

**BREITUNG TOWNSHIP BOARD
REGULAR BOARD MEETING - TELEPHONIC
FEBRUARY 8, 2021**

The meeting was called to order by Supervisor Olson at 6:00 p.m.

Roll Call: Present: Trustees Peterson, Rochon, Wales, Treasurer Taylor, Supervisor Olson, and Trustee Taff. **Absent:** Clerk Neuens – excused.

Also Present: Superintendent Steve Mulka, Administrative Assistant/Utility Clerk Adrienne Savord, Fire Fighter/Training Officer Joe Hruska, Assistant Fire Chief Scott Marshall, Fire Fighter/Captain Joe Smeester, Sheriff Deputy Chris Kuenzer, and Brian/The Daily News.

Invocation given by Supervisor Olson.

Pledge was led by Trustee Wales.

Public Comment: No comments.

Approval of Agenda: **Motion** by Trustee Wales, **second** by Trustee Peterson to approve the February 8, 2021 Agenda with the addition of 8/f-DPW Superintendent Leave of Absence. **Roll Call Vote: Ayes:** Trustees Wales, Rochon, Supervisor Olson, Treasurer Taylor, Trustees Peterson and Taff. **Motion carried.**

Approval of Minutes: **Motion** by Trustee Peterson, **second** by Treasurer Taylor to approve the January 25, 2021 Regular Board Meeting as presented. **Roll Call Vote: Ayes:** Supervisor Olson, Trustee Wales, Treasurer Taylor, Trustees Rochon, Taff and Peterson. **Motion carried.**

Old Business: COVID-19 Updates & Discussion: Township meetings must be conducted telephonically/virtually through March 29, 2021.

New Business: Fire Department Hiring Recommendations: **Motion** by Trustee Wales, **second** by Supervisor Olson to approve Joseph Salmon as a non-certified probationary Fire Fighter for Station 2 [East Kingsford]. **Roll Call Vote: Ayes:** Trustee Rochon, Supervisor Olson, Treasurer Taylor, Trustees Peterson, Taff and Wales. **Motion carried.**

Fire Fighter II Status: **Motion** by Trustee Wales, **second** by Trustee Peterson to grandfather Rick Lindow to receive the Fire Fighter II pay rate as he was the acting Assistant Fire Chief before the pay split in 2018. This is only a raise in pay. He currently is certified as Fire Fighter I and will remain so until he chooses to test for the Fire Fighter II certification. **Roll Call Vote: Ayes:** Trustees Peterson, Wales, Rochon, and Taff. **Nays:** Supervisor Olson and Treasurer Taylor. **Motion carried.**

Discussion Regarding the International Property Maintenance Code: After discussing the International Property Maintenance Code, the Board's comfort with it seemed to be split. Superintendent Mulka will gather more information and either add it to the February 22nd meeting or schedule a special meeting.

2021 Ski Jumps Ad: **Motion** by Supervisor Olson, **second** by Trustee Taff to approve an updated ¼ page ad for the 2021 Pine Mountain Ski Jumps Program in the amount of \$130. **Roll Call Vote: Ayes:** Trustees Taff, Rochon, Peterson, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

Chamber of Commerce Annual Dues: **Motion** by Trustee Wales, **second** by Supervisor Olson to approve the annual membership dues with the Dickinson Area Chamber of Commerce in the amount of \$250. **Roll Call Vote: Ayes:** Trustees Wales, Peterson, Taff, Treasurer Taylor, Trustee Rochon and Supervisor Olson. **Motion carried.**

Employee Resignation Notice: **Motion** by Trustee Peterson, **second** by Trustee Wales to accept the resignation of the Administrative Assistant/Utility Clerk, Adrienne Savord, with regret. Last day of employment will be February 19, 2021. **Roll Call Vote: Ayes:** Trustees Peterson, Taff, Rochon, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

Motion by Supervisor Olson, **second** by Trustee Wales to present Adrienne Savord with a Certificate of Appreciation for her time at Breitung Township and the excellence in which she performed her duties. **Roll Call Vote: Ayes:** Trustees Wales, Rochon, Supervisor Olson, Treasurer Taylor, Trustees Peterson and Taff. **Motion carried.**

Motion by Trustee Peterson, **second** by Treasurer Taylor to post and advertise the Administrative Assistant/Utility Clerk position immediately, with resumes due by 4:00 p.m., March 1, 2021. **Roll Call Vote: Ayes:** Supervisor Olson, Trustee Wales, Treasurer Taylor, Trustees Rochon, Taff and Peterson. **Motion carried.**

DPW Superintendent Leave of Absence: It was suggested to raise Bill Bailey's hourly rate of pay while he is handling the DPW Superintendent responsibilities in DPW Superintendent Jay Davis' absence. Supervisor Olson and Treasurer Taylor reminded the Board that Bill used to get PIC pay [person in charge] many years back. Since that time, the Board created a DPW Level III category specifically to compensate Bill and Chris for when they take on extra duties in the DPW Superintendent's absence; therefore, no further action is necessary.

Reports: Superintendent Report - Highlights: Meetings attended, zoning, personnel, etc.
[Go to www.breitungtp.org to read full report]

Code Enforcement Report: For the month of January 2021, the following was handled by the Breitung Township Officer: 5 accidents, 22 complaints, 5 code enforcement complaints and 0 arrests.

Board Discretionary Time: Deputy Clerk, Karie Taff, has offered to help with the Administrative Assistant/Utility Clerk duties until someone is hired. Need to advertise for an Assistant Assessor. Ice rinks are going well. Road Commission meeting is tomorrow night. Happy Birthday to Bill Bailey on February 14th!

Payment of Bills: **Motion** by Trustee Peterson, **second** by Trustee Wales to approve the bill list in the amount of \$43,048.58 with Visa bills being paid once they arrive in the mail. **Roll Call Vote: Ayes:** Trustees Taff, Rochon, Peterson, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

Public Comment: Start Time: 8:06 p.m. End Time: 8:13 p.m. – Superintendent Steve Mulka thanked Deputy Clerk Karie Taff for being willing to help in the interim of hiring a new Administrative Assistant/Utility Clerk. He also expressed his appreciation of Adrienne during her tenure with Breitung Township.

In an effort to keep the Deputy Clerk duties separate from the Administrative Assistant/Utility Clerk duties a **motion** by Trustee Wales, **second** by Trustee Peterson to pay Karie Taff out of the Administrative Assistant/Utility Clerk budget when performing those duties. **Roll Call Vote: Ayes:** Trustees Peterson, Wales, Supervisor Olson, Treasurer Taylor, Trustee Rochon and Taff.

Motion carried.

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Adjournment: **Motion** by Trustee Peterson, **second** by Trustee Rochon to adjourn the meeting.

Roll Call Vote: Ayes: Trustees Wales, Rochon, Supervisor Olson, Treasurer Taylor, Trustees Peterson and Taff. **Motion carried.**

Hand notes taken by Deputy Clerk Karie Taff in Clerk Neuens' absence.

The meeting was declared adjourned by Supervisor Olson at 8:14 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor