

MINUTES
REGULAR MEETING
BIG RAPIDS HOUSING COMMISSION
Thursday, November 9, 2023, 9:00 A.M.
South Parkview Highrise Building

The meeting was called to order at 9:01 a.m. by President Farrow.

ROLL CALL

Present – Rose, Sims, Williams, York, and Farrow

Absent – None

APPROVAL OF MINUTES

It was moved by Commissioner Rose, supported by Commissioner Williams to approve the Minutes of the Regular Meeting held October 12, 2023.

Yeas: Rose, Sims, Williams, York, and Farrow

Nays: None

CRIME PREVENTION/COMMUNITY RELATIONS OFFICER REPORT

In Officer Sell's absence, October's Crime Statistics Report was reviewed.

BILLS AND COMMUNICATIONS

- a. It was moved by Commissioner York, supported by Commissioner Sims to approve the Bills and Disbursements for October 2023, as presented.

Yeas: Rose, Sims, Williams, York, and Farrow

Nays: None

- b-e. It was moved by Commissioner Williams, supported by Commissioner Sims to receive and file the November Resident Newsletter, November Nisbett-Fairman Residences Newsletter, November Meadow Park Newsletter, and October Resident Council Minutes.

Yeas: Rose, Sims, Williams, York, and Farrow

Nays: None

REPORTS OF THE DIRECTOR

- a-h. It was moved by Commissioner Rose, supported by Commissioner Williams to receive and file the available reports.

Yeas: Rose, Sims, Williams, York, and Farrow

Nays: None

COMMISSIONER REPORTS

- a-b. None.

UNFINISHED BUSINESS

- a. None.

NEW BUSINESS

- a. It was moved by Commissioner Rose, supported by Commissioner York, to adopt Resolution #707, approving the FYE 2025 Schedule of Utility Allowances.

Yeas: Rose, Sims, Williams, York, and Farrow
Nays: None
- b. It was moved by Commissioner Williams, supported by Commissioner Sims, to adopt Resolution #708, approving the FYE 2025 Flat Rent amounts.

Yeas: Rose, Sims, Williams, York, and Farrow
Nays: None
- c. It was moved by Commissioner York, supported by Commissioner Rose, to adopt Resolution #709, approving the 80%/20% Health Care Cost Option.

Yeas: Rose, Sims, Williams, York, and Farrow
Nays: None
- d. It was moved by Commissioner Rose, supported by Commissioner Williams to donate the lot located at 1006 Mechanic Street to the MOISD and to authorize Linda Miller to execute the Donation and Development Agreement and Quit Claim Deed.

Yeas: Rose, Sims, Williams, York, and Farrow
Nays: None
- e. The Annual Report Draft was reviewed.
- f. It was moved by Commissioner York, supported by Commissioner Rose, to cancel the Thursday, December 14, 2023, meeting.

Yeas: Rose, Sims, Williams, York, and Farrow
Nays: None
- g. It was moved by Commissioner Williams, supported by Commissioner Rose to award a 10% performance incentive to senior staff and a 3% performance incentive to all other staff.

Yeas: Rose, Sims, Williams, York, and Farrow
Nays: None
- h. It was moved by Commissioner Williams, supported by Commissioner Sims to authorize Linda Miller to list the four (4) vacant lots on Mechanic Street, Phase 1, for sale with a realtor.

Yeas: Rose, Sims, Williams, York, and Farrow
Nays: None
- i. An update was given on the Nisbett-Fairman project.

j. An update was given on the Riverbank.

HEARING OF THE PUBLIC

No comments were received.

President Farrow adjourned the meeting at 11:17 a.m.

Respectfully submitted,

Dan Farrow
President

Linda Miller
Executive Director/Secretary