

**BREITUNG TOWNSHIP BOARD  
SPECIAL BOARD MEETING  
DPW SUPERINTENDENT INTERVIEW CRITERIA REVIEW  
SEPTEMBER 28, 2019**

The meeting was called to order by Supervisor Olson at 6:00 p.m.

**Roll Call: Present:** Trustees Soderbloom (in person), Wales (in person), Johnson (in person), Rochon (in person), Supervisor Olson (in person), and Treasurer Taylor (via telephone).

**Absent:** Clerk Neuens, excused.

Also present: Superintendent Steve Mulka (in person).

Pledge was recited by all.

Public Comment: No comments.

**Motion** by Trustee Wales, **second** by Trustee Soderbloom to approve the September 28, 2020 special meeting agenda. **Vote: Unanimous, motion carried.**

Interview Criteria Review for the DPW Superintendent Position:

- Reviewed recommendations from the Personnel Committee.
- Reviewed the suggested interview questions and added to question No. 12 asking how they would handle evaluating their staff.
- Discussion on how to score and evaluate each DPW Superintendent Candidate.
- At the end of each interview the board members will have a chance to ask specific questions stemming from answers given through the interview.
- Suggested times of interview would start at 4:30 and continue one hour apart for both October 6<sup>th</sup> and 7<sup>th</sup>.

Motion by Trustee Wales, second by Trustee Johnson to adjourn the special meeting.

**Vote: Unanimous, motion carried.**

The meeting was declared adjourned by Supervisor Olson at 6:49 p.m.

Hand notes taken by Trustee Rochon in Clerk Neuens' absence.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens  
Breitung Township Clerk

Denny Olson  
Breitung Township Supervisor