



## Resident Newsletter

April 29, 2020

All Big Rapids Housing Commission operations continue to remain closed in compliance with Executive Order No. 2020-59 by Governor Whitmer which took effect on April 26, 2020 at 11:59 p.m. and continues through May 15, 2020 unless modified earlier. Please comply with the provisions of the Executive Order.

We will continue to update our residents on the operations of the Big Rapids Housing Commission as things change.

Residents may leave messages on our voicemail at 231-796-8689, leave correspondence in the drop box located at 9 Parkview Village, email us at [admin@bigrapidshousing.org](mailto:admin@bigrapidshousing.org) or leave a message on our Facebook page.

Rent is still due and payable by 4:30 p.m. on Tuesday, May 5, 2020. Payments can be placed in the resident drop box or mailed to 9 Parkview Village, Big Rapids, MI 49307. If you are signed up for electronic rent we will withdraw your rent from your account as we normally do. If you have a loss of income and cannot pay rent due to this crisis you must contact the office voicemail or email for additional instructions.

If you have an EMERGENCY work order during this time, please contact the answering service at **1-877-451-0123**, but be prepared that you may be on hold longer than normal. EMERGENCY work orders include no heat, plumbing issues, refrigerator or stove not working at all, or no electricity. Before a maintenance person enters your apartment to complete an EMERGENCY work order, we will ask if you or anyone in your household is sick. As a precaution we are asking residents to leave your apartment if possible or move to another room during the completion of the work order.

**The Big Rapids Housing Commission office will be closed on Monday, May 25th in observance of Memorial Day.**

### Upcoming Meetings

All meetings have been postponed until further notice.

### Signatures

**Do not come to the office to sign documents until further notice.**

### Social Distancing

Please continue to practice social distancing, including on the playgrounds. The CDC guidelines for social distancing are as follows:

Social distancing, also called “physical distancing,” means keeping space between yourself and other people outside of your home. To practice social or physical distancing:

- Stay at least 6 feet (about 2 arms’ length) from other people
- Do not gather in groups
- Stay out of crowded places and avoid mass gatherings

**Spring Clean Up and Annual Inspections:** Postponed until further notice. We will send you notification when they are rescheduled.