stop from Iron Mountain?
- Will we be getting Commercial Forest in 2021?
- Tax Tribunal Expenses should be \$10,000.
- Wellness benefits need to be accounted for in the salary/wage line items for Clerk, Treasurer, Superintendent and Administrative Assistant.

12/03/2020 Special Board Meeting Minutes, Page 2.

Board Discretionary Time: When will the large Christmas decorations go up on the DPW Building?

Public Comment: No comments.

Adjournment: **Motion** by Trustee Rochon, **second** by Trustee Peterson to adjourn the special meeting.

Roll Call Vote: Ayes: Trustee Rochon, Supervisor Olson, Treasurer Taylor, Clerk Neuens, Trustees Taff, Peterson and Wales. **Motion carried.**

The meeting was declared adjourned by Supervisor Olson at 9:02 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor