



# Meadow Park

January 2021

## Newsletter



Rent is due Friday, January 1<sup>st</sup>, 2021.

Late fees will be posted Monday January 11<sup>th</sup>, 2021 at 8:00 a.m.

### **Holiday Schedule – Big Rapids Housing Commission**

The Big Rapids Housing Commission will be closed on the following days in observance of the Holidays:

Christmas Eve: Thursday, December 24, 2020

Christmas Day: Friday, December 25, 2020

New Year: Thursday, December 31, 2020 & Friday, January 1, 2021

Martin Luther King Day: Monday, January 18, 2021

### **After Hours MAINTENANCE Emergency #**

Please be reminded that you can call **1-877-451-0123** for any after hour emergency maintenance issues that cannot wait until regular office hours. Examples include no heat, no electricity, or lock outs. If a repair can wait until regular business hours, please **DO NOT** contact the emergency maintenance number.

### **Laundry Room Reminders**

Please be reminded to clean up behind yourself in the laundry room. It is necessary to dispose of any used dryer sheets and clean the lint catcher when finished. In addition, children are not allowed in the laundry rooms unattended.

### **Snow Removal Reminders**

Just a friendly reminder: The parking lots and sidewalks will be plowed after the conclusion of each snow fall. It is necessary for you to move your vehicle in order to properly plow your lot. We cannot guarantee a time however, the sooner everyone moves their vehicle out of the lot, the sooner your lot will be plowed. Feel free to call the office when the lot is empty.

**Be prepared to move or have someone move your vehicle on snow days so all the parking areas may be plowed properly.**

### **Other Reminders:**

**Be prepared to move or have someone move your vehicle on snow days so all the parking areas may be plowed properly.**

**Keep all vehicles back as far as necessary to keep the front bumper from hanging over the sidewalk so as to avoid personal injury of the pedestrian traffic and assist the maintenance personnel in the snow removal from the sidewalks.**

**Any vehicle improperly parked, inoperable or unlicensed will be tagged and towed after 48 hours at the owner's expense. (Only 12 hours will be given for vehicles that do not move for snow removal).**

## **COVID-19 Operations Update**

**Due to Covid-19, all Big Rapids Housing Commission operations continue to be closed at this time.** Due to the recent increase in COVID-19 cases, the Big Rapids Housing Commission is taking extra precautions. Community rooms will remain closed for the safety of all residents. Please make sure you continue to call in all repairs (work orders), however, work orders will be completed as necessary only. Residents can still leave messages on our voicemail at 231-796-8689, email us at [admin@bigrapidshousing.org](mailto:admin@bigrapidshousing.org) or leave a message on our Facebook page. Leave a message and we will return your call. It is important that you check our Facebook page for any updates.

If you have an EMERGENCY work order during this time, please contact the answering service at **1-877-451-0123**, but be prepared that you may be on hold longer than normal. EMERGENCY work orders include no heat, plumbing issues, refrigerator or stove not working at all, or no electricity. Before a maintenance person enters your apartment to complete an EMERGENCY work order, we will ask if you or anyone in your household is sick. As a precaution we are asking residents to leave your apartment if possible or move to another room during the completion of the work order.

Rent is still due and payable by 4:30 p.m. on Tuesday, January 5, 2021, however if you have a loss of income and cannot pay rent due to this crisis you must contact the office voicemail or email for additional instructions. If you are signed up for electronic rent the rent will transfer on January 5, 2021 as normal. Residents can put their rent and other items in the tenant drop box which will continue to be checked on a daily basis.

Only go to the laundry rooms as necessary and do not gather in the laundry rooms. Please limit visitors to your apartment to only essential people that are providing necessary services for your well-being.

## **Social Distancing/COVID-19 Reminders**

The best way to prevent illness is to avoid being exposed to this virus. We want to remind all residents to social distance in all common areas (hallways, playgrounds, laundry rooms) and to wear masks.

- Stay at least 6 feet (about 2 arms' length) from other people.
- Do not gather in groups.
- Stay out of crowded places & avoid gatherings, especially if you are sick or have COVID symptoms.

## **Tips for Avoiding Slips and Falls in the Winter, Snow and Ice**

The winter months are accompanied by slippery conditions that result in slips and falls. If you must go outside you should wear shoes that provide good traction and dress warmly. Being cold may cause you to hurry or tense your muscles which could affect your balance. Give yourself plenty of time to travel. Be careful when exiting your vehicle by putting both feet on the ground before standing up. Always use sidewalks, cleared paths and avoid shortcuts. Pay attention to the walking surface and look for slippery surfaces. Remember that once parking lots, sidewalks, and steps are cleared they could be covered with black ice. Only carry necessary items because bulky items could cause you to lose your balance. Please contact the office if you observe any icy sidewalks or lots that need attention. **Please try to avoid leaving your apartment during any severe weather, unless absolutely necessary.**



# Attention Family Residents

## Children Gift Cards

All resident children will receive a gift card for Christmas. If you have not received your child(s) gift card please call the office at (231) 629-7112 to make arrangements.



**Merry  
Christmas!**  
*and a  
Blessed New Year*