

**BREITUNG TOWNSHIP BOARD
REGULAR BOARD MEETING
NOVEMBER 23, 2020**

The meeting was called to order by Supervisor Olson at 7:00 p.m.

Roll Call: **Present:** Trustees Wales, Rochon, Peterson, Taff, Treasurer Taylor, and Supervisor Olson. **Absent:** Clerk Neuens-excused.

Also Present: Superintendent Steve Mulka, DPW Superintendent Davis, Deputy Kuenzer, and Assistant Fire Chief Scott Marshall.

Invocation given by Supervisor Olson.

Pledge was led by Trustee Taff.

Public Comment: No comments.

Approval of Agenda: **Motion** by Trustee Wales, **second** by Trustee Peterson to approve the November 23, 2020 Agenda as presented. **Roll Call Vote: Ayes:** Trustees Wales, Rochon, Supervisor Olson, Treasurer Taylor, Trustees Peterson and Taff. **Motion carried.**

Approval of Minutes: **Motion** by Trustee Peterson, **second** by Trustee Wales to approve the October 19, 2020 Special Meeting minutes, October 26, 2020 Special Meeting minutes, corrected October 26, 2020 Regular Meeting minutes adding Lucas Drive and Four Seasons Drive to the motion under Road Project Updates, November 9, 2020 Regular Meeting minutes, November 11, 2020 Special Meeting minutes, and the corrected November 12, 2020 Special Meeting minutes adding the positions of Clerical Employees and Custodian to the Wage and Salary Increase motion. **Roll Call Vote: Ayes:** Supervisor Olson, Trustee Wales, Treasurer Taylor, Trustees Rochon, Taff and Peterson. **Motion carried.**

Old Business: COVID-19 Updates & Discussion: Clarification from the Health Department, Dept. of Labor and MTA; November 18, 2020 through December 8, 2020, all meetings to be conducted telephonically only.

Motion by Trustee Wales, **second** by Trustee Taff to reaffirm the employee “Shelter in Place” for all township employees, including the custodian, deputy treasurer and deputy clerk, to remain home unless their immediate supervisor calls them in. This will be effective until further notice and all full-time employees will be paid their normal 40 hours per week; the custodian will be paid 17.25 hours per week; deputy clerk and deputy treasurer will be paid 21 hours per week. **Roll Call Vote: Ayes:** Trustees Taff, Rochon, Peterson, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

Motion by Trustee Wales, **second** by Trustee Taff to make the “Shelter in Place” COVID-19 pay retroactive to Monday, November 16, 2020. **Roll Call Vote: Ayes:** Trustee Peterson, Treasurer Taylor, Trustee Wales, Supervisor Olson, Trustees Rochon and Taff. **Motion carried.**

New Business: Fire Chief Retirement Announcement: **Motion** by Trustee Wales, **second** by Treasurer Taylor to accept the retirement announcement from Fire Chief Jeff Iverson, with regret; effective December 14, 2020. **Roll Call Vote: Ayes:** Trustees Taff, Rochon, Peterson, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

11/23/2020 Regular Board Meeting – Telephonic, Page 2.

Public Act 152-Opt Out of 20% Employee Portion of Health Insurance Premium: **Motion** by Trustee Wales, **second** by Treasurer Taylor to approve Resolution No. 11232020, a resolution to exempt the Township from the requirements of Public Act 152 for the year of 2021. **Roll Call Vote: Ayes:** Trustee Rochon, Supervisor Olson, Treasurer Taylor, Trustees Taff, Peterson and Wales. **Motion carried.**

Schedule the Public Hearing for the 2021 Budget: **Motion** by Trustee Peterson, **second** by Trustee Wales to set the public hearing for the 2021 Budget for December 14, 2020 at 7:00 p.m. **Roll Call Vote: Ayes:** Trustee Peterson, Treasurer Taylor, Trustee Wales, Supervisor Olson, Trustees Rochon and Taff. **Motion carried.**

Reports: Clerk's Financial Report: **Motion** by Trustee Taff, **second** by Trustee Peterson to receive and place on file Clerk Neuens' Rev/Exp Report and Balance Sheet ending October 31, 2020. **Roll Call Vote: Ayes:** Trustees Wales, Rochon, Supervisor Olson, Treasurer Taylor, Trustees Peterson and Taff. **Motion carried.**

Motion by Trustee Wales, **second** by Trustee Peterson to approve Clerk Neuens' Post Transaction Report dated November 07, 2020 to November 20, 2020. **Roll Call Vote: Ayes:** Supervisor Olson, Trustee Wales, Treasurer Taylor, Trustees Rochon, Taff and Peterson. **Motion carried.**

Treasurer's Financial Report: **Motion** by Supervisor Olson, **second** by Trustee Peterson to receive and place on file Treasurer Taylor's Cash Summary by Bank for 10/01/2020 to 10/31/2020. **Roll Call Vote: Ayes:** Trustees Taff, Rochon, Peterson, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

Superintendent Report - Highlights: No formal report submitted.

Code Enforcement Report: A synopsis of the latest code enforcement activity was submitted for the Board's review.

Dept. of Public Works Report: A DPW report will be submitted at the first regular board meeting of each month.

Board Discretionary Time: The Township offices remain closed; appointments can be made for essential services. Because Swanson Road was not able to be finished in 2020, there is \$130,000 left in the road budget that should be added to 2021 road budget for the completion of Swanson Road in the spring. Supervisor Olson will be reviewing committee appointments for 2021. Not sure if the ice rinks will open this year due to COVID-19; we will have to re-evaluate once ice making weather arrives.

Payment of Bills: **Motion** by Trustee Taff, **second** by Supervisor Olson to approve the bill list in the amount of \$6,000. **Roll Call Vote: Ayes:** Trustee Rochon, Supervisor Olson, Treasurer Taylor, Trustees Taff, Peterson and Wales. **Motion carried.**

Public Comment: No comments.

11/23/2020 Regular Board Meeting – Telephonic, Page 3.

Adjournment: **Motion** by Trustee Wales, **second** by Trustee Peterson to adjourn the meeting.

Roll Call Vote: Ayes: Trustee Peterson, Treasurer Taylor, Trustee Wales, Supervisor Olson, Trustees Rochon and Taff. **Motion carried.**

Hand notes taken by Deputy Clerk Karie Taff in Clerk Neuens' absence.

The meeting was declared adjourned by Supervisor Olson at 9:01 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor