

**BREITUNG TOWNSHIP BOARD  
REGULAR BOARD MEETING  
March 22, 2021**

The meeting was called to order by Supervisor Olson at 7:00 p.m.

**Roll Call: Present:** Trustee Wales [in-person], Rochon [in-person], Supervisor Olson [in-person], Clerk Neuens [in-person], Treasurer Taylor [via telephone], Trustees Peterson [in-person] and Taff [in-person].

Also Present: Superintendent Steve Mulka [in-person], Deputy Kris Kuenzer [via telephone], Fire Fighter Joe Hruska [in-person], Assistant Fire Chief Scott Marshall [in-person], and Brian/Daily News [via telephone].

Invocation given by: Trustee Wales.

Pledge recited by all.

**Public Comment:** No comment.

**Approval of Agenda:** **Motion** by Trustee Rochon, **second** by Trustee Wales to approve the March 22, 2021 Agenda as presented. **Vote: Unanimous, motion carried.**

**Approval of Minutes:** **Motion** by Trustee Wales, **second** by Trustee Rochon to approve the March 8, 2021 Regular Board Meeting as presented. **Vote: Unanimous, motion carried.**

**Public Hearing:** None.

**Old Business: COVID-19 Updates & Discussion: Office Re-Opening:** **Motion** by Supervisor Olson, **second** by Trustee Rochon to open the Breitung Township Office Monday through Friday from 8:00 a.m. to 12:30 p.m., starting Monday, March 29, 2021. **Vote: Unanimous, motion carried.**

**“Shelter in Place” Wage Coverage:** **Motion** by Clerk Neuens, **second** by Trustee Peterson to discontinue the “Shelter in Place” wage coverage with all employees returning to their normal working hours effective Monday, March 22, 2021. However, if an employee displays COVID-19 symptoms, is awaiting COVID-19 test results, or has received a positive COVID-19 test result, they will be paid, with no sick leave being deducted, for the quarantine period determined by the Health Department; wage coverage not to exceed 14 calendar days. To receive this benefit, employee must provide written documentation from their health provider or Health Department. **Ayes:** Trustee Peterson, Clerk Neuens, Supervisor Olson, Trustees Rochon, Wales and Taff. **Nay:** Treasurer Taylor. **Motion carried.**

**Personnel Update & Discussion:** **Motion** by Trustee Peterson, **second** by Trustee Rochon to interview the top 4 candidates that were chosen by the personnel committee contingent upon a clear background check. **Ayes:** Trustees Peterson, Taff, Rochon, Supervisor Olson, Clerk Neuens, and Treasurer Taylor. **Nay:** Trustee Wales. **Motion carried.**

**Motion** by Trustee Peterson, **second** by Treasurer Taylor to have the Personnel Committee move forward with scheduling interviews for the Utility Clerk/Administrative Assistant position with a recommendation being presented to the Township Board for approval and hire. **Vote: Unanimous, motion carried.**

**New Business: Kingsford High School Program Ad:** **Motion** by Clerk Neuens, **second** by Trustee Peterson to purchase an ad in the Kingsford High School Class of 2021 program in the amount of \$100. **Vote: Unanimous, motion carried.**

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Wild Rivers Invasive Species Coalition Memorandum of Understanding: **Motion** by Trustee Wales, **second** by Trustee Rochon to sign the Memorandum of Understanding to continue our partnership with Wild Rivers Invasive Species Coalition. **Vote: Unanimous, motion carried.**

Lucas Drive and Four Seasons Drive Bids: **Motion** by Trustee Wales, **second** by Trustee Taff to award the paving of Lucas and Four Seasons Drive to Bacco Construction for the mobilization, pulverizing and HMA LVSP – 220lb/Syd (surface) in the amount of \$90,109.00. **Vote: Unanimous, motion carried.**

Reports: **Motion** by Trustee Wales, **second** by Trustee Rochon to approve Clerk Neuens’ Post Transaction Report from to March 6, 2021 to March 18, 2021. **Vote: Unanimous, motion carried.**

**Motion** by Trustee Peterson, second by Supervisor Olson to receive and place on file Clerk Neuens’ Revenue/Expenditure Report and Balance Sheet ending 02/28/2021.  
**Vote: Unanimous, motion carried.**

Treasurer’s Financial Report: **Motion** by Clerk Neuens, **second** by Trustee Rochon to receive and place on file Treasurer Taylor’s Cash Summary by Bank for 02/01/2021 to 02/28/2021.  
**Vote: Unanimous, motion carried.**

Fire Report - Highlights: A brief overview was given by Assistant Chief Scott Marshall.

Superintendent Report - Highlights: Meetings attended, Zoning/Permits, DPW, Fire Department, Projects, Grants, Underserved Broadband Internet Services, etc. [*Go to [www.breitungtwp.org](http://www.breitungtwp.org) to read full report*]

Board Discretionary Time: Happy birthday to Mary Ann Hansen on April 3<sup>rd</sup>!

Payment of Bills: **Motion** by Trustee Peterson, **second** by Trustee Wales to approve the bill list in the amount of \$3,247.50. **Vote: Unanimous, motion carried.**

Public Comment: Start Time: 8:47 p.m. End Time: 8:49 p.m.

Adjournment: **Motion** by Trustee Rochon, **second** by Trustee Wales to adjourn the meeting.  
**Vote: Unanimous, motion carried.**

The meeting was declared adjourned by Supervisor Olson at 8:50 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens  
Breitung Township Clerk

Denny Olson  
Breitung Township Supervisor