

**BREITUNG TOWNSHIP BOARD – In Person & Telephonic
REGULAR BOARD MEETING
JUNE 22, 2020**

The meeting was called to order by Supervisor Olson at 7:00 p.m.

Roll Call: Present: Trustees Wales (in person), Rochon (in person), Supervisor Olson (in person), Clerk Neuens (telephonic), Treasurer Taylor (telephonic), Trustees Johnson (telephonic) and Soderbloom (telephonic).

Also Present: Superintendent Steve Mulka (in person).

Invocation given by: Supervisor Olson.

Pledge was recited by all.

Public Comment: No comments.

Approval of Agenda: **Motion** by Supervisor Olson, **second** by Trustee Wales to approve the June 22, 2020 Agenda with the addition of 8/b-Employee Request for Day Off without Pay. **Roll Call Vote: Ayes:** Supervisor Olson, Trustee Wales, Treasurer Taylor, Trustee Rochon, Clerk Neuens, Trustees Soderbloom and Johnson. **Motion carried.**

Approval of Minutes: **Motion** by Trustee Wales, **second** by Trustee Rochon to approve the June 8, 2020 Regular Board Meeting as presented. **Roll Call Vote: Ayes:** Trustee Soderbloom, Clerk Neuens, Trustees Rochon, Johnson, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

Old Business: COVID-19 Updates & Discussion:

- Office will remain closed for the time being.
- When we do open, there will be a limited reception area where persons must practice social distancing, follow self-assessment procedures and sign in.
- There will be an in-person meeting area in the front of the Assessing area with a table, chairs, and a tabletop sneeze guard.
- Masks will be available.
- After reviewing the signs that will be posted at the Township, it was decided to remove the 2nd sentence of the following statement: “Guests who answer yes to any of the symptom questions above are asked not to enter the building. If they must enter, they should wear a mask, gloves, and social distance.” Therefore, it should only read, “Guests who answer yes to any of the symptom questions above are asked not to enter the building.”
- A drive-up, drop box is being placed directly south of the Board Room’s main entrance.
- The motion made at the May 4, 2020 meeting stands until further notice: **“Motion by Trustee Soderbloom, second by Trustee Johnson to extend the employee “Shelter in Place” for all township employees, including the township custodian, Deputy Treasurer and Deputy Clerk, to remain home unless their immediate supervisor calls them in. This will be effective until further notice and all full-time employees will be paid their normal 40 hours per week; the custodian will be paid for 17.25 hours per week, Deputy Clerk and Deputy Treasurer will be paid 21 hours per week. Roll Call Vote: Ayes: Supervisor Olson, Trustee Wales, Treasurer Taylor, Trustees Rochon, Soderbloom, Johnson and Clerk Neuens. Motion carried.”**

06/22/2020 Regular Board Meeting Minutes, Page 2.

New Business: Fire Department Bid Opening: **Motion** by Trustee Wales, **second** by Trustee Rochon to receive and open the one bid received for portable radios, programming, and microphones. **Roll Call Vote: Ayes:** Trustee Rochon, Supervisor Olson, Treasurer Taylor, Clerk Neuens, Trustees Soderbloom, Johnson and Wales. **Motion carried.**

El Com, Marquette, MI - \$3,416.28

Motion by Trustee Wales, **second** by Trustee Rochon to table the bid from El Com for Chief Iverson and Superintendent Mulka to review and present their decision at the July 13, 2020 Regular Board meeting. **Roll Call Vote: Ayes:** Trustee Johnson, Treasurer Taylor, Trustee Wales, Supervisor Olson, Trustees Rochon, Soderbloom and Clerk Neuens. **Motion carried.**

Employee Request to Take Day off without Pay: Bill Bailey has requested to take Thursday, July 2nd off without pay.

Motion by Trustee Wales, **second** by Clerk Neuens to approve Bill Bailey to take Thursday, July 2nd off, without pay, if it is approved by DPW Superintendent Guy Forstrom. **Roll Call Vote: Ayes:** Trustees Wales, Rochon, Supervisor Olson, Clerk Neuens, Treasurer Taylor, Trustees Johnson and Soderbloom. **Motion carried.**

Reports: Clerk's Financial Report: **Motion** by Trustee Rochon, **second** by Trustee Wales to approve Clerk Neuens' Post Transaction Report dated June 6, 2020 through June 16, 2020. **Roll Call Vote: Ayes:** Trustee Rochon, Supervisor Olson, Treasurer Taylor, Clerk Neuens, Trustees Soderbloom, Johnson and Wales. **Motion carried.**

Motion by Trustee Wales, **second** by Trustee Rochon to receive and place on file Clerk Neuens' Revenue/Expenditure Report and Balance sheet for the month of May 2020. **Roll Call Vote: Ayes:** Supervisor Olson, Trustee Wales, Treasurer Taylor, Trustee Rochon, Clerk Neuens, Trustees Soderbloom and Johnson. **Motion carried.**

Treasurer's Financial Report: **Motion** by Trustee Soderbloom, **second** by Trustee Johnson to receive and place on file Treasurer Taylor's Cash Summary by Bank for 05/01/2020 to 05/31/2020. **Roll Call Vote: Ayes:** Trustee Johnson, Treasurer Taylor, Trustee Wales, Supervisor Olson, Trustees Rochon, Soderbloom and Clerk Neuens. **Motion carried.**

Fire Report - Highlights: May and June's call outs and activities. Rick Guidry, Austin Phillips, Jim Lieburn and Zachary Oliveira all passed their written and practical segments of FFI & FFII.
[Go to www.breitungtwp.org to read full report]

Superintendent Report - Highlights: Meetings attended, Budget, Barriers and Protection in the office, new drive-up drop box, Permits, Tire Grant, Newsletter, Parks, etc.
[Go to www.breitungtwp.org to read full report]

Code Enforcement Report: Will have Adrienne email his report; however, a short synopsis is that Schinderle will be going before the Judge. Mr. Jones is still progressing. Chandler is also progressing.

Board Discretionary Time: Tax bills have been printed and will be going out on time. Administrative Assistant, Adrienne Savord did an excellent job getting the Township Facebook page up and running! Happy Birthday to Adrienne Savord on June 11th and Trustee Johnson on June 15th!

06/22/2020 Regular Board Meeting Minutes, Page 3.

Payment of Bills: **Motion** by Trustee Rochon, **second** by Trustee Wales to approve the bill list in the amount of 2,569.34. **Roll Call Vote: Ayes:** Trustee Soderbloom, Clerk Neuens, Trustees Rochon, Johnson, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

Public Comment: No comments.

Adjournment: **Motion** by Trustee Wales, **second** by Trustee Rochon to adjourn the meeting. **Roll Call Vote: Ayes:** Trustees Wales, Rochon, Supervisor Olson, Clerk Neuens, Treasurer Taylor, Trustees Johnson and Soderbloom. **Motion carried.**

The meeting was declared adjourned by Supervisor Olson at 8:24 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor